

# CARBON CAREER & TECHNICAL INSTITUTE

SECTION: PROGRAMS

TITLE: FLEX PROGRAM

ADOPTED: August 18, 2005

REVISED: November 21, 2024

114. FLEX PROGRAM	
1. Purpose	The Joint Operating Committee desires to allow all qualified high school students within Carbon County an opportunity to take advantage of the considerable resources at Carbon Career & Technical Institute by spending one-half (½) day or less enrolled in a Career and Technical program of their choice.
2. Delegation of Responsibility	The Administrative Director shall develop procedures for dissemination of program information, procedures for enrollment, and the monitoring of the progress of Flex students.
3. Guidelines	<p>There must be an opening in the requested program. Instructors shall meet with the student before admission. Amount of time is flexible, as little as fifty (50) minutes.</p> <p>Requesting students shall be in 11<sup>th</sup> or 12<sup>th</sup> grade, on schedule to graduate on time, highly motivated and willing to work independently at times.</p> <p>Students may apply within thirty (30) days of the start of each semester and may enter at the beginning of each semester.</p> <p>Students or the sending district shall provide transportation to and from Carbon Career &amp; Technical Institute.</p> <p>The student and program instructor shall develop an individual plan for the time of attendance, based on the student's interests/needs and the program task list.</p> <p>The sending district shall determine the amount of credit awarded for the program. The instructor will provide a grade to the sending school guidance counselor.</p> <p>All applicants shall complete an application form, including a current report card and mandatory testing information.</p>