

Carbon Career & Technical Institute
Joint Operating Committee Agenda
Reorganization and Regular Meeting
December 18, 2025

I. Call to Order – Chairman

II. Salute to the Flag

III. Roll Call

| | Present | Absent |
|--|--------------------------|--------------------------|
| Mr. Gerald Strubinger, Member | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Heather Neff, Vice-Chairman | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Alyson Krawchuk-Boschen, Member | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Michael Alabovitz, Member | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. April Walters, Member | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. David Reinbold, Administrative Director | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Michele Connors, Principal | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Christine Trovato, Facilitator of Special Education | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Jeffry Deutsch, Bus. Administrator/Treasurer | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Nate Rinda, Director of Technology | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Ken Walters, Supervisor of Bldg. & Grounds | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Francine Kluck, Adult Education Site Supervisor | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Christopher Fischl, Alternate Member | <input type="checkbox"/> | <input type="checkbox"/> |
| Dr. William Howland, Alternate Member | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Erin Snyder, Alternate Member | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Ron Yurichuck, Alternate Member | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Ryan Binder, Alternate Member | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Jason Moser, Superintendent of Record | <input type="checkbox"/> | <input type="checkbox"/> |
| Attorney Robert T. Yurchak, Solicitor | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Christina A. Graver, Secretary | <input type="checkbox"/> | <input type="checkbox"/> |

IV. The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

V. **Approval of Addendum (if applicable)**

A. MOTION by _____, SECONDED by _____ to approve the inclusion of an Addendum to the December 18, 2025 Joint Operating Committee meeting agenda. Individual Addendum motions have been presented to and will be voted on by the Joint Operating Committee members in attendance, integrated among the agenda motions presented below.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VI. Letters of Appointment

- A. MOTION by _____, SECONDED by _____ to acknowledge receipt of the Letter of Appointment for a Member of the Carbon Career & Technical Institute Joint Operating Committee (3-Year Term – December 2025 through December 2028):

Panther Valley School District – Mr. Michael Alabovitz* (Encl. 1)
Weatherly Area School District – Mrs. April Walters (Encl. 2)**

Note: *Filling the unexpired term of Renee DeMelfi through December 2026.

**Enclosure to follow, not yet received.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VII. Election of Temporary Chairman

_____ nominates _____ for Temporary Chairman,
SECONDED by _____.

_____ nominates _____ for Temporary Chairman,
SECONDED by _____.

MOTION by _____ to close the nominations for and appoint _____ as Temporary Chairman.
SECONDED by _____.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehigh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

(The Secretary casts the ballot electing _____ as Temporary Chairman.)

VIII. Election of Chairman

_____ nominates _____ for Chairman,
SECONDED by _____.

_____ nominates _____ for Chairman,
SECONDED by _____.

MOTION by _____ to close the nominations for and appoint _____ as Chairman.
SECONDED by _____.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehigh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

(The Secretary casts the ballot electing _____ as Chairman.)

IX. Election of Vice-Chairman

_____ nominates _____ for Vice-Chairman,
SECONDED by _____.

_____ nominates _____ for Vice-Chairman,
SECONDED by _____.

MOTION by _____ to close the nominations for and appoint _____ as Vice-Chairman.
SECONDED by _____.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

(The Secretary casts the ballot electing _____ as Vice-Chairman.)

X. Monthly Meetings

- A. MOTION by _____, SECONDED by _____ that the Regular Monthly Meetings of the Carbon Career & Technical Institute Joint Operating Committee be held on the 3rd Thursday of each month during 2026 at the times listed as follows:

(Encl. 3)

Executive Session: 5:00 PM
Regular Meeting: 6:00 PM

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the November 20, 2025 Regular Meeting.

(Encl. 4)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Courtesy of the Floor to Visitors

XIII. Approval of Treasurer's Report (November 2025)

- A. MOTION by _____, SECONDED by _____ to approve the Treasurer's Report for November 2025 showing a final balance of \$5,096,856.69 in the General Fund, and \$106,010.97 in the Student Activities Account. (End. 5)

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

XIV. Approval of Payment of Bills

- A. MOTION by _____, SECONDED by _____ to approve Payment of Bills - General Fund and Other Accounts. (Encl. 6)

Note: Committee Members with questions or requesting a copy of any payment, please contact the CCTI Business Office prior to the scheduled meeting.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

XV. Administrative Reports

- A. Director's Report – Mr. David Reinbold, Administrative Director
- John (Jay) Sabo, Long-Term Science Teacher/Building Substitute
 - Carly Rinda – DECA Advisor
- B. Principal's Report – Ms. Michele Connors, Principal
- C. Business Administrator's Report – Mr. Jeffry P. Deutsch, Business Administrator
- Update on 2026-2027 Budget:
 - IMPORTANT NOTE:
There will be no overall increase in the 2026-2027 CCTI Operating Budget year for the five participating Carbon County school districts.
 - 2026-2027 will mark the 13th consecutive year with no overall increase.
 - Please contact the CCTI Business Administrator, Jeffry Deutsch, with any questions regarding the 2026-2027 Budget.
- D. Facilitator of Special Education Report – Mrs. Christine Trovato, Facilitator of Special Education

- E. Building and Grounds Report – Mr. Ken Walters, Supervisor of Building and Grounds
- F. Technology Report – Mr. Nate Rinda, Director of Technology
- G. Superintendent of Record Report – Mr. Jason Moser, Lehigh Area School District Superintendent

XVI. Letters of Appointment

- A. MOTION by _____, SECONDED by _____ to acknowledge the Appointment of Alternate Representatives to the Carbon Career & Technical Institute Joint Operating Committee (1-Year Term – December 2025 through December 2026):

Jim Thorpe Area School District – Mr. Christopher Fischi (Encl. 7)

Lehigh Area School District – Dr. William Howland (Encl. 8)*

Palmerton Area School District – Mrs. Erin Snyder (Encl. 9)

Panther Valley School District – Mr. Ron Yuricheck (Encl. 1)

Weatherly Area School District – Mr. Ryan Binder (Encl. 10)*

Note: *Enclosure to follow, not yet received.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to acknowledge the Appointment to the Carbon Career & Technical Institute Authority (5 Year Term – January 2026 through December 2030):

Weatherly Area School District – Mr. Gerard Grega (Encl. 11)*

Note: *Enclosure to follow, not yet received.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVII. Items of Business

Personnel

- A. MOTION by _____, SECONDED by _____ to appoint Richard Gingrich Custodial/Maintenance/Groundskeeper/Cleaner Personnel at a Step 1 salary effective January 5, 2026 per the current CCTI ESPA Employment Agreement.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- B. MOTION by _____, SECONDED by _____ that the below listed individual be approved to substitute for the 2025-2026 school year at the established rates, as follows:

Kevin Sowa* - Tutor

Note: *Effective November 25, 2025

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve intermittent Family Medical Leave effective December 3, 2025 for employee #3065.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- D. MOTION by _____, SECONDED by _____ to approve Family Medical Leave effective November 21, 2025 through December 19, 2025 for employee #3133.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- E. MOTION by _____, SECONDED by _____ to appoint the following individual to the Comprehensive Plan/Professional Development Committee:

Gerald Strubinger

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Education

- A. MOTION by _____, SECONDED by _____ that twenty-eight (28) CCTI students attend SkillsUSA District Competition at Luzerne County Community College January 8, 2026 in Nanticoke, PA at a cost of approximately \$1,640.00, to cover student registration and transportation fees. Josh Reif, SkillsUSA Advisor, Maya Kowlacyk and Maritza Reinbold, SkillsUSA Assistant Advisors, and Nate Rinda, Director of Technology will chaperone this event.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehigh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- B. MOTION by _____, SECONDED by _____ that three (3) CCTI students attend SkillsUSA District Competition at Hazleton Area Career Center January 15, 2026 in Hazleton, PA at a cost of approximately \$90.00, to cover student registration fees. Josh Reif, SkillsUSA Advisor will chaperone this event.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehigh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- C. MOTION by _____, SECONDED by _____ that two (2) CCTI Automotive Service Technology seniors (run-off competition and testing will be held in the classroom to determine the two competitors for this year) attend the Greater Lehigh Valley Auto Dealers Competition. The competition will be held on February 13, 2026 at the Northampton Community College Auto Garage, Bethlehem, PA. The competition will be chaperoned by Mr. Harold Resh, Automotive Service Technology Instructor.

Note: February 13 is currently a holiday for CCTI. Students will not be in session unless this day should become a snow make-up day.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehigh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- D. MOTION by _____, SECONDED by _____ that seven (7) Digital Marketing students attend the 9th Annual Husky Dog Pound Competition at Bloomsburg University March 26, 2026 in Bloomsburg, PA. Carly Rinda, Digital Marketing Instructor and Casey Hill, Instructional Aide will chaperone this event.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Budget & Finance

NONE

Building & Grounds

- A. MOTION by _____, SECONDED by _____ to approve the purchase of the replacement forklift at a final net cost of \$44,590.00, inclusive of the CoStar 10% discount, Eastern Lift discount, and trade-in credits for two existing units.

Note: This item is included in the Capital/Instructional Equipment Plan.

Pricing breakdown:

- Base price before credits/ discounts: \$53,989.00
- CoStar discount (10%): -\$5,398.89 (10% applied to the vendor's exact quote)
- Eastern Lift discount: -\$1,000.00
- Trade-in credits (two units):
 - Unit #1 trade-in: -\$2,000.00
 - Unit #2 trade-in: -\$1,000.00
 - Total trade-in credit: -\$3,000.00

Total reductions: -\$9,398.89

Final net purchase price: \$44,590.00

Notes for record:

- Replacement is necessary due to the current forklift being flagged for safety-related repairs.
- Current unit manufacture year: 1994.
- Expected lead time: 8-16 weeks from PO issuance.
- Two existing forklifts will be surrendered as trade-ins per credits listed above.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Administrative

- A. MOTION by _____ SECONDED by _____ that Nate Rinda, Director of Technology attend the Pennsylvania Educational Technology Expo & Conference (PETE & C) February 2-4, 2026 at the Hershey Lodge and Hotel Hershey, Hershey, PA at an amount not to exceed \$1,005.00 to cover the expense of registration and lodging.

ROLL CALL VOTE:

| | Yes | No | Absent | Abstain |
|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Alabovitz - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Krawchuk-Boschen - Palmerton | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ms. Neff - Lehigh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Walters - Weatherly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- B. MOTION by _____ SECONDED by _____ to approve the second reading and adoption of the following CCTI policy, as presented:

#246 (PUPILS) - Student Wellness (Encl. 12)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____ SECONDED by _____ to approve the following reviewed CCTI policies, as presented:

#701 (PROPERTY) - Facilities Planning (Encl. 13)
#702 (PROPERTY) - Gifts, Grants, Donations (Encl. 14)
#703 (PROPERTY) - Sanitary Management (Encl. 15)
#704 (PROPERTY) - Maintenance (Encl. 16)
#705 (PROPERTY) - Safety (Encl. 17)
#706 (PROPERTY) - Property Records (Encl. 18)
#709 (PROPERTY) - Building Security (Encl. 19)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVIII. Administrative Reports

- A. MOTION by _____, SECONDED by _____ to accept Administrative Reports from the following:

a. Ms. Michele Connors, Principal (Encl. 20)
b. Mrs. Christine Trovato, Facilitator of Special Education (Encl. 21)
c. Ms. Francine Kluck, Adult Education Site Supervisor (Encl. 22)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIX. Old Business

XX. New and Miscellaneous Business

- A. MOTION by _____, SECONDED by _____ to acknowledge receipt of the conference report submitted by Michele Connors, Principal after attending The Power of Immersion Learning: A Workshop for Leaders November 4, 2025. (Encl. 23)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to acknowledge receipt of the conference report submitted by Donna McClain, Health Medical Instructor after attending Penn State Strategies: Education Excellence for Educators November 13-14, 2025. (Encl. 24)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to acknowledge receipt of the conference report submitted by Richard Stettler, Electrical Distribution and Automation Instructor after attending Handle with Care December 4, 2025. (Encl. 25)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XXI. Next Regularly Scheduled Meeting: Thursday – January 15, 2026*
*Pending JOC approval of 2026 meeting schedule.

XXII. Adjournment