Carbon Career & Technical Institute

Joint Operating Committee Agenda

Regular Meeting
November 19, 2026

I. Call to Order – Chairman

II. Salute to the Flag

III. Roll Call

	Present	Absent
Ms. Heather Neff, Chairman	☐	☐
Mrs. Erin Snyder, Member	☐	☐
Mr. Gerald Strubinger, Member	☐	☐
Mr. Michael Alabovitz, Vice-Chairman	☐	☐
Mrs. April Walters, Member	☐	☐
Mr. David Reinbold, Administrative Director	☐	☐
Mr. William Mack, Principal	☐	☐
Mrs. Christine Trovato, Facilitator of Special Education	☐	☐
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	☐	☐
Ms. Francine Kluck, Assistant Business Manager	☐	☐
Mr. Nate Rinda, Director of Technology	☐	☐
Mr. Ken Walters, Supervisor of Bldg. & Grounds	☐	☐
Ms. Joanne Maurer, Adult Education Site Supervisor	☐	☐
Jim Thorpe ASD, Alternate Member	☐	☐
Dr. William Howland, Alternate Member	☐	☐
Dr. Stacey Connell, Alternate Member	☐	☐
Mr. Ron Yuricheck, Alternate Member	☐	☐
Mr. Ryan Binder, Alternate Member	☐	☐
Mr. David McAndrew, Jr., Superintendent of Record	☐	☐
Attorney Robert T. Yurchak, Solicitor	☐	☐
Ms. Christina A. Graver, Secretary	☐	☐

IV. The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

V. **Approval of Addendum (*if applicable*)**

A. MOTION by , SECONDED by to approve the inclusion of an Addendum to the November 19, 2026 Joint Operating Committee meeting agenda. Individual Addendum motions have been presented to and will be voted on by the Joint Operating Committee members in attendance, integrated among the agenda motions presented below.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VI. **Approval of Minutes**

A. MOTION by , SECONDED by to approve the Minutes of the October 15, 2026 Regular Meeting. (Encl. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by , SECONDED by to approve the Minutes of the October 22, 2026 Special Meeting. (Encl. 2)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VII. **Courtesy of the Floor to Visitors**

VIII. **Approval of Treasurer's Report (October 2026)**

A. MOTION by , SECONDED by to approve the Treasurer's Report for October 2026 showing a final balance of $4,605,034.95 in the General Fund, and $96,075.39 in the Student Activities Account. (End. 3)

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

IX. **Approval of Payment of Bills**

A. MOTION by , SECONDED by to approve Payment of Bills - General Fund and Other Accounts. (Encl. 4)

Note: Committee Members with questions or requesting a copy of any payment, please contact the CCTI Business Office prior to the scheduled meeting.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

X. **Administrative Reports**

A. Director's Report – Mr. David Reinbold, Administrative Director
   a. Joanne Maurer, Adult Education Site Supervisor
   b. Drew Peregrim, Engineering Technology Technician Instructor
   c. Skyler Kriss, Building Substitute
   d. Jeffry Nietz, Technology Substitute

B. Principal's Report – Mr. William Mack, Principal

C. Business Administrator's Report – Mr. Jeffry P. Deutsch, Business Administrator
- June 30, 2026 Audit
  - CCTI
  - CCAVTS (CCTI) Authority
- 2027-2028 CCTI Budget

D. Facilitator of Special Education Report – Mrs. Christine Trovato, Facilitator of Special Education

E. Building and Grounds Report – Mr. Ken Walters, Supervisor of Building and Grounds

F. Technology Report – Mr. Nate Rinda, Director of Technology

G. Superintendent of Record Report – Mr. David McAndrew, Jr., Panther Valley School District Superintendent

XI. **Items of Business**

Personnel

A. MOTION by , SECONDED by to appoint Walter (Drew) Peregrim Engineering Technology/Technician Instructor, effective November 12, 2026 at a step 1 Master/M. Equ. salary per the current Agreement between the Carbon Career & Technical Institute (CCTI) Joint Operating Committee and the CCTI Education Association.

Note: Mr. Peregrim brings more than 42 years of extensive engineering and manufacturing experience, including engineering management, research and development, quality assurance, project management, and Lean Six Sigma process improvement with organizations such as Ford Motor Company and General Electric. He also has a strong background in education, having served as an adjunct engineering professor at Wilkes University, where he developed and taught undergraduate and graduate courses in engineering, business management, and operations, as well as teaching tool and die apprenticeship courses at Monroe County Vo-Tech. His combination of extensive industry experience, advanced engineering education, and proven teaching ability provides a valuable foundation for preparing students with the technical

(cont.)

knowledge and practical skills needed for careers in engineering and advanced manufacturing.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

B. MOTION by , SECONDED by to appoint the following individual as Extra Help Instructor/van driver in conjunction with the after-school program at $30 per hour on an as needed/scheduled basis:

Drew Peregrim

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

C. MOTION by , SECONDED by to approve the following individual as Building Substitute effective November 16, 2026 through the close of the 2026-2027 school year at the approved daily rate:

Skyler Kriss

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

D. MOTION by , SECONDED by that the following individuals be approved to substitute for the 2026-2027 school year effective as indicated below, at the currently established rates:

Kimberly Keiper – Teacher, Instructional Aide, effective November 3, 2026
Jada Saldukas – teacher, Instructional Aide, effective November 13, 2026

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Education

A. MOTION by , SECONDED by that eight (8) Precision Machine Technology students attend a visit to the Pennsylvania College of Technology, November 20, 2026 in Williamsport, PA. Riston Barr, Precision Machine Technology Instructor will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

B. MOTION by , SECONDED by that seven (7) Culinary Arts students attend a visit to the Pennsylvania College of Technology (PCT), December 4, 2026 in Williamsport, PA for a college tour and presentations from PCT culinary students at a cost of approximately $80.00, to cover registration fees. Ashleigh Rehrig, Culinary Arts Instructor will chaperone this event.

Note: Funds are available in the CCTI general fund.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

C. MOTION by , SECONDED by that twenty-seven (27) CCTI students attend SkillsUSA District Competition at Johnson College December 15, 2026 (with a scheduled snow date of December 16, 2026) in Scranton, PA at a cost of approximately $1,690.00, to cover student and advisor/chaperone registration fees and transportation. Josh Reif, SkillsUSA Advisor, Mark Barthel and Brandi Schmoyer, SkillsUSA Assistant Advisors, will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

D. MOTION by , SECONDED by that seven (7) CCTI students attend DECA District Competition at Lehigh Carbon Community College, December 15, 2026 (with a scheduled snow date of December 16, 2026) in Schnecksville, PA at a cost of approximately $405.00, to cover student and advisor/chaperone registration fees. Carly Rinda, DECA Advisor and Scott Bartholomew, DECA Assistant Advisor, will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

E. MOTION by , SECONDED by that twenty-six (26) CCTI students attend SkillsUSA District Luzerne County Community College January 7, 2027 (with a scheduled snow date of January 8, 2027) in Nanticoke, PA at a cost of approximately $1,690.00, to cover student and advisor/chaperone registration fees and transportation. Josh Reif, SkillsUSA Advisor, Mark Barthel and Brandi Schmoyer, SkillsUSA Assistant Advisors, will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

F. MOTION by , SECONDED by that two (2) CCTI students attend the Hugh O'Brian Youth Leadership Program (HOBY) at Millersville University, Millersville, PA from May 20 through May 23, 2027 at a cost not to exceed $750 for both students to defer the cost of registration, meals, and lodging.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

Budget & Finance

A. MOTION by , SECONDED by that the Audit Report for the Carbon Career & Technical Institute submitted by Kirk, Summa & Company (East Stroudsburg, PA) for the Fiscal Year ending June 30, 2026 be accepted, as presented.

Note: No findings for the 2025-2026 General Fund Audit.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

B. MOTION by , SECONDED by that the Audit Report for the Carbon County Area Vocational-Technical School Authority submitted by Kirk, Summa & Company (East Stroudsburg, PA) for the Fiscal Year ending June 30, 2026, be accepted as presented.

Note: No findings for the 2025-2026 Authority Audit.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

C. MOTION by , SECONDED by to approve the 2027-2028 Proposed Secondary Budget for Carbon Career & Technical Institute, calling for receipts and expenditures in the amount of $10,242,236.00 to be forwarded to the Boards of School Directors in each of the participating school districts for final adoption by Resolution.

Note: The 2027-2028 proposed CCTI budget represents another year of a 0.00% overall increase to the participating member districts.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

D. MOTION by , SECONDED by to approve the current CCTI Capital/ Instructional Equipment Plan, as presented.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

Building & Grounds

NONE

Administrative

A. MOTION by SECONDED by to approve the first reading of the following CCTI policies, as presented:

#103.1 (PROGRAMS) – Discrimination – Qualified Students with Disabilities (Encl. 5)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by SECONDED by to enter into an agreement with Carbon Lehigh Intermediate Unit #21 (CLIU 21) for participation in the Title IX Regional Training Pool offered for the 2026-2027 fiscal year.

Note: Due to the 11 confirmed participating districts, the trainings (2) would total $545.00.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

C. MOTION by SECONDED by that Nate Rinda, Director of Technology attend the Pennsylvania Educational Technology Expo & Conference (PETE & C) February 8-10, 2027 at the Kalahari Resorts and Convention Center, Pocono Manor, PA at an amount not to exceed $650.00 to cover the expense of registration and lodging.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

XII. **Administrative Reports**

A. MOTION by , SECONDED by to accept Administrative Reports from the following:

a. Mr. William Mack, Principal (Encl. 6)
b. Mrs. Christine Trovato, Facilitator of Special Education (Encl. 7)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIII. **Old Business**

XIV. **New and Miscellaneous Business**

A. MOTION by , SECONDED by to acknowledge receipt of the conference report submitted by Jeremy Pease, Drafting & Design Technology Instructor after attending the CLIU #21 Principal Network Meeting (PLC) October 8, 2026 in Schnecksville, PA. (Encl. 8)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by , SECONDED by to acknowledge receipt of the conference report submitted by Michele Klock, Cooperative Education Coordinator after attending the 2026 Pennsylvania Cooperative Education Association Conference October 15-16, 2026 in State College, PA. (Encl. 9)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XV. **Next Regularly Scheduled and Reorganization Meeting: Thursday — December 17, 2026**

XVI. **Adjournment**