

Procedures for Enrollment of Homeless Students

*The McKinney Vento Act Education of Homeless children and Youth Assistance Act is a federal law that ensures immediate enrollment and educational stability for homeless children and accompanied youth. Pennsylvania's Education for children and Youth /experiencing Homelessness Program (ECYEH) was established to ensure homeless youth have access to a Free Appropriate Public Education (FAPE) while removing barriers that homeless children face.

- When notified of a possible homeless situation, teacher or support staff will notify CCTI's Homeless Liaison.
- When notified of a possible homeless situation, CCTI's Homeless Liaison, will meet with the student and conduct an initial interview. During the initial interview, a needs assessment is completed- asking about food, shelter, clothing, supplies, counseling needs, transportation, medical needs and provides community resource information.
- CCTI's Homeless Liaison will communicate with CCTI's Principal, Counselor and the LEA, and LEA's Homeless Liaison about the student's situation. Transportation and other needs will be communicated as well.
- The student is entered into the ECYEH system.
- The Homeless Liaison sends the parent information about the homeless determination, community resources available, and an Intake form to be completed and sent back.
- Staff is made aware of the student's status and reminded to provide accommodations to the student to support them towards academic success; cafeteria staff will be made aware so the student is provided free lunch.
- The Homeless Liaison will meet with the student continuously to check if he/she has any needs, and to ensure there are no obstacles preventing them from coming to school.
- When necessary, the Regional Homeless Coordinator will be contacted.

