

CARBON CAREER & TECHNICAL INSTITUTE

SECTION: CLASSIFIED EMPLOYEES

TITLE: WORKING PERIODS

ADOPTED: November 18, 2004

REVISED:

REVIEWED: October 16, 2025

532. WORKING PERIODS	
1. Purpose	Purpose The periods of work required of the classified staff shall be clearly specified to ensure the regular and consistent operation of the school
2. Authority SC 1504, 1850.1 Pol. 804	Authority The Joint Operating Committee has the authority and responsibility for determining the hours of school operation and hours of work for employees, consistent with provisions of an applicable collective bargaining agreement.
3. Delegation of Responsibility	Delegation of Responsibility The Administrative Director or designee shall develop procedures to ensure adherence to work schedules by classified employees, which shall apply uniformly throughout the school.
School Code 1504, 1850.1	
Joint Operating Committee Policy 804	