

Carbon Career & Technical Institute
Joint Operating Committee Agenda
Regular Meeting
March 21, 2024

I. Call to Order – Chairman

II. Salute to the Flag

III. Roll Call

	Present	Absent
Mr. Gerald Strubinger, Member	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Heather Neff, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Alyson Krawchuk, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Renee DeMelfi, Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Thomas Connors, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. David Reinbold, Interim Administrative Director	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Michelle Allen, Principal	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Christine Trovato, Facilitator of Special Education	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Nate Rinda, Director of Technology	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Francine Kluck, Adult Education Site Supervisor	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Rich Flacco, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Sean Gleaves, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Kris Schaible, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Pat Leonzi, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. April Walters, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Robert Presley, Superintendent of Record	<input type="checkbox"/>	<input type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Christina A. Graver, Secretary	<input type="checkbox"/>	<input type="checkbox"/>

IV. The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

V. **Approval of Addendum (if applicable)**

A. MOTION by _____, SECONDED by _____ to approve the inclusion of an Addendum to the March 21, 2024 Joint Operating Committee meeting agenda. Individual Addendum motions have been presented to and will be voted on by the Joint Operating Committee members in attendance, integrated among the agenda motions presented below.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VI. Letters of Appointment

- A. MOTION by _____, SECONDED by _____ to acknowledge receipt of the Letter of Appointment for a Member of the Carbon Career & Technical Institute Joint Operating Committee (3-Year Term):

Palmerton Area School District – Mrs. Alyson Krawchuk (Encl. 1)

Note: Mrs. Krawchuk will be filling the unexpired term of Mr. Earl Paules through December 2024.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to acknowledge the Appointment of Alternate Representative to the Carbon Career & Technical Institute Joint Operating Committee (1-Year Term):

Palmerton Area School District – Mrs. Kris Schaible (Encl. 2)

Note: Mrs. Schaible will be filling the unexpired term of Mrs. Danielle Paules through December 2024.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VII. Election of Vice-Chairman

_____ nominates _____ for Vice-Chairman,
SECONDED by _____.

_____ nominates _____ for Vice-Chairman,
SECONDED by _____.

MOTION by _____ to close the nominations for and appoint _____ as Vice-Chairman.
SECONDED by _____.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Leighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(The Secretary casts the ballot electing _____ as Vice-Chairman.)

VIII. **Approval of Minutes**

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the February 15, 2024 Regular Meeting. (Encl. 3)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. **Courtesy of the Floor to Visitors**

X. **Approval of Payment of Bills**

- A. MOTION by _____, SECONDED by _____ to approve Payment of Bills - General Fund and Other Accounts. (Encl. 4)

Note: Committee Members with questions or requesting a copy of any payment, please contact the CCTI Business Office prior to the scheduled meeting.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Leighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

XI. **Approval of Treasurer's Reports (February 2024)**

- A. MOTION by _____, SECONDED by _____ to approve the Treasurer's Report for February 2024 showing a final balance of \$6,968,644.26 in the General Fund, and \$94,203.56 in the Student Activities Account. (End. 5)

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Leighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

XII. Administrative Reports

- A. Director's Report – Mr. David Reinbold, Interim Administrative Director
 - a. Carly Rinda, Digital Marketing and Business Fundamentals Instructor/DECA (Distributive Education Clubs of America) Advisor with students Jalin Burns, Digital Marketing Junior (Palmerton ASD) and Savannah Klotz, Auto Service and Technology Senior (Palmerton ASD)
 - DECA
- B. Principal's Report – Mrs. Michelle Allen, Principal
- C. Business Administrator's Report – Mr. Jeffry P. Deutsch, Business Administrator
 - Update on 2024-2025 Budget:
Brief update/approval status of the 2024-2025 CCTI budget.
- D. Facilitator of Special Education Report – Mrs. Christine Trovato, Facilitator of Special Education
- E. Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
- F. Technology Report – Mr. Nate Rinda, Director of Technology
- G. Superintendent of Record Report – Mr. Robert Presley, Jim Thorpe Area School District Superintendent

XIII. Items of Business

Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following homebound instructor on an as needed basis, at the approved hourly rate:

Amy Guth, Science Teacher

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ that the below listed individual be approved as chaperone through August 2024:

Tiffany Lucas

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following individuals on an as needed basis at the hourly rate listed below, effective March 22, 2024 through March 2025:

- James Rex – Adult Education Welding Instructor, \$23.00/hour

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Education

- A. MOTION by _____ SECONDED by _____ to retroactively approve the following: that eight (8) Drafting and Design Technology students attend a trip to the Pennsylvania College of Technology March 18, 2024 in Williamsport, PA. Jeremy Pease, Drafting and design Technology Instructor chaperoned this event.

Note: Trip included a campus tour with a focus on the Architecture and Engineering-related program areas.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehigh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- B. MOTION by _____ SECONDED by _____ that forty-two (42) students attend the SkillsUSA State Competition April 3 – 5, 2024 in Hershey, PA at a cost of \$24,292.81 to cover the cost of registration and lodging. Kevin Kuehner, SkillsUSA Advisor, Heather Cassidy and Kevin Sowa, SkillsUSA Assistant Advisors, Maritza Reinbold, Graphic design Instructor, Joshua Reif, Instructional Aide, and Nate Rinda, Director of Technology will chaperone this event.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehigh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- C. MOTION by SECONDED by that eight (8) National Technical Honor Society (NTHS) students attend a trip to Hershey Park April 12, 2024 in Hershey, PA at a cost of \$1,512.90 to cover the cost of park admission and transportation. Sue Ann Gerhard, NTHS Advisor will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- D. MOTION by SECONDED by that twenty (20) Graphic Design students attend a trip to Longwood Gardens April 15, 2024 in Kennett Square, PA. Maritza Reinbold, Graphic Design Instructor and two additional approved chaperones will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- E. MOTION by SECONDED by that eighteen (18) students attend the Journalism Conference April 18, 2024 at Lehigh Carbon Community College in Schnecksville, PA. Maya Kowalczyk, English Teacher and Ashley Little, Instructional Aide will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- F. MOTION by SECONDED by that thirty-three (33) Cosmetology students attend the 2024 International Congress of Aesthetics and Spa event April 22, 2024 in Philadelphia, PA. Tammy Marshall, Cosmetology Instructor, Heather Cassidy, Cosmetology Instructional Aide, and Deborah Foraker, Approved Cosmetology Substitute will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- G. MOTION by _____ SECONDED by _____ that two (2) students attend the DECA International Career Development Conference April 22 – May 1, 2024 in Anaheim, CA at a cost of approximately \$4,500.00 to assist with registration, transportation, lodging, and meal expenses. Carly Rinda, DECA Advisor will chaperone this event.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighnton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- H. MOTION by _____, SECONDED by _____ that homebound instruction be approved for student #8883 for 5 hours per week from February 27, 2024 until medically cleared to return.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Budget & Finance

- A. MOTION by _____, SECONDED by _____ to acknowledge receipt of the Resolution pertinent to the 2024-2025 Proposed Operating Budget for the Carbon Career & Technical Institute calling for receipts and expenditures in the amount of \$9,305,429 as follows:

Jim Thorpe Area School District (Encl. 6)

Yes – 7, No - 0, Absent – 2, Abstentions – 0 – **Approved**

Lehighnton Area School District (Encl. 7)

Yes – 8, No - 0, Absent – 1, Abstentions – 0 – **Approved**

Panther Valley School District (Encl. 8)

Yes – 9, No - 0, Absent – 0, Abstentions – 0 – **Approved**

Weatherly Area School District (Encl. 9)

Yes – 6, No - 1, Absent – 2, Abstentions – ____ – **Approved**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Buildings & Grounds

- A. MOTION by _____, SECONDED by _____ to approve the purchase of a 2024 Ford F350 dump truck from Miracle Ford (costars #013-196) at a cost of \$74,239.47.

Note: This is the lowest of four RFP's and includes the trade in of the vehicle it's replacing.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- B. MOTION by _____, SECONDED by _____ to approve the purchase of a 2024 Ford F350 student van from Rohrer School & Commercial bus sales at a cost of \$60,000

Note: This is the only response received of three RFP's due to vehicle availability and includes the trade in of the vehicle it's replacing.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Krawchuk – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Neff - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Administrative

- A. MOTION by _____ SECONDED by _____ to authorize the Principal to name the CCTI 2024 Valedictorian and Salutatorian based on their class ranking through March 25, 2024.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____ SECONDED by _____ to approve the second reading and adoption of the following revised CCTI policy, as presented:

#118 (PROGRAMS) – Capstone Cooperative Education (Encl. 10)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____ SECONDED by _____ to approve the first reading of the following revised CCTI policy, as presented:

#007 (JOINT OPERATING COMMITTEE PROCEDURES) - Distribution
(Encl. 11)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____ SECONDED by _____ to approve the following position descriptions for the Health Medical technical area:

- Coordinator for Pennsylvania Department of Education CNA Program (Encl. 12)
- RN Supervisor for the Health medical/Certified Nurse Aide Program (Encl. 13)
- Medical & Health Assistant/Certified Nurse Aide Instructor (Encl. 14)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____ SECONDED by _____ to approve the Agreement for Medical Services with St. Luke's Physician Group, Inc., as presented. (Encl. 15)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ that the Agreement of Affiliation between the Carbon Career & Technical Institute Medical and Health Assistant/Certified Nurse Aide Program be approved, as presented: (Encl. 16)

St. Luke's Pavilion

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____ SECONDED by _____ to approve the 2024-2025 CCTI Carbon Alternative High School Diploma Program calendar, as presented. (Encl. 17)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Administrative Reports

- A. MOTION by _____, SECONDED by _____ to accept Administrative Reports from the following:

- a. Mrs. Michelle Allen, Principal (Encl. 18)
- b. Mrs. Christine Trovato, Facilitator of Special Education (Encl. 19)
- c. Mrs. Francine Kluck, Adult Education Site Supervisor (Encl. 20)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIV. Old Business

XV. New and Miscellaneous Business

- A. MOTION by _____ SECONDED by _____ to acknowledge receipt of the conference report submitted by Harold Resh, Auto Service & Technology (AST) Instructor, after attending the Pennsylvania Automotive Association training held while attending the Skip Wagner Automotive Competition with two (2) of his AST students, February 22, 2024. (Encl. 21)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____ SECONDED by _____ to acknowledge receipt of the conference reports submitted by Harold Resh, Automotive Service & Technology Instructor and Stephen Nesler, Automotive Collision & Repair Instructor, after attending the Automotive Training Center (ATC) Instructor Seminar March 6, 2024. (Encl. 22)
(Encl. 23)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____ SECONDED by _____ to acknowledge receipt of the conference reports submitted by Nate Rinda, Director of Technology, after attending the Pennsylvania Educational Technology Expo & Conference (PETE & C) February 5-7, 2024 at the Hershey Lodge, Hershey, PA. (Encl. 24)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XVI. Next Regularly Scheduled Meeting: Thursday – April 18, 2024

XVII. Adjournment