

CARBON CAREER & TECHNICAL INSTITUTE

SECTION: ADMINISTRATIVE
EMPLOYEES

TITLE: DRESS AND GROOMING

ADOPTED: December 16, 2004

REVISED: August 17, 2006

REVIEWED: May 15, 2025

325. DRESS AND GROOMING	
1. Purpose	Administrators set an example in dress and grooming for staff and students to follow. An administrator should present an image of dignity and encourage respect for authority.
2. Authority SC 1850.1	The Joint Operating Committee has the authority to specify reasonable dress and grooming guidelines for administrative staff.
3. Guidelines	Administrative employees are expected to be physically clean, neat, well-groomed, and dressed in a manner reflecting professional assignment.
4. Delegation of Responsibility	If an administrator feels that an exception to this policy would facilitate the completion of assigned duties, a request should be made to the Administrative Director.
School Code 1850.1	