

# CARBON CAREER & TECHNICAL INSTITUTE

SECTION: PUPILS

TITLE: GRADUATION  
REQUIREMENTS

ADOPTED: June 16, 2005

REVISED: November 15, 2007, December 20,  
2012, November 20, 2014,  
December 19, 2024, September 18,  
2025

	<p style="text-align: center;">205. GRADUATION REQUIREMENTS</p> <p><b>Purpose</b> The Joint Operating Committee shall acknowledge each student's successful completion of an appropriate instructional program and shall award a diploma based on graduation requirements.</p> <p><b>Authority</b> The Joint Operating Committee shall award a regular high school diploma to every student enrolled who meets the requirements of graduation established within this policy. Graduation requirements shall be based on an educational program offered within grades 9 through 12, cooperatively with each of the participating districts' high schools.</p> <p>Students must meet the state graduation requirements set forth by one of the defined options (pathways) outlined in the statewide high school graduation requirement. There are five (5) main pathways to graduation:</p> <p><b><u>Pathway 1: Keystone Proficiency</u></b></p> <p><u>Proficient and/or advanced on all three Keystone Exams (Biology, Algebra 1, Literature).</u></p> <p><u>*Minimum scaled score for proficiency on each Keystone Exam is 1500*</u></p> <p><b><u>Pathway 2: Composite Score</u></b></p> <ul style="list-style-type: none"> <li><u>Satisfactory Composite Score:</u> <u>Earn a total score which meets the requirement even though he/she wasn't proficient on all Keystone Exams (3-Score Composite= 4452 or Greater.</u></li> <li><u>Must be Proficient in at least 1 Keystone</u></li> <li><u>No below basic score on remaining Keystone Exams</u></li> </ul> <p><b><u>Pathway 3: Career &amp; Technical Education</u></b></p> <ul style="list-style-type: none"> <li><u>Successful completion of local established grade-based requirements for</u></li> </ul>
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academic content areas\* associated with each Keystone Exam where proficiency was not reached.

- Ex: Algebra 1 (grade of 60% or above)

AND

- Attain industry-based competency certification related to the CTE (MBIT) program of study or
- Likelihood of industry-based competency assessment success or demonstration of readiness for continued meaningful engagement in a CTE Concentrator Program of Study as outlined in the course handbook.

**Pathway 4: Alternative Assessment**

- Successful completion of local established grade-based requirements for academic content areas\* associated with each Keystone Exam where proficiency was not reached.

AND at least ONE of the following:

- See PSAT Composite
- See SAT Composite
- See ASVAB Composite
- See ACT Composite
- See AP score of 3 or greater in Keystone deficiency content area(s)
- Acceptance to a 4-year college/university
- Successful completion of concurrent courses related to Keystone deficiency area(s)\* (ex: AP Bio)
- Successful completion of pre-apprentice program\*

**Pathway 5: Evidence-Based**

- Successful completion of local established grade-based requirements for academic content areas\* associated with each Keystone Exam where proficiency was not reached.

AND a combination of THREE other Pieces of Evidence from below:

One or more from List A and no more than two from List B.

**List A:**

- Attainment of a 3 or higher or ANY AP EXAM
- View Industry recognized credentialization
- Acceptance into an other-than-4 year Institution of Higher Education (IHE) for college-level coursework
- Successful completion of any concurrent or post-secondary course\*

**List B:**

<p>3. Delegation of Responsibility</p> <p>4. Guidelines</p>	<ul style="list-style-type: none"> <li>• <u>Attainment of Proficient or Advanced on any Keystone Exam</u></li> <li>• <u>Letter guaranteeing full-time employment or full-time military enlistment</u></li> <li>• <u>Successful completion of a service-learning project*</u></li> <li>• <u>Successful completion of internship, externship, or cooperative education program*</u></li> <li>• <u><a href="#">View NCAA D2 academic requirements</a></u></li> </ul> <p>The Joint Operating Committee requires that each candidate for graduation shall have earned 25 credits, including:</p> <ul style="list-style-type: none"> <li>Six (6) credits of CTE (three (3) must be attained in the senior year)</li> <li>Four (4) credits of English</li> <li>Four (4) credits of Mathematics</li> <li>Four (4) credits of Science</li> <li>Three (3) credits of Social Studies</li> <li>Two (2) credits of Arts &amp; Humanities</li> <li>Two (2) credits of Health/Embedded Safety/Physical Education/Wellness/Keystone Tutorial</li> </ul> <p>The Joint Operating Committee shall identify the planned courses which are required for graduation. These written plans shall be on file in the school and shall be made available upon request for review.</p> <p><b>Delegation of Responsibility</b> The Building Principal shall be responsible for planning and executing graduation ceremonies that appropriately recognize this important achievement.</p> <p><b>Guidelines</b> Periodic counseling shall occur with students in danger of not fulfilling graduation requirements. Every effort shall be made to inform parents of the potential for failing to graduate.</p> <p>A student who has completed the requirements for graduation shall not be denied a diploma as a disciplinary measure, but the student may be denied participation in the graduation ceremony when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.</p> <p>No student who has failed to complete all requirements and/or meet all obligations (including but not limited to disciplinary and attending all practice sessions) for graduation shall participate in the graduation ceremony unless the following exceptions apply:</p> <ol style="list-style-type: none"> <li>1. The Joint Operating Committee shall permit a student with a disability, whose Individual Education Program (IEP) prescribes continued educational services, to participate in commencement ceremonies with their graduating class and receive a certificate of attendance, provided that the student has attended four (4) years of high</li> </ol>
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	<p>school and has met all obligations, including but not limited to disciplinary and attending all required practice sessions.</p> <p>2. The school shall provide supports to facilitate the on-time graduation of children of active duty military families in accordance with the Interstate Compact on Educational Opportunity for Military Children, state law and Joint Operating Committee policy.</p>
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