

CARBON CAREER & TECHNICAL INSTITUTE

SECTION: COMMUNITY

TITLE: RELATIONS WITH PARENTS/
GUARDIANS

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908. RELATIONS WITH PARENTS/GUARDIANS	
1. Purpose	The Joint Operating Committee believes that the education of students is a joint responsibility that it shares with parents/guardians. To ensure that the best interests of each student are served in the educational process, a strong program of communication between home and school must be maintained.
2. Authority	The Joint Operating Committee feels that it is the parents/guardians who have the ultimate responsibility for their child's behavior in school, including the behavior of students who have reached the legal age of majority but are still, for all practical purposes, under parental authority.
SC 1317	During school hours, the Joint Operating Committee acts in loco parentis, or in place of the parents/guardians, through its designated administrators.
3. Guidelines	The Joint Operating Committee directs that the following activities be implemented to encourage parent-school cooperation:
Pol. 212	<ol style="list-style-type: none"> 1. Parent-teacher conferences to permit two-way communication between home and school. 2. Meetings of parents/guardians and staff members to explain and discuss matters of general interest. 3. Meetings of staff members and groups of parents/guardians of those students having special abilities, disabilities, needs, or problems. <p>Each January a daylong orientation shall be arranged to provide prospective students and their parents/guardians an opportunity to tour the school, learn about the career and technical programs, and speak with the faculty and employers/practitioners.</p> <p>The Joint Operating Committee believes that parents/guardians have a responsibility to support and encourage their child's career in school through the following actions:</p> <ol style="list-style-type: none"> 1. Require that students observe all school rules and regulations, and accept responsibility for their behavior.

<p style="text-align: center;">Pol. 212</p> <p>School Code 1317</p>	<ol style="list-style-type: none"> 2. Send children to school with proper attention to their health, personal cleanliness and dress. 3. Maintain an active interest in the student's daily work and provide a quiet place and suitable conditions for completion of assigned homework. 4. Read, sign and return promptly all communications from school, when requested. 5. Attend all meetings set up for the exchange of information on the student's progress in school. <p>The Joint Operating Committee further directs that the following procedures be implemented to encourage accountability on the part of the parents/guardians:</p> <ol style="list-style-type: none"> 1. The annual publication and review of a Student/Parent Handbook to outline educational expectations, school rules, and a variety of organizational procedures. 2. The use of parental signoffs within the Student/Parent Handbook to ensure understanding of and accountability for key school procedures. 3. The use of telephone, regular mail and e-mail by teachers and administrative staff to communicate important information to parents/guardians, as well as requests for support. 4. The maintenance of anecdotal records, by staff members, related to student achievements, levels of participation, possible disruptive or denigrating behavior, and suggested interventions. 5. The maintenance of log-type records by staff members, indicating actual communication with parents/guardians. 6. The absolute requirement for due process and a reasonable lead time for parents/guardians to assist students in meeting responsibilities under school procedures.
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