



CARBON CAREER & TECHNICAL INSTITUTE

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CCTI STUDENT TECHNOLOGY ACCEPTANCE and RETURN AGREEMENT

All students attending CCTI will be issued a Chromebook for their educational use. It is understood by both the student and their parent/guardian that the Chromebook, its accessory equipment, and any other equipment issued will be the student's responsibility during their entire enrollment at the Carbon Career & Technical Institute and at all times the items should be in working condition with no damages or defacement of any sort. **If student withdrawals from the Carbon Career & Technical Institute, ALL ITEMS MUST BE RETURNED WITHIN 7 DAYS OF WITHDRAWAL. If student is graduating from the Carbon Career & Technical Institute, ALL ITEMS MUST BE RETURNED prior to graduation practice during their year of graduation (graduates will also be informed at the end of said school year as a reminder).** Failure to return the Chromebook, *and its accessory equipment*, will be considered **lost/stolen** property and can result in **legal action against the student and/or their parent/guardian.**

If the Chromebook and/or its accessory equipment is damaged, defaced (stickers, writing, paint, etc...), or not in working condition, student and/or parent/guardian will be responsible for the replacement cost listed on this form. Failure to return the Chromebook or its accessories--Case/Sleeve and/or the Charging Block and Power Cable--will also result in the student and/or parent/guardian being responsible for the replacement cost listed on this form.

EQUIPMENT REPLACEMENT COSTS:

Chromebook - \$250.00

Case/Sleeve - \$20.00

Charging Block - \$30.00

By initialing each line and signing below, I agree to the following:

_____/_____(Parent and student initial) I have read this form and understand that ***I am responsible at all times*** for the care and appropriate use of the technology provided. I understand that if I violate the guidelines agreed to in the Student Handbook, Acceptable Use Policy and Guidelines for Use, my privilege to use technology at CCTI may be restricted or removed and I may be subject to disciplinary action.

_____/_____(Parent and student initial) I understand that the **Chromebook** issued to me is to be **fully charged and transported to school daily for my use in my academic and/or technical class.** I understand that I will not be allowed to take another device to CCTI in its place, nor bring another Chromebook home that is not assigned to me unless approved by CCTI's Technology Department or Administration.

_____/_____(Parent and student initial) I agree that I will be responsible for the repair or replacement cost to the Chromebook (or device issued) and its accessory equipment if it is not returned, or if it is damaged/defaced.

Parent/Guardian Signature

Date

Student Signature

Date

(PLEASE Print Student Name, Tech Area and Graduation Year on Page 2)

Student Name: _____ CCTI Student ID#: _____

Tech Area: _____ Graduation Year Expected: _____

BELOW IS FOR TECHNOLOGY DEPARTMENT USE ONLY:

Chromebook # Assigned: _____ Date Issued: _____

Accessories Received:

☐ Charging Block and Power Cable ☐ Case/Sleeve ☐ Mouse ☐ Other: _____

CHROMEBOOK DAMAGES:

☐ 1st Offense – Date: _____ Notes: _____

Tech Staff Initial:

Payment for damages received – Date: _____ ☐ Cash ☐ Check: # _____

☐ 2nd Offense – Date: _____ Notes: _____

Tech Staff Initial:

Payment for damages received – Date: _____ ☐ Cash ☐ Check: # _____

REISSUED CHROMEBOOK # Assigned: _____ Date Issued: _____

Notes: _____

Student signature acknowledging receipt and responsibility of reissued Chromebook: (if 2nd offense – need new form signed by parent/student)

Signature

Date

TECHNOLOGY RETURNED:

DATE: _____

☐ Chromebook: # _____
☐ Charging Block
☐ Case/Sleeve

☐ Other: _____

Damages: ☐ Yes ☐ No Items Missing: ☐ Yes ☐ No

Notes: _____

Tech Staff Initial: