

Carbon Career & Technical Institute
Joint Operating Committee Agenda
Regular Meeting
October 15, 2026

I. Call to Order – Chairman

II. Salute to the Flag

III. Roll Call

	Present	Absent
Ms. Heather Neff, Chairman	☐	☐
Mrs. Erin Snyder, Member	☐	☐
Mr. Gerald Strubinger, Member	☐	☐
Mr. Michael Alabovitz, Vice-Chairman	☐	☐
Mrs. April Walters, Member	☐	☐
Mr. David Reinbold, Administrative Director	☐	☐
Mr. William Mack, Principal	☐	☐
Mrs. Christine Trovato, Facilitator of Special Education	☐	☐
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	☐	☐
Ms. Francine Kluck, Assistant Business Manager	☐	☐
Mr. Nate Rinda, Director of Technology	☐	☐
Mr. Ken Walters, Supervisor of Bldg. & Grounds	☐	☐
Adult Education Site Supervisor	☐	☐
Jim Thorpe ASD, Alternate Member	☐	☐
Dr. William Howland, Alternate Member	☐	☐
Dr. Stacey Connell, Alternate Member	☐	☐
Mr. Ron Yurichuck, Alternate Member	☐	☐
Mr. Ryan Binder, Alternate Member	☐	☐
Mr. David McAndrew, Jr., Superintendent of Record	☐	☐
Attorney Robert T. Yurchak, Solicitor	☐	☐
Ms. Christina A. Graver, Secretary	☐	☐

IV. The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

V. **Approval of Addendum (if applicable)**

A. MOTION by _____, SECONDED by _____ to approve the inclusion of an Addendum to the October 15, 2026 Joint Operating Committee meeting agenda. Individual Addendum motions have been presented to and will be voted on by the Joint Operating Committee members in attendance, integrated among the agenda motions presented below.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VI. **Approval of Minutes**

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the September 17, 2026 Regular Meeting. (Encl. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VII. **Courtesy of the Floor to Visitors**

VIII. **Approval of Treasurer's Report (September 2026)**

- A. MOTION by _____, SECONDED by _____ to approve the Treasurer's Report for September 2026 showing a final balance of \$4,212,128.19 in the General Fund, and \$92,517.07 in the Student Activities Account. (Encl. 2)

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder - Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters - Weatherly	☐	☐	☐	☐
Ms. Neff - Lehigh	☐	☐	☐	☐

IX. **Approval of Payment of Bills**

- A. MOTION by _____, SECONDED by _____ to approve Payment of Bills - General Fund and Other Accounts. (Encl. 3)

Note: Committee Members with questions or requesting a copy of any payment, please contact the CCTI Business Office prior to the scheduled meeting.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder - Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters - Weatherly	☐	☐	☐	☐
Ms. Neff - Lehigh	☐	☐	☐	☐

X. **Administrative Reports**

- A. Director's Report – Mr. David Reinbold, Administrative Director
a. Marisa Stoop, Guidance Counselor
- B. Principal's Report – Mr. William Mack, Principal
- C. Business Administrator's Report – Mr. Jeffry P. Deutsch, Business Administrator
- Reminder: Update/status on the 2025-2026 financial results.
 - Reminder: Update/forecast of the 2027-2028 CCTI Budget.
- D. Facilitator of Special Education Report – Mrs. Christine Trovato, Facilitator of Special Education
- E. Building and Grounds Report – Mr. Ken Walters, Supervisor of Building and Grounds
- F. Technology Report – Mr. Nate Rinda, Director of Technology
- G. Superintendent of Record Report – Mr. David McAndrew, Jr., Panther Valley School District Superintendent

XI. **Items of Business**

Personnel

- A. MOTION by _____, SECONDED by _____ that the 2026-2027 salary for the following individual be adjusted as indicated as provided in the existing Agreement between the Carbon Career & Technical Institute Joint Operating Committee and the Carbon Career & Technical Institute Education Association:

Larissa Genetti, English Teacher
\$57,100 – 2026-2027 Salary
+ 1,100 – Master/M. EQU
\$58,200 – Adjusted 2026-2027 Salary

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder - Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters - Weatherly	☐	☐	☐	☐
Ms. Neff - Lehighton	☐	☐	☐	☐

- B. MOTION by _____, SECONDED by _____ to approve the following individuals as School-Wide Co-Curricular Activities and Student Club/Organization Advisors, as needed at the established rates for the 2026-2027 school year:

Robotics Club Advisor – Thomas Priore

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehigh	☐	☐	☐	☐

Education

- A. MOTION by _____, SECONDED by _____ that sixteen (16) Culinary Arts students attend a trip to Walnut Hill College December 10, 2026 in Philadelphia, PA at a cost of \$1,150 for transportation. Ashleigh Rehrig, Culinary Arts Instructor, Salvatore LoPresti, Culinary Arts Instructional Aide and Christopher Bavlinka, Culinary Arts Instructional Aide will chaperone this event.

Note: Funds are available in the 2026-2027 General Fund.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder – Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters – Weatherly	☐	☐	☐	☐
Ms. Neff - Lehigh	☐	☐	☐	☐

- B. MOTION by _____, SECONDED by _____ that Thomas Priore, Robotics Club Advisor chaperone nine (9) Robotics Club students to participate in the VEX Robotics Competitions on the dates and at the locations listed, below:

Saturday, December 5, 2026 – Black Rock Middle School, Villanova, PA at an approximate cost of \$300.00 for registration and meals

Sunday, January 10, 2027 – Great Valley Middle School, Malvern, PA at an approximate cost of \$300.00 for registration and meals

Saturday, January 16, 2027 – Delaware County Christian School (Upper Campus), Newtown Square, PA at an approximate cost of \$300.00 for registration and meals

Saturday, January 23, 2027 – New Hope-Solebury High School, New Hope, PA at an approximate cost of \$300.00 for registration and meals

Saturday, February 6, 2027 – Spring-Ford Freshman Center, Royersford, PA at an approximate cost of \$300.00 for registration and meals

Saturday, February 20, 2027 – Norristown Area High School, Norristown, PA at an approximate cost of \$300.00 for registration and meals

(cont.)

Note: Funds are available in the 2026-2027 General Fund.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	☐	☐	☐	☐
Mrs. Snyder - Palmerton	☐	☐	☐	☐
Mr. Strubinger - Jim Thorpe	☐	☐	☐	☐
Mrs. Walters - Weatherly	☐	☐	☐	☐
Ms. Neff - Lehigh	☐	☐	☐	☐

Budget & Finance

NONE

Building & Grounds

NONE

Administrative

- A. MOTION by _____ SECONDED by _____ to approve the second reading and adoption of the following CCTI policies, as presented:

#806 (OPERATIONS) - Child/Student Abuse (Encl. 4)
#808 (OPERATIONS) - Food Services (Encl. 5)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Administrative Reports

- A. MOTION by _____, SECONDED by _____ to accept Administrative Reports from the following:

a. Mrs. Christine Trovato, Facilitator of Special Education (Encl. 6)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIII. Old Business

XIV. New and Miscellaneous Business

XV. Next Regularly Scheduled Meeting: Thursday – November 19, 2026

XVI. Adjournment