

Carbon Career & Technical Institute Joint Operating Committee Minutes

Regular Meeting February 19, 2026

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - February 19, 2026** for its Regular meeting. The meeting, held in the dining room of the School, 150 West 13th Street, Jim Thorpe, Pennsylvania, was called to order by Chairman, Ms. Heather Neff, at 6:04 PM with the Secretary being present.

	Present	Absent
Mr. Gerald Strubinger, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Heather Neff, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
VACANT, Vice-Chairman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Michael Alabovitz, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. April Walters, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Thomas Lesisko, Interim Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christine Trovato, Facilitator of Special Education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Nate Rinda, Director of Technology	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Francine Kluck, Adult Education Site Supervisor	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Christopher Fischi, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. William Howland, Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Erin Snyder, Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ron Yuricheck, Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ryan Binder, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Jason Moser, Superintendent of Record	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: CCTI Students: Leah Knappenberger (Graphic Design Junior, PASD), Amanda Martell (Graphic Design Junior, JTASD) with parent, Adrianna Mattern (Culinary Arts Senior, PVSD), Elianna McDermott (Culinary Arts Junior, PVSD); CCTI Staff: Chris Bavlinka, Culinary Arts Instructional Aide, Joshua Reif, Electrical Distribution and Automation Instructional Aide/SkillsUSA Advisor; Henry Woods, School Police Officer; Media: James Logue, Times News, Andrew Puka, BRCTV-13

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Approval of Addendum (if applicable)

- A. MOTION by Mr. Yuricheck, SECONDED by Mr. Strubinger to approve the inclusion of an Addendum to the February 19, 2026 Joint Operating Committee meeting agenda. Individual Addendum motions have been presented to and will be voted on by the Joint Operating Committee members in attendance, integrated among the agenda motions presented below.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Approval of Minutes

- A. MOTION by Mrs. Snyder, SECONDED by Mrs. Walters to approve the Minutes of the January 15, 2026 Regular Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Courtesy of the Floor to Visitors

NONE

Approval of Treasurer’s Report (January 2026)

- A. MOTION by Mr. Strubinger, SECONDED by Mr. Yuricheck to approve the Treasurer’s Report for January 2026 showing a final balance of \$6,213,169.18 in the General Fund, and \$100,831.64 in the Student Activities Account.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mrs. Snyder - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yuricheck - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Approval of Payment of Bills

- A. MOTION by Mr. Strubinger, SECONDED by Mrs. Snyder to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mrs. Snyder - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yuricheck - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative Reports

- A. Director's Report - Mr. David Reinbold, Administrative Director
- a. SkillsUSA - Joshua Reif, Advisor with students Adrianna Mattern, Culinary Arts Senior (PVSD), Elianna McDermott, Culinary Arts Junior (PVSD), Leah Knappenberger, Graphic Design Junior (PASD), and Amanda Martell, Graphic Design Junior (JTASD)
- Josh stated that thirty-three (33) students are going to states and that a total of twenty-five (25) students medaled at the district level. He thanked CCTI administrators, Joint Operating Committee members, and the business office for making it possible for the students and advisors to attend. He also thanked all of the CCTI technical teachers, academic teachers, and instructional aides for any help they provided to prepare the students to compete at SkillsUSA.
- Leah and Amanda spoke about their experience preparing for and competing in the Promotional Bulletin Board competition.
- This is their second year competing. Last year they competed in Chapter Display. This year's group is a three-person group. They are working to create a board and promote it. The two shared their board with this year's theme "Champion Your Education". They showed the interchangeable parts - one of the requirements. They will need to create a binder with the design process, and its meaning among other information. They will need to physically present to the judges with a prepared speech, as well.
- Adrianna and Elianna spoke about their experience preparing for and competing in the Cake Decorating competition. They began by showing the members a photo of their winning cake. It was a 2-tiered cake competition. This year's theme was "animal kingdom". They had 3 hours to complete the decorating. The girls received first place with a perfect score. State competition in April, will allow them 3.5 hours to compete. They discussed their ideas for this upcoming competition. They shared that a lot of what they learned during class helped them in the competition with regards to communicating.

b. Chris Bavlinka, Culinary Arts Instructional Aide
Chris introduced himself to the members. He was newly appointed in September. He is grateful for the opportunity. He shared that he is at a point in his life where he wanted to give back and found this to be the perfect opportunity. He started his career working in a restaurant at the age of 14. He went to the Academy of Arts in Atlantic City and then moved on to the Wood Company in the Lehigh Valley. He then moved on to the business dining education division and worked at Lafayette College, Lehigh University, and Muhlenberg College. He came to CCTI after retiring from the Department of Corrections as a corrections officer. He enjoys the difference in this position, specifically in the teaching aspect. He said that the students are fantastic and very interested in learning. A few of the items he's taught this year are beekeeping, how to make sushi, and just recently how to make humus. He spoke of upcoming themed meals – Mardi Gras, for example. He said his goal is to start networking more to give him further resources to allow him to find out exactly what culinary schools and vocations are looking for so that he can continue to assist in teaching students those skills and prepare them the best he can for their future.

B. Principal's Report – Mr. Thomas Lesisko, Interim Principal
Tom shared his sincere appreciation to the Joint Operating Committee for their trust in him to fill this interim position. He started his teaching career and filled 18 years at CCTI in the classroom. He spoke of the power a career and technical school has to transform a student. Often students start at the school with little direction for their future. As they progress they learn real-life skills. He shared how impressed he is that students receive immediate help when needed. He witnessed a student struggling with a math problem and found Mr. Gunsser, a tutor working his way over to that student to provide the needed support. These students are receiving academic and technical skills that are industry-based. They are working with real-life standards. Giving them the opportunity to fail, try again, and learn to the best of their ability. The competitions, like those the students spoke of this evening, also allow students to test themselves outside of these walls. Mr. Lesisko then spoke of some current and upcoming events: HOSA Competition on March; 14 students are currently at the DECA Competition in Hershey; Mr. Garrant (Engineering Technology Instructor/Robotics Club Advisor) is preparing his students for a competition where robots load balls onto a conveyor belt. The most on the belt in a certain allotted time, is the winning team; The health and physical education teacher, Mrs. Schmoyer will be providing students with a drunk driving obstacle course. He thanked the Joint Operating Committee again with his hopes of providing a valuable experience to students and staff as well as a smooth transition for the new principal, when hired.

C. Business Administrator's Report – Mr. Jeffry P. Deutsch, Business Administrator

- Update on the 2026-2027 CCTI Budget
- Mr. Deutsch thanked the Joint Operating Committee and asked them to forward that thank you on to the home board members for the budget process thus far.

- D. Facilitator of Special Education Report – Mrs. Christine Trovato, Facilitator of Special Education

2025-2026 Special Population Update

2025-2027 CCTI's special population numbers:

Students with IEPs- 83 students

Students with 504 Service Plans- 25 students

Students with Gifted IEPs- 2 students

ELL students- 3 students

Homeless/Unaccompanied- 7 students

State Assessments

The *WIDA ACCESS for ELLs* assessments have concluded for the 2025-2026 school year. Results will be available by the spring of 2026.

McKinney Vento Monitoring Visit

The *Every Student Succeeds Act* requires every State Education Agency conduct monitoring of Local Education Agencies (LEAs) to ensure compliance with the requirements of the McKinney-Vento Homeless Assistance Act. In Pennsylvania, this is completed every 3 years. CCTI will participate in a monitoring review on February 19, 2026. A monitoring review includes a thorough examination of data, documentation, evidence/artifacts, and procedural implementation. The goal during the visit will be to identify and highlight the strengths of CCTI's McKinney-Vento program and to offer guidance and support in strengthening the processes and systems we already have in place.

Looking Forward

The application deadline for the 2026-2027 school year is March 1st. Applicants with IEPs and 504 Services Plans who meet admission requirements will participate in spring *Transition Meetings* to review documents, discuss needs, determine appropriate programs/placement, and make changes as needed to reflect the new school setting and programming. Participants in these meetings include: student, parent(s), LEA Representative, CTE Representative, Technical Program Instructor, Related Service Providers, and any other members who will be providing input.

CCTI asks school district counselors to use the *Guidance Counselor Checklist* as a source when gathering application items to ensure CCTI receives complete applications. Incomplete applications result in delayed application processing, delayed acceptance decisions and delayed scheduling of transition meetings. CCTI utilizes the requested application items such as, state assessment scores, IEPs, Positive Behavior Support Plans to assist in scheduling courses, identifying classes that will need additional staff support, and to prepare for transition meetings.

We encourage Counselors and Special Education case managers to work with applicants when completing applications by referring to CCTI's website for technical program videos and course descriptions so students can make informed technical program choices/decisions.

- E. Building and Grounds Report – Mr. Ken Walters, Supervisor of Building and Grounds
- Facilities staff and equipment performed effectively during snow events and cleanup, maintaining safe and continuous operations
 - Minor maintenance items completed:
 - Repaired compressed air issue in the auto collision paint booth
 - Replaced failed speaker in the technical area intercom and phone enunciator system
 - UGI maintained consistent gas service during sub-zero temperatures, allowing boiler systems to operate without interruption
 - Instructional program support:
 - One instructional furnace to be replaced in the HVAC program
 - One stop saw in the carpentry area to be repaired or replaced as needed
 - Minor roof leaks occurred during heavy snow events and are in the process of being repaired at no cost under the existing roof warranty
 - Administration recommends pursuing a DCED Facility Improvement Grant for a roof restoration project utilizing a monolithic pour system
 - Grant would provide up to 75% state funding, with a local match not to exceed approximately \$500,000
 - \$500,000 is designated in the next CCTI 2028 Capital Plan for roofing
 - No construction commitment is made unless grant funding is awarded and a subsequent contract is approved by the JOC
- F. Technology Report – Mr. Nate Rinda, Director of Technology
- Google Admin Console - Mass updates to 3rd party apps and permissions. Account cleanup and security features also reviewed/modified. Also pushed out numerous app updates/permissions.
 - Website - Continued updates and modifications to the website.
 - Adult Education - Pearson VUE computer lab updates.
 - WiFi - Mass updates to existing units.
 - CDT - Testing on going (Literature, Algebra, Biology).
 - Health Medical - CNA exams online completed.
 - Digital Sign - Service underway for temperature/light sensor.
 - Chromebook repairs.
 - SkillsUSA Technology prep work.
 - PETE & C - conference report submitted.
 - Continued daily technology support/service - for all of CCTI.
- Mr. Reinbold shared the following:
- He thanked the Joint Operating Committee members and the home school boards for the 34-0 budget vote, so far.
 - The following 4 health medical seniors have received their CNA certifications: Gabriella Napoletano (Jim Thorpe ASD), Kymber Mehlig (Weatherly ASD), Mckenzie Holt (Lehighton ASD), and Mackenzie Stein (Lehighton ASD).
 - The following Graphic Design students received all three of their Adobe Suite certifications including Illustrator, Photoshop, and InDesign: Gabryelle Barnett (Lehighton ASD, senior), Alexander Daku (Palmerton ASD, junior), Autumn Heintzelman (Lehighton ASD, junior), Alexandra Janulin (Panther Valley SD,

senior), Leah Knappenbereger (Palmerton ASD, junior), Amanda Martell (Jim Thorpe ASD, junior), Xavier Philipovich (Panther Valley SD, senior), Isabella Riggio (Lehigh Valley ASD, senior), Genesis Robinson (Jim Thorpe ASD, junior), Amelia Roy (Panther Valley SD, junior), Brandon Ryan (Weatherly ASD, Junior), Violet Steele (Palmerton ASD, Junior), Kadence Tully (Palmerton ASD, senior). This list of certificate holders encompasses all junior and senior graphic design students currently enrolled.

- Nicholas Hadz (Jim Thorpe ASD) and Lucas Miller (Palmerton ASD), two Auto Service & Technology seniors qualified in the top ten of all of the PA career and technical schools by their high scores on a written exam. They competed earlier today (02/19) in the hands-on portion of the contest sponsored by the Pennsylvania Automotive Association and the Harrisburg Auto Dealers Association at the Antique Auto Museum in Hershey, PA.
- Christopher Garey (Palmerton ASD) and Lucas Miller (Palmerton ASD), two Auto Service & Technology seniors earned 2nd place at the greater Lehigh Valley Auto Dealers Competition on Friday, February 13. They were presented with 50% scholarships to UTI as well as multiple tools.
- Mr. Lesisko will be preparing for the next 5th grade presentation to be held at L.B. Morris Elementary School (Jim Thorpe ASD). Four technical teachers and Mrs. Michele Klock, Cooperative Education/School Improvement Coordinator, will set up stations for the students to rotate through. CCTI has not yet presented at Weatherly ASD and has one more school at both Palmerton ASD and Jim Thorpe ASD to complete and all 5th graders will have received presentations.
- February is CTE month. Some of the activities held at the school included:
 - Administrators from sending school districts serving ice cream to their home district students during lunch
 - Door decorating contest
 - 8th grade tours and shadowing (all ages)
 - Valentine's Day dance
 - Drunk driving simulator
- He thanked the JOC, Chris (Graver) and Bobby (Attorney Yurchak) for their assistance in completing almost 90% of all CCTI policy updates, thus far.
- He reported that the Comprehensive Plan, the Professional Development Plan, and the Induction Plan have all been posted to the website for review and will be submitted as required upon completion of the timeline.
- CCTI will again hold a weeklong Summer Academy for 5th through 8th grade students, amounting to approximately 70-80 students who will experience 10 technical areas with hands-on projects that they can then take home upon completion. He is working with the SHINE LCCC office staff to obtain student names.

Items of Business

Personnel

Resignation Accepted

- A. MOTION by Mrs. Snyder, SECONDED by Mr. Strubinger to accept the resignation of Maritza Reinbold, Substitute/SkillsUSA Assistant Advisor and reaffirm her advisorship position and pro-rated pay, effective January 20, 2026.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mrs. Snyder - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yuricheck - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Interim Principal Approved

- B. MOTION by Mr. Yuricheck, SECONDED by Mr. Strubinger to approve the appointment of Thomas Lesisko, Interim Principal, effective February 17, 2026 at a rate of \$400.00/day.

Note: Mr. Lesisko’s bio was shared with the Joint Operating Committee members, students, parents, and staff.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mrs. Snyder - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yuricheck - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

HVAC Appointment Approved

- C. MOTION by Mrs. Walters, SECONDED by Mr. Strubinger to approve the appointment of Michael Herishko, HVAC Instructor, effective March 2, 2026 at a step 1 salary per the current Agreement between the Carbon Career & Technical Institute (CCTI) Joint Operating Committee and the CCTI Education Association.

Note: Mr. Herishko has a bachelor's degree from Rowan University in Construction Management and 20 plus years as an HVAC technician and facilities manager.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mrs. Snyder - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yuricheck - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Extra Help Instructor Appointed

- D. MOTION by Mr. Strubinger, SECONDED by Mrs. Walters to appoint the following individual as Extra Help Instructors in conjunction with the after-school program at \$30 per hour on an as needed/scheduled basis:

Michael Herishko (effective March 2, 2025)

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mrs. Snyder - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yuricheck - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Teacher Mentor Appointed

- E. MOTION by Mr. Strubinger, SECONDED by Mrs. Snyder to appoint the following individual as Teacher Mentor at the established stipend:

Jeremy Pease (Michael Herishko, HVAC Instructor - effective March 2, 2026 through the end of the school year)

Note: Mr. Pease has served as teacher mentor to the HVAC long-term substitute from the beginning of the school year through February 27, 2026.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0
Motion carried.

Substitute Approved

- F. MOTION by Mrs. Walters, SECONDED by Mr. Yuricheck that the below listed individual be approved to substitute for the 2025-2026 school year at the established rates, as follows:

John (Jay) Sabo - Van Driver*

Note: *through August 2026

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Education

MOTION by Mrs. Walters, SECONDED by Mrs. Snyder that the following motions be approved:

Exam Fee Contributions Approved

- A. that CCTI contribute an amount not to exceed \$99 (total cost) toward AP exam fees for eligible students testing within the 2025-2026 school year, and that CCTI contribute an amount not to exceed \$18 per exam fee for students taking the PSAT exam within the 2026-2027 school year.

Note: College Board provides a \$37.00 fee reduction per AP exam for eligible students with financial need. Schools are expected to forgo their \$9.00 rebate for these students, resulting in a cost of \$53.00 per exam.

Competition Attendance Approved

- B. that Michael Garrant, Engineer Technologies/Technician Instructor and Robotics Club Advisor chaperone six (6) Robotics Club students to participate in the VEX Robotics Competition on Saturday, February 21, 2026 at an approximate cost of \$200.00 for meals.

Note: Funds are available in the 2025-2026 General Fund.

Educational Trip Attendance Approved

- C. that eight (8) CCTI Auto Collision Repair (ACR) students attend the Carlisle Automotive Flea Market & Car Corral April 24, 2026 in Carlisle, PA. The event will be chaperoned by Stephen Nesler, ACR Instructor and Kevin Wagner, ACR Instructional Aide.

Educational Trip Attendance Approved

- D. that thirty (30) Cosmetology students attend the Be Well Beauty and Wellness Show in New York, New York March 10, 2026 at a cost of \$3,842.00 to cover the expense of registration and transportation. The event will be chaperoned by Tammy Marshall, Cosmetology Instructor, Heather Cassidy, Cosmetology Instructional Aide and one (1) additional approved chaperone.

Note: Funds are available in the 2025-2026 General Fund.

Competition Attendance Approved

- E. that thirty-three (33) CCTI students attend the SkillsUSA State Competition held April 8 through April 10, 2026 at the Hershey Lodge and Convention Center, Hershey, PA at a total cost of \$20,358.00 to cover the expense of registration, transportation and lodging. The competition will be chaperoned by Joshua Reif, SkillsUSA Advisor, Maya Kowalczyk, SkillsUSA Assistant Advisor, Richard Stettler, SkillsUSA Assistant Advisor, Nate Rinda, Director of Technology, and Maritza Reinbold, chaperone/volunteer.

Note: Funds are available in the 2025-2026 School Sponsored Student Activities budget.

Educational Trip Attendance Approved

- F. that eighteen (18) Culinary Arts students attend the Philly Food Tour April 24, 2026 in Philadelphia, PA . The event will be chaperoned by Ashleigh Rehrig, Culinary Arts Instructor, Salvator LoPresti, Culinary Arts Instructional Aide, and Chris Bavlinka, Culinary Arts Instructional Aide.

Senior Class Trip Approved

- G. that ninety (90) CCTI senior students attend Knoebel’s Amusement Resort May 21, 2026 in Elysburg, PA at a cost of \$3,386.00 to cover the expense of tickets and transportation. Sandra Kohutka, Senior Class Advisor, Donna McClain, Health Medical Instructor, Nate Rinda, Director of Technology and six (6) additional approved chaperones will chaperone this event.

Note: Students will be responsible for half of the ticket price (\$14.50 of the full \$29.00 cost). The additional \$14.50 may be offset by fundraising.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mrs. Snyder - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yuricheck - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Budget & Finance

Resolutions Acknowledged

- A. MOTION by Mr. Yuricheck, SECONDED by Mrs. Snyder to acknowledge receipt of the Resolution pertinent to the 2026-2027 Proposed Operating Budget for the Carbon Career & Technical Institute calling for receipts and expenditures in the amount of \$9,584,132 as follows:

Jim Thorpe Area School District

Yes - 7, No - 0, Absent - 2, Abstentions - 0 - **Approved**

Lehigh Area School District

Yes - 9, No - 0, Absent - 0, Abstentions - 0 - **Approved**

Panther Valley School District

Yes - 9, No - 0, Absent - 0, Abstentions - 0 - **Approved**

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Building & Grounds

Grant Pursual Authorized

- A. MOTION by Mrs. Walters SECONDED by Mr. Strubinger to authorize administration to pursue the Pennsylvania Department of Community and Economic Development (DCED) Facility Improvement Grant for a roof restoration project utilizing a monolithic pour system; approve a local match of up to twenty-five percent (25%) of the total project cost, not to exceed approximately \$500,000, contingent upon grant award; and approve the inclusion of \$500,000 in CCTI's 2028 Capital Plan designated for roofing.

Note: Approval of this motion does not obligate Carbon Career & Technical Institute to proceed with construction unless grant funding is awarded and the JOC approves a subsequent contract.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mrs. Snyder - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yuricheck - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehigh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative

CCTI Summer Career Academy Approved

- A. MOTION by Mrs. Walters SECONDED by Mr. Strubinger to approve CCTI Summer Career Academy to be held at CCTI from 8:00 a.m. to 2:00 p.m. for 5th through 8th grade students.

Note: Academy is tentatively scheduled for June 15 - 19, 2026 with no cost to the CCTI Joint Operating Committee. Academy is grant funded.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

First Reading Policy Approved

- B. MOTION by Mrs. Snyder SECONDED by Mr. Yuricheck to approve the first reading of the following CCTI policies, as presented:

#822 (OPERATIONS) - Automated External Defibrillator (AED)

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Second Reading and Adoption Policies

- C. MOTION by Mrs. Walters SECONDED by Mr. Strubinger to approve the second reading and adoption of the following CCTI policies, as presented:

#710 (PROPERTY) - Use of Facilities by Staff

#819 (OPERATIONS) - Suicide Awareness, Prevention and Response

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Reviewed Policies Approved

- D. MOTION by Mr. Strubinger SECONDED by Mr. Yuricheck to approve the following reviewed CCTI policies, as presented:

#707 (PROPERTY) - Use of School Facilities

#708 (PROPERTY) - Lending of Equipment and Books

#820 (OPERATIONS) - Sensitive Issues

#823 (OPERATIONS) - Tobacco and Vaping Products

#825 (OPERATIONS) - State Mandate Waivers

#825-AR (OPERATIONS) - State Mandate Waivers (Administrative Regulations)

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Updated CCTI 2025-2026 Student/Teacher Calendar Approved

- E. MOTION by Mrs. Walters SECONDED by Mr. Yuricheck to approve the updated CCTI 2025-2026 Student/Teacher Calendar, as presented.

Note: January 19, 2026 was a Flexible Instruction Day (FID) due to school closings. January 26, 2026 was a snow day and will be made up on February 17, 2026 (originally part of the Presidents' holiday). January 27, 2026 was snow day and will be made up on April 7, 2026 (originally part of the spring holiday). January 28, 2026 was a Flexible Instruction Day (FID) due to school closings.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

CCTI 2026-2027 Student/Teacher Calendar Approved

- F. MOTION by Mr. Strubinger SECONDED by Mrs. Walters to approve the CCTI 2026-2027 Student/Teacher Calendar, as presented.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Comprehensive and Professional Development Plans Approved

- G. MOTION by Mrs. Walters, SECONDED by Mr. Strubinger to approve the Comprehensive Plan and Professional Development Plan as presented on the CCTI website for 28+ days.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Administrative Reports

- A. MOTION by Mr. Strubinger, SECONDED by Mrs. Snyder to accept Administrative Reports from the following:
- a. Ms. Michele Connors, Principal
 - b. Mrs. Christine Trovato, Facilitator of Special Education
 - c. Ms. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

New and Miscellaneous Business

- A. MOTION by Mrs. Walters, SECONDED by Mr. Strubinger to acknowledge receipt of the conference report submitted by Nathaniel Rinda, Director of Technology after attending the Pete & C (Pennsylvania Educational Technology Expo & Conference) conference February 2 through February 4, 2026.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

- B. MOTION by Mrs. Walters, SECONDED by Mr. Strubinger to acknowledge receipt of the conference report submitted by Jeremy Pease, Drafting & Design Technology Instructor after attending PACTA (Pathways to Career Readiness: An Education and Workforce Development Symposium February 5 through February 6, 2026.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Next Regularly Scheduled Meeting: Thursday – March 19, 2026

Adjournment

Mr. Strubinger moved, seconded by Mr. Yuricheck, that the meeting adjourn. By unanimous consent, the meeting adjourned at 6:59 PM.

Christina A. Graver
Joint Operating Committee Secretary