Carbon Career & Technical Institute

Joint Operating Committee Minutes

**Special Meeting**

**August 30, 2022**

The Carbon Career & Technical Institute Joint Operating Committee met **Tuesday – August 30, 2022** for a Special meeting. The meeting, held virtually via Zoom was called to order by the Chairman, Mr. Gerald Strubinger, at 8:36 PM with the Secretary being present.

Present Absent

Mr. Gerald Strubinger, Chairman

Mr. Nathan Foeller, Member

Mr. Earl Paules, Member

VACANT, Vice-Chairman

Mr. Thomas Connors, Member

Mr. Brent Borzak, Administrative Director

Mrs. Michelle Allen, Principal

Mr. Jeffry Deutsch, Bus. Administrator/Treasurer

Mr. Ken Walters, Supervisor of Bldg. & Grounds

Mrs. Christine Trovato, Facilitator of Special Education

Mr. Rich Flacco, Alternate Member

Mr. Jeremy Glaush, Alternate Member

Mrs. Stacey Connell, Alternate Member

Mr. Steven Foster, Alternate Member

Ms. Chrissie Houser, Alternate Member

Mr. Robert Presley, Superintendent of Record

Attorney Robert T. Yurchak, Solicitor

Mrs. Christina A. Graver, Secretary

Others present: CCTI Staff: Nate Rinda, Director of Technology

The Committee met in Executive Session prior to the meeting to discuss personnel,

litigation, and negotiation items.

**Items of Business**

***Personnel***

MOTION by Mr. Foeller, SECONDED by Mr. Connors that the following motions be approved:

**Letter of Resignation Accepted**

A. to accept the letter of resignation received from Autumn Frey, Instructional Aide and HOSA Advisor, effective September 5, 2022.

**School-Wide Co-Curricular Activities and Student Club/Organization Advisors Approved**

B. to approve the following individuals as School-Wide Co-Curricular Activities and Student Club/Organization Advisor, as needed at the established rates for the 2022-2023 school year:

HOSA Advisor – Mary Jo Sadusky

SkillsUSA Assistant Advisor – Maritza Reinbold

**Instructional Aide Appointed**

C. to appoint Holly Pshar as an Instructional Aide at a Step 1 salary per the current CCTI ESPA Employment Agreement.

**Instructional Aide Mentors Appointed**

D. to appoint the following individuals as Instructional Aide Mentor for the 2022-2023 school year at the approved stipend of $500:

Walter O’Donnell (Holly Pshar, Instructional Aide)

Ashleigh Rehrig (TBD, Instructional Aide)

**Letter of Resignation Accepted**

E. to accept the letter of resignation as teacher mentor (Mackenzie McVicker) received from Anna Leigh Conway, Science Teacher, effective August 23, 2022.

**Teacher Mentor Appointed**

F. to appoint the following individual as Teacher Mentor for the 2022-2023 school year at the approved stipend of $1,000:

Jacqueline Cole (Makenzie McVicker, Science Teacher)

G. to appoint Kathleen O’Donnell as an Instructional Aide at a Step 1 salary per the current

CCTI ESPA Employment Agreement, subject to all clearances and documentation.

ROLL CALL VOTE: Yes No Absent Abstain

Mr. Paules - Palmerton

Mr. Foeller - Lehighton

Mr. Foster - Panther Valley

Mr. Connors - Weatherly

Mr. Strubinger - Jim Thorpe

Motions carried.

***Education***

**Field Trip Approved**

1. MOTION by Mr. Foeller, SECONDED by Mr. Strubinger that Maritza Reinbold, Graphic Design Instructor, Laura Foeller, Instructional Aide, JamiLynn McFarland-Johannsen, Assistant to the Director of Technology/Yearbook Advisor, and Elizabeth Schlecht, approved substitute/chaperone, chaperone nineteen (19) Graphic Design students on a field trip to Longwood Gardens, Kennett Square, PA September 19, 2022.

VOTE: YES - 3 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

**Old Business**

NONE

**New and Miscellaneous Business**

NONE

**Next Regularly Scheduled Meeting: Thursday** — **September 15, 2022**

**Adjournment**

Mr. Strubinger moved that the meeting adjourn. By unanimous consent, the meeting adjourned at 8:44 PM.

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Christina A. Graver

Joint Operating Committee Secretary