

CARBON CAREER & TECHNICAL INSTITUTE

SECTION: ADMINISTRATIVE
EMPLOYEES

TITLE: MANAGEMENT TEAM

ADOPTED: December 16, 2004

REVISED: August 17, 2006

REVIEWED: May 15, 2025

327. MANAGEMENT TEAM	
1. Purpose	The Joint Operating Committee recognizes the importance of maintaining an effective Management Team to strengthen the administration and career and technical programs of the school, and to establish and improve communications, decision-making, conflict resolution, and other relationships among the members of the Team.
2. Authority SC 1850.1	While the Management Team concept places emphasis upon shared responsibility and authority, nothing in this policy is intended to limit the responsibility and authority of the Joint Operating Committee ultimately to make decisions, as prescribed by law.
3. Definitions	<p>Management Team Concept - is a means whereby educational policies and administrative procedures that define the school's programs and operations are arrived at through shared responsibility and authority.</p> <p>Management Team - is composed of the Administrative Director and administrative, supervisory, and administrative support personnel who have significant responsibilities for:</p> <ol style="list-style-type: none"> 1. Formulating school policies or administering school programs. 2. Recommending employment, transfer, suspension, discharge, layoff, recall, promotion, assignment, compensation, or discipline of employees. 3. Directing and supervising other employees. 4. Evaluating employees. 5. Adjusting complaints. <p>Management Employees - refers to those members of the Management Team.</p>

4. Guidelines	<p>The objectives of the school's Management Team are:</p> <ol style="list-style-type: none">1. To provide input into policies and rules that directly affect management employees in the administration of the school.2. To provide a means of addressing the economic and welfare concerns of management employees.
5. Delegation of Responsibility	<p>The Administrative Director shall prepare administrative guidelines for the operation of the Management Team. Such guidelines shall provide that:</p> <ol style="list-style-type: none">1. Management Team meetings shall be held.2. The Management Team shall address itself to appropriate concerns identified by any member of the Team.3. Concerns of the Management Team will include but not be limited to school budget, school curriculum, school facilities, personnel management, and welfare of management employees.