

Carbon Career & Technical Institute
Joint Operating Committee Agenda

Regular Meeting
April 20, 2023

I. Call to Order - Chairman

II. Salute to the Flag

III. Roll Call

	Present	Absent
Mr. Gerald Strubinger, Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Nathan Foeller, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Earl Paules, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Renee DeMelfi, Vice-Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Thomas Connors, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Administrative Director	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Michelle Allen, Principal	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Christine Trovato, Facilitator of Special Education	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffrey Deutsch, Bus. Administrator/Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Nate Rinda, Director of Technology	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Francine Kluck, Adult Education Site Supervisor	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Rich Flacco, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jeremy Glaush, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Stacey Connell, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Steven Foster, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Chrissie Houser, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Robert Presley, Superintendent of Record	<input type="checkbox"/>	<input type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Christina A. Graver, Secretary	<input type="checkbox"/>	<input type="checkbox"/>

IV. The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

V. **Approval of Addendum (if applicable)**

A. MOTION by _____, SECONDED by _____ to approve the inclusion of an Addendum to the April 20, 2023 Joint Operating Committee meeting agenda. Individual Addendum motions have been presented to and will be voted on by the Joint Operating Committee members in attendance, integrated among the agenda motions presented below.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VI. Approval of Minutes

A. MOTION by _____, SECONDED by _____ to approve the Minutes of the March 16, 2023 Regular Meeting. (Encl. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VII. Courtesy of the Floor to Visitors

VIII. Approval of Payment of Bills

A. MOTION by _____, SECONDED by _____ to approve Payment of Bills - General Fund and Other Accounts. (Encl. 2)

Note: Committee Members with questions or requesting a copy of any payment, please contact the CCTI Business Office prior to the scheduled meeting.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IX. Approval of Treasurer's Reports (March 2023)

A. MOTION by _____, SECONDED by _____ to approve the Treasurer's Report for March 2023 showing a final balance of \$6,498,291.69 in the General Fund, and \$80,480.15 in the Student Activities Account. (End. 3)

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

X. Administrative Reports

- A. Director's Report - Mr. Brent Borzak, Administrative Director
- a. Michele Klock, Cooperative Education/School Improvement Coordinator
 - Career Expo
 - Cooperative Education

- B. Principal’s Report – Mrs. Michelle Allen, Principal
 - a. Donna McClain, Health Medical Instructor/HOSA Advisor with students Jonathan Kalfas, Health Medical Senior (Panther Valley SD) and Angela Kunkle, Health Medical Senior (Palmerton ASD)
 - b. Applications
- C. Business Administrator’s Report – Mr. Jeffry P. Deutsch, Business Administrator
 - a. The 2023-2024 CCTI Operating Budget is officially approved.
 - b. No increase is currently being forecasted for the 2024-2025 Operating Budget year.
- D. Facilitator of Special Education Report – Mrs. Christine Trovato, Facilitator of Special Education
- E. Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
 - a. Kevin Godshall, GKO Architects, LLC – Questions related to Cosmetology expansion/Marketing relocation project motion
- F. Technology Report – Mr. Nate Rinda, Director of Technology
- G. Adult Education Report – Ms. Francine Kluck, Adult Education Site Supervisor
- H. Superintendent of Record Report – Mr. Robert Presley, Jim Thorpe Area School District Superintendent

XI. Items of Business

Personnel

- A. MOTION by _____, SECONDED by _____ to accept the letter of resignation received from Jean Bales, Special Education/Social Studies Teacher effective June 6, 2023.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to appoint Julian Valentini Social Studies/Special Education Teacher, effective August 24, 2023 at a step 1 salary per the current Agreement between the Carbon Career & Technical Institute (CCTI) Joint Operating Committee and the CCTI Education Association.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors – Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules – Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. MOTION by _____, SECONDED by _____ that the following individuals be employed for additional days (as indicated below) at the individual's per diem rate, between June 6, 2023 and August 23, 2023:

- Rebecca Schaeffer, School Nurse - up to 4 days
To ensure all immunizations are up to date.
- Tammy Marshall, Cosmetology Instructor - up to 4 days
For theory room, lab and salon redesign and curriculum development.
- Julian Valentini, Social Studies/Special Education Teacher - 10 days
Newly appointed teacher. Three (3) of the ten (10) days will be utilized for New Student Orientation

NOTE: All days will be scheduled with prior approval of the Principal.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. MOTION by _____, SECONDED by _____ to approve Family Medical Leave time for employee #3215, effective May 3, 2023 through June 6, 2023.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to appoint Samuel Lux as a Type 04 Long-Term Health/Physical Education Substitute effective April 24 through June 1, 2023 at the established rate of \$160/day.

Note: Mr. Lux will not be required to attend the in-service day of 04/26/2023.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F. MOTION by _____, SECONDED by _____ to appoint Amanda Belford as an Instructional Aide at a pro-rated Step 1 salary effective April 21, 2023 per the current CCTI ESPA Employment Agreement.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

G. MOTION by _____, SECONDED by _____ to appoint the following individual as Extra Help Instructor in conjunction with the after school program at \$25 per hour on an as-needed/scheduled basis:

Amanda Belford

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ that the below listed individual(s) be approved as Non-Traditional Summer Camp instructors at an hourly rate of \$30.00 and assistants at an hourly rate of \$25.00:

Ashleigh Rehrig

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I. MOTION by _____, SECONDED by _____ that the below listed individuals be approved as CCTI Summer Camp Instructors at their current per diem rate as follows:

Diane Hyjurick, Math Instructor
Math Camp - June 12-16 and June 19-23, 9:00 a.m. to 12:00 p.m.

Kevin Sowa, Math Instructor
Math Camp - June 12-16 and June 19-23, 9:00 a.m. to 12:00 p.m.

Angela Sablich, Science Instructor
Chemistry Camp, June 19-22, 2023, 9:00 a.m. to 12:00 p.m.

Note: Salaries for the camp will be paid with funding through the ESSER (Elementary and Secondary Emergency Relief) Fund Grant.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

J. MOTION by _____, SECONDED by _____ that the below listed individuals be approved for a total of 6 hours (each) to be utilized as needed for instructional preparation before and/or during summer camp.

Diane Hyjurick, Math Instructor
Math Camp

Kevin Sowa, Math Instructor
Math Camp

Angela Sablich, Science Instructor
Chemistry Camp

Note: The additional hours will be paid with funding through the ESSER (Elementary and Secondary Emergency Relief) Fund Grant.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

K. MOTION by _____, SECONDED by _____ that the below listed individuals be approved as CCTI Summer Camp van drivers at a rate of \$25/hour:

Diane Hyjurick
Math Camp - June 12-16 and June 19-23, 8:00 a.m. to 9:00 a.m.
12:00 p.m. to 1:00 p.m.

Kevin Sowa
Math Camp - June 12-16 and June 19-23, 8:00 a.m. to 9:00 a.m.
12:00 p.m. to 1:00 p.m.

Salvatore LoPresti
Math Camp - June 12-16 and June 19-23, 8:00 a.m. to 9:00 a.m.
12:00 p.m. to 1:00 p.m.

Angela Sablich
Chemistry Camp, June 19-22, 2023, 8:00 a.m. to 9:00 a.m.
12:00 p.m. to 1:00 p.m.

Note: Driver salaries will be paid with funding through the ESSER (Elementary and Secondary Emergency Relief) Fund Grant.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

L. MOTION by _____, SECONDED by _____ that the following individuals be approved as volunteers/chaperones per CCTI policy #916:

Brenda Heffner
Tiffany Lucas

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

M. MOTION by _____, SECONDED by _____ to approve the following individual as Adult Education Instructor on an as needed basis, at a salary of \$25.00 per hour effective April 21, 2023 through April 2024:

Harold Resh

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

N. MOTION by _____, SECONDED by _____ to approve the following individuals as members of the CCTI Local Advisory (Perkins Participatory Planning) Committee for the 2023-2024 school year:

Rocky Ahner	Christina Fish	Sandra Michalik
Tom Albright	Jodi Frankelli	Rob Mikulski
Stephen Alessi	Tom Gerhard	Todd Morris
Sharon Alexander	Chris Graver	Steve Ohl
Michelle Allen	Marguerite Green	Diahann Ouly
Jennifer Aquila	Stacie Gula	Albert Parillo
Chris Barrett	Saige Hancharick	Joseph Pinto
Stephanie Barto	Michael Heater	Robyn Plesniarski
Kathy Benyak	Samuel Hellen	Robert Presley
Ann Bieber	Kathy Henderson	Justin Pshar
Mary (Colleen) Bird	Richard Hobbs	Genesis Reyes
Greg Bott	Tiffany Huff	Nate Rinda
Heather Brown	Margaret Kalogerakis	Marianne Rustad
Karen Buck	Molly Kislan	Angela Semkew
William Burke	Marlyn Kissner	Erin Snyder
Paul Caputo	Michele Klock	Jesse Snyder
Lori Chaplin	Francine Kluck	Cody Steward
Eric Christman	Audrey Larvey	Gerald Strubinger
Stacie Coggiano	Jack lawless	Rachel Strucko
Eugene Colosimo	Tom Lesisko	Christine Trovato
Ava DeMelfi	James Logue	Julie Walker
Renee DeMelfi	Chris Lukasevich	Ken Walters
Jeffry Deutsch	Daniel Malloy	Alice Wanamaker
Bobby Dodd	Kathy Martin	Michael Wildoner
Mary Beth Dougherty	David McAndrew	Jeffrey Yanochko
Elaine Eib	JamiLynn McFarland-Johannsen	

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

O. MOTION by _____, SECONDED by _____ to increase the monthly Superintendent of Record stipend to \$150.00, effective August 1, 2023.

Note: Payment is based on attendance at regularly scheduled Joint Operating Committee meetings (up to 12 per year) and paid in full following the completion of the appointed term.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

P. MOTION by _____, SECONDED by _____ to extend the appointment of Robert Presley, Jim Thorpe Area School District Superintendent as Superintendent of Record for Carbon Career & Technical Institute through July 31, 2024 at the established per meeting stipend (based on attendance) of \$150.00 beginning August 1, 2023. Payment will be based on attendance at regularly scheduled Joint Operating Committee meetings (up to 12 per year) and paid in full following the completion of each year of the appointed term.

Note: Historically, the term of Superintendent of Record at CCTI has been one full year. This extension would increase Mr. Presley's term to two full years in this position.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q. MOTION by _____, SECONDED by _____ to increase the length of the Superintendent of Record term to two years effective August 1, 2024 with a per meeting stipend (based on attendance) of \$150.00. Payment will be based on attendance at regularly scheduled Joint Operating Committee meetings (up to 12 per year) and paid in full following the completion of each year of the appointed term.

Note: Term runs from August 1 through July 31 of the second year.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Education

- A. MOTION by SECONDED by that twenty-one (21) Computer/Electronics Engineering Technology (CEET) students attend an educational event at Micro Center April 27, 2023 in St. Davids, PA. Wendi Bartholomew, CEET Instructor, Nate Rinda, Director of Technology, and Tara DeVincenzo, Building Substitute will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehigh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- B. MOTION by SECONDED by that fifteen (15) Welding students attend an educational event at the Philly Shipyard May 5, 2023 in Philadelphia, PA. Tom Bartholomew, Welding Instructor and Ken Bond, Welding Instructional Aide will chaperone this event.

Note: This is an annual welding class trip.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehigh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- C. MOTION by SECONDED by that twenty-two (22) Digital Marketing students attend the Tourism Day Summit with Lehigh Career & Technical Institute (LCTI) and Monroe Career & Technical Institute (MCTI) at Kalahari Resorts May 9, 2023 in Pocono Manor, PA. Carly Rinda, Digital Marketing Instructor, Laura Foeller, Instructional Aide, and Julian Valentini, Instructional Aide will chaperone this event.

Note: Cost for this trip will be covered by students and student activity fund.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehigh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. MOTION by _____ SECONDED by _____ that twenty-two (22) Culinary Arts students attend an educational event at Walnut Hill College May 23, 2023 in Philadelphia, PA. Chef Anthony (A.J.) Burke, Culinary Arts Instructor, Ashleigh Rehrig, Culinary Arts Instructional Aide, and Michele Troutman, Culinary Arts Instructional Aide will chaperone this event.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E. MOTION by _____ SECONDED by _____ that two (2) Health Medical students attend HOSA's International Leadership Conference (Competition), June 19 - 25, 2023 in Dallas, TX at a cost not to exceed \$5,200 to cover the expense of registration, transportation, and lodging. Donna McClain, Health Medical Instructor/HOSA Advisor will chaperone this event.

Note: Expenses for the trip are included in the 2022-2023 General Fund Budget.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F. MOTION by _____ SECONDED by _____ to approve CCTI Math Camp to be held at CCTI June 12-16 and June 19-23, 2023 from 9:00 a.m. to 12:00 p.m. for incoming and current 9th grade students.

Note: A minimum of five (5) students must be pre-registered to run the camp. All costs incurred will be paid utilizing funds through the ESSER (Elementary and Secondary Emergency Relief) Fund Grant. Transportation will be provided to and from CCTI for students who attend.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____ SECONDED by _____ to approve CCTI Chemistry Camp to be held at CCTI June 19-22, 2023 from 9:00 a.m. to 12:00 p.m. for current chemistry students and students who will be enrolled in chemistry during the 2023-2024 school year.

Note: A minimum of five (5) students must be pre-registered to run the camp. All costs incurred will be paid utilizing funds through the ESSER (Elementary and Secondary Emergency Relief) Fund Grant. Transportation will be provided to and from CCTI for students who attend.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____ SECONDED by _____ to approve the addition of Trigonometry as a CCTI course offering beginning with the 2023-2024 school year.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I. MOTION by _____ SECONDED by _____ to approve the following course description for Trigonometry:

Trigonometry is a course recommended for those who have college ambitions where mathematics is utilized, or are preparing for careers in machining, carpentry, drafting, and the electronics areas. The course studies trigonometry from the classic perspective of right triangles, the unit circle, and as functions of the x-y plane. Graphs of the trigonometric functions are used and analyzed. Topics include radian measure, solving triangles, the unit circle, trigonometric equations, identities, analytic trigonometry, vectors and the dot product, polar coordinates, and applications of trigonometric functions over the real and complex numbers.

Prerequisites would be Algebra II **and** Geometry.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Budget & Finance

A. MOTION by _____, SECONDED by _____ to acknowledge receipt of the Resolution pertinent to the 2023-2024 Proposed Operating Budget for the Carbon Career & Technical Institute calling for receipts and expenditures in the amount of \$9,096,315 as follows:

Jim Thorpe Area School District (Encl. - included upon receipt)
 Yes - 8, No - 0, Absent - 1, Abstentions - 0 - **Approved**

Lehighton Area School District (Encl. 5)
 Yes - 8, No - 0, Absent - 1, Abstentions - 0 - **Approved**

Palmerton Area School District (Encl. 6)
 Yes - 9, No - 0, Absent - 0, Abstentions - 0 - **Approved**

(con't)

Panther Valley School District (Encl. 7)
Yes - 5, No - 3, Absent - 1, Abstentions - 0 - **Approved**

Weatherly School District (Encl. 8)
Yes - 7, No - 0, Absent - 2, Abstentions - 0 - **Approved**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the 2023-2024 Proposed Operating Budget for the CCTI Adult Education Program, calling for receipts and expenditures in the amount of \$129,646. (Encl. 9)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the 2023-2024 Proposed Operating Budget for the Carbon Alternative High School Diploma Program, calling for receipts and expenditures in the amount of \$315,000. (Encl. 10)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the Tuition Rate for the Carbon Alternative High School Diploma Program at the rate of \$10,500 per year for the 2023-2024 fiscal year.

Note: Tuition payments based on participation fund the program. The daily rate will be \$52.50. This is the same rate as the 2022-2023 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Buildings & Grounds

- A. MOTION by _____ SECONDED by _____ to approve the professional service agreement provided by GKO (Godshall Kane O'Rourke) Architects, LLC for the Cosmetology expansion and Digital Marketing relocation project, as presented.

Note: Project is slated for summer 2024.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Administrative

A. MOTION by _____ SECONDED by _____ to authorize the Principal to name the CCTI 2023 Valedictorian and Salutatorian based on their class ranking through March 22, 2023.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____ SECONDED by _____ to permit up to ten (10) CCTI staff members to shadow various academic and technical programs at Dauphin County Technical School, Harrisburg, PA on a date set tentatively in May.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____ SECONDED by _____ to contract with BHA (Behavioral Health Associates) for a mental health support specialist for the time period April 24, 2023 through August 31, 2024 upon receipt of Agreement.

Note: Services will be funded through the PCCD (Pennsylvania Commission on Crime and Delinquency) School Safety and Security Grant.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____ SECONDED by _____ to approve the purchase of PowerSchool Ecollect Forms at a total cost of \$3,593.25 for one year (04/21/2023 through 06/30/2024).

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E. MOTION by _____ SECONDED by _____ that Brent Borzak, Administrative Director, and up to ten (10) CCTI staff members attend the 2023 Conference on Integrated Learning: The School-to-Career Connection Conference November 8-10, 2023 at the Penn Stater Conference Center Hotel, State College, PA at a total approximate cost of \$3,000 to cover early bird registration/meals, lodging, and mileage.

Note: Conference attendance will be funded through the Perkins Grant.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F. MOTION by _____ SECONDED by _____ to enter into an agreement with Carbon Lehigh Intermediate Unit #21 (CLIU 21) for participation in the Technology in Education Legal Counsel Consortium for the 2023-2024 fiscal year.

Note: Sweet, Stevens, Katz & Williams, LLP is offering this service on a consortium basis through CLIU 21. This service is designed to provide legal support in the complicated and ever changing legal landscape that surrounds technology in an educational setting. The Technology Counsel Consortium provides proactive strategies, training and model policies designed to prevent digital-age problems that can lead to liability. The overall pricing for this valuable service typically falls between \$560.00 and \$800.00 based on the number of participants.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Connors - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. DeMelfi - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Paules - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

G. MOTION by _____ SECONDED by _____ to approve the revised CCTI 2023-2024 Student/Teacher Calendar, as presented. (Encl. 11)

Note: The only change to the calendar is the note at the bottom of the calendar which now reads:
 Approved Flexible Instruction Days (FID) will be utilized for the first 5 (five) weather-related school closings. All subsequent school closings will utilize snow make-up days as indicated (*on the approved CCTI 2023-2024 Student/Teacher School Year Calendar*).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____ SECONDED by _____ to approve the following 2023-2024 CCTI school year activities as indicated on the adopted (01/19/2023) Student/Teacher calendar:

- New Student Orientation, August 22, 2023 at 6:00 p.m.
- Junior/Senior Information Night, September 28, 2023 from 6-8:00 p.m.
- Fall Festival, September 30, 2023
- Open House, October 11, 2023 from 5-8:00 p.m.
- Parent/Teacher Conferences, December 5, 2023 from 5-8:00 p.m.
- NTHS Banquet, March 19, 2024 from 6-8:00 p.m.
- Prom, May 10, 2024
- Senior Awards, May 22, 2024 from 6-8:00 p.m.
- Graduation, May 31, 2024 at 5:00 p.m.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____ SECONDED by _____ to approve 2023-2024 class schedule for the Carbon Alternative High School Diploma Program as follows: _____ (Encl. 12)

Summer 2023

Thursday, July 6, 2023 – Thursday, September 21, 2023 (50 days)

Fall 2023

Tuesday, October 3, 2023 – Friday, December 15, 2023 (50 days)

Winter 2024

Tuesday, January 2, 2024 – Wednesday, March 13, 2024 (50 days)

Spring 2024

Wednesday, April 3, 2024 – Wednesday, June 12, 2024 (50 days)

Note: Snow/emergency days are made up at the end of each semester.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Reports

- A. MOTION by _____ SECONDED by _____ to accept the Carbon Career & Technical Institute Foundation Report, as presented. _____ (Encl. 13)

Note: The balance in this account stands at \$584.26.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Administrative Reports

- A. MOTION by _____, SECONDED by _____ to accept Administrative Reports from the following:

a. Mrs. Christine Trovato, Facilitator of Special Education (Encl. 14)

b. Mrs. Francine Kluck, Adult Education Site Supervisor (Encl. 15)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. **Old Business**

XIII. New and Miscellaneous Business

A. MOTION by _____, SECONDED by _____ to acknowledge receipt of the conference report submitted by the following individuals, after attending the Automotive Training Center's 19th Annual High School Instructor Training Seminar March 15, 2023 at the ATC Training Center, Warminster, PA:

- Harold Resh, Auto Service & Technology Instructor and Stephen Nesler, Auto Collision & Repair Instructor (Encl. 16)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to acknowledge receipt of the conference report submitted by Michelle Allen, Principal after attending the PDE DATA Summit March 27-29, 2023 at the Hershey Lodge and Convention Center, Hershey, PA. (Encl. 17)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIV. Next Regularly Scheduled Meeting: Thursday – May 18, 2023

XV. Adjournment