

Carbon Career & Technical Institute
 Joint Operating Committee Agenda
Regular Meeting
April 16, 2026

I. Call to Order - Chairman

II. Salute to the Flag

III. Roll Call

	Present	Absent
Ms. Heather Neff, Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Erin Snyder, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gerald Strubinger, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Michael Alabovitz, Vice-Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. April Walters, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Thomas Lesisko, Interim Principal	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Christine Trovato, Facilitator of Special Education	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffrey Deutsch, Bus. Administrator/Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Nate Rinda, Director of Technology	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Francine Kluck, Adult Education Site Supervisor	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Christopher Fischi, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Dr. William Howland, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Stacey Connell, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ron Yuricheck, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ryan Binder, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jason Moser, Superintendent of Record	<input type="checkbox"/>	<input type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Christina A. Graver, Secretary	<input type="checkbox"/>	<input type="checkbox"/>

IV. The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

V. **Approval of Addendum (if applicable)**

A. MOTION by _____, SECONDED by _____ to approve the inclusion of an Addendum to the April 16, 2026 Joint Operating Committee meeting agenda. Individual Addendum motions have been presented to and will be voted on by the Joint Operating Committee members in attendance, integrated among the agenda motions presented below.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VI. Approval of Minutes

A. MOTION by _____, SECONDED by _____ to approve the Minutes of the March 19, 2026 Regular Meeting. (Encl. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the Minutes of the March 31, 2026 Special Meeting. (Encl. 2)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VII. Courtesy of the Floor to Visitors

VIII. Approval of Treasurer's Report (March 2026)

A. MOTION by _____, SECONDED by _____ to approve the Treasurer's Report for March 2026 showing a final balance of \$6,500,780.06 in the General Fund, and \$108,226.18 in the Student Activities Account. (Encl. 3)

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Snyder - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IX. Approval of Payment of Bills

A. MOTION by _____, SECONDED by _____ to approve Payment of Bills - General Fund and Other Accounts. (Encl. 4)

Note: Committee Members with questions or requesting a copy of any payment, please contact the CCTI Business Office prior to the scheduled meeting.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Snyder - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

X. **Administrative Reports**

- A. Director's Report – Mr. David Reinbold, Administrative Director
 - a. Tammy Marshall, Cosmetology Instructor with students Emily DeFuso (JTASD Junior), Macie DeVino PASD Junior), Katerena Papahristos (PASD Senior), and Analysisia Rodriguez (LASD Senior)
 - b. Carly Rinda, Digital Marketing & Business Fundamentals Instructor with students
 - c. Jose Jimenez, Math Teacher
- B. Principal's Report – Mr. Thomas Lesisko, Interim Principal
- C. Business Administrator's Report – Mr. Jeffrey P. Deutsch, Business Administrator
 - Update on the 2026-2027 CCTI Budget
 - Update on the 2025-2026 Participating District's Payments
- D. Facilitator of Special Education Report – Mrs. Christine Trovato, Facilitator of Special Education
- E. Building and Grounds Report – Mr. Ken Walters, Supervisor of Building and Grounds
- F. Technology Report – Mr. Nate Rinda, Director of Technology
- G. Superintendent of Record Report – Mr. Jason Moser, Leighton Area School District Superintendent

XI. **Items of Business**

Personnel

- A. MOTION by _____, SECONDED by _____ to accept the letter of resignation for the purpose of retirement received from Lisa Zurn, Business Office Assistant/Secretary (Payroll), effective June 30, 2026.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- B. MOTION by _____, SECONDED by _____ that the below listed individuals be approved as CCTI Summer Career Academy Instructors at a rate of \$30/hour:

Kristen Powis

Rhina Rivera

Note: There will be no cost to the CCTI Joint Operating Committee. Perkins Grant funded.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ that the below listed individuals be approved as CCTI Summer Career Academy van drivers, as needed at a rate of \$25/hour:

Kristen Powis

Rhina Rivera

Note: There will be no cost to the CCTI Joint Operating Committee. Perkins Grant funded.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ that the below listed individual be approved to substitute for the 2025-2026 school year at the established rates, as follows:

Eric Bott - Custodial/Maintenance/Groundskeeper/Cleaner*

Note: *through August 2026

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the following homebound instructors on an as needed basis, at the approved hourly rate:

Jo Lynn Gazo

Jeremy Pease

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to appoint Joey Roetz Adult Education GED Instructor at a rate of \$24.00/hour on an as needed basis effective March 20, 2026 through April 2027.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the following individual as Adult Education Instructor on an as needed basis, as a rate of \$26.00/hour effective April 22, 2026 through April 2027:

Harold Resh

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Education

- A. MOTION by _____, SECONDED by _____ that homebound instruction be approved for student #9225 for 5 hours per week from April 9, 2026 through April 24, 2026.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ that thirteen (13) Graphic Design students attend the Pennsylvania College of Technology’s “Graphic Designers Day” May 1, 2026 in Williamsport, PA. The event will be chaperoned by Mark Barthel, Graphic Design Instructor and JamiLynn Johannsen, Assistant to the Director of Technology/Student Support Services.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Snyder - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- C. MOTION by _____, SECONDED by _____ that four (4) Drafting & Design Technology (DDT) students attend Dorney Park’s “Engineering Day” May 8, 2026 in Allentown, PA. The event will be chaperoned by Jeremy Pease, DDT Instructor.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Snyder - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- D. MOTION by _____, SECONDED by _____ that one (1) Health Medical student attend the HOSA International Leadership Conference (competition) June 17 - June 21, 2026 in Indianapolis, IN in the amount of \$7,663.45 to cover the cost of registration, transportation, lodging, and meals. Donna McClain, Health Medical Instructor/HOSA Advisor will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Snyder - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Budget & Finance

A. MOTION by _____, SECONDED by _____ to acknowledge receipt of the Resolution pertinent to the 2026-2027 Proposed Operating Budget for the Carbon Career & Technical Institute calling for receipts and expenditures in the amount of \$9,584,132 as follows:

Jim Thorpe Area School District (Encl. 5)
Yes - 7, No - 0, Absent - 2, Abstentions - 0 - **Approved**

Lehighton Area School District (Encl. 6)
Yes - 9, No - 0, Absent - 0, Abstentions - 0 - **Approved**

Palmerton Area School District (Encl. 7)
Yes - 9, No - 0, Absent - 0, Abstentions - 0 - **Approved**

Panther Valley School District (Encl. 8)
Yes - 9, No - 0, Absent - 0, Abstentions - 0 - **Approved**

Weatherly Area School District (Encl. 9)
Yes - 8, No - 0, Absent - 1, Abstentions - 0 - **Approved**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to approve the following out of county or charter school student tuition rates (non-Special Education) for the 2026-2027 school year:

Half Year - Half Day	\$ 5,175	(\$ 57.50 per day)
Half Year - Full Day	\$10,350	(\$115.00 per day)
Full Year - Half Day	\$10,350	(\$ 57.50 per day)
Full Year - Full Day	\$20,700	(\$115.00 per day)

Note: Rates reflect no increase from previous year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following out of county or charter school student tuition rates (Special Education) for the 2026-2027 school year:

Half Year - Half Day	\$ 6,075	(\$ 67.50 per day)
Half Year - Full Day	\$12,150	(\$135.00 per day)
Full Year - Half Day	\$12,150	(\$ 67.50 per day)
Full Year - Full Day	\$24,300	(\$135.00 per day)

Note: Rates reflect no increase from previous year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Building & Grounds

NONE

Administrative

- A. MOTION by _____ SECONDED by _____ to approve submitting the FID (Flexible Instruction Days) Program application to the Pennsylvania Department of Education.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Snyder - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- B. MOTION by _____ SECONDED by _____ to enter into an agreement with Carbon Lehigh Intermediate Unit #21 (CLIU 21) for participation in the Technology in Education Legal Counsel Consortium if available and offered for the 2026-2027 fiscal year.

Note: Sweet, Stevens, Katz & Williams, LLP is offering this service on a consortium basis through CLIU 21. This service is designed to provide legal support in the complicated and ever-changing legal landscape that surrounds technology in an educational setting. The Technology Counsel Consortium provides proactive strategies, training and model policies designed to prevent digital-age problems that can lead to liability. The overall pricing for this valuable service is anticipated to be \$555.00 based on the number of participants.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Snyder - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- C. MOTION by _____, SECONDED by _____ to appoint the law firm of King, Spry, Herman, Freund & Faul, LLC for specialized work for the 2026-2027 fiscal year on an as-needed basis, as presented.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Alabovitz - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Snyder - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. MOTION by _____ SECONDED by _____ to approve the first reading of the following CCTI policies, as presented:

- #103 Attachment 2 (PROGRAMS) - Discrimination Complaint Procedures (Encl. 10)
- #103 Attachment 3 (PROGRAMS) - Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints (Encl. 11)
- #311 (ADMINISTRATIVE EMPLOYEES) - reduction of Staff (Encl. 12)
- #411 (PROFESSIONAL EMPLOYEES) - Reduction of Staff (Encl. 13)
- #511 (CLASSIFIED EMPLOYEES) - Reduction of Staff (Encl. 14)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____ SECONDED by _____ to approve the second reading and adoption of the following CCTI policies, as presented:

- #105.2 (PROGRAMS) - Exemption from Instruction (Encl. 15)
- #111 (PROGRAMS) - Instructional Planning (Encl. 16)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____ SECONDED by _____ to approve the following reviewed CCTI policies, as presented:

- #203.2 (PUPILS) - Exposure to Bloodborne Pathogens (Encl. 17)
- #215.1 (PUPILS) Competency Tracking (Encl. 18)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. **Administrative Reports**

A. MOTION by _____, SECONDED by _____ to accept Administrative Reports from the following:

- a. Mr. Thomas Lesisko, Interim Principal (Encl. 19)
- b. Mrs. Christine Trovato, Facilitator of Special Education (Encl. 20)
- c. Ms. Francine Kluck, Adult Education Site Supervisor (Encl. 21)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIII. **Old Business**

XIV. New and Miscellaneous Business

A. MOTION by _____, SECONDED by _____ to acknowledge receipt of the conference report submitted by Brandi Schmoyer, Physical Education/Health Teacher after attending Health & Physical Education Administration and K-12 Teacher Training April 7, 2026 at Carbon Lehigh Intermediate Unit #21. (Encl. 22)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XV. Next Regularly Scheduled Meeting: Thursday – May 21, 2026

XVI. Adjournment