Carbon Career & Technical Institute

Joint Operating Committee Minutes

**Special Meeting**

**August 30, 2022**

The Carbon Career & Technical Institute Joint Operating Committee met **Tuesday – August 30, 2022** for a Special meeting. The meeting, held virtually via Zoom was called to order by the Chairman, Mr. Gerald Strubinger, at 8:36 PM with the Secretary being present.

 Present Absent

Mr. Gerald Strubinger, Chairman [x]  [ ]

Mr. Nathan Foeller, Member [x]  [ ]

Mr. Earl Paules, Member [ ]  [x]

VACANT, Vice-Chairman [ ]  [x]

Mr. Thomas Connors, Member [x]  [ ]

Mr. Brent Borzak, Administrative Director [x]  [ ]

Mrs. Michelle Allen, Principal [x]  [ ]

Mr. Jeffry Deutsch, Bus. Administrator/Treasurer [ ]  [x]

Mr. Ken Walters, Supervisor of Bldg. & Grounds [ ]  [x]

Mrs. Christine Trovato, Facilitator of Special Education [x]  [ ]

Mr. Rich Flacco, Alternate Member ***[ ]*** ***[x]***

Mr. Jeremy Glaush, Alternate Member***[ ]*** ***[x]***

Mrs. Stacey Connell, Alternate Member***[ ]*** ***[x]***

Mr. Steven Foster, Alternate Member [ ] [x]

Ms. Chrissie Houser, Alternate Member***[ ]*** ***[x]***

Mr. Robert Presley, Superintendent of Record [ ]  [x]

Attorney Robert T. Yurchak, Solicitor [x]  [ ]

Mrs. Christina A. Graver, Secretary [x]  [ ]

Others present: CCTI Staff: Nate Rinda, Director of Technology

The Committee met in Executive Session prior to the meeting to discuss personnel,

litigation, and negotiation items.

**Items of Business**

***Personnel***

MOTION by Mr. Foeller, SECONDED by Mr. Connors that the following motions be approved:

**Letter of Resignation Accepted**

A. to accept the letter of resignation received from Autumn Frey, Instructional Aide and HOSA Advisor, effective September 5, 2022.

 **School-Wide Co-Curricular Activities and Student Club/Organization Advisors Approved**

B. to approve the following individuals as School-Wide Co-Curricular Activities and Student Club/Organization Advisor, as needed at the established rates for the 2022-2023 school year:

 HOSA Advisor – Mary Jo Sadusky

 SkillsUSA Assistant Advisor – Maritza Reinbold

 **Instructional Aide Appointed**

C. to appoint Holly Pshar as an Instructional Aide at a Step 1 salary per the current CCTI ESPA Employment Agreement.

 **Instructional Aide Mentors Appointed**

 D. to appoint the following individuals as Instructional Aide Mentor for the 2022-2023 school year at the approved stipend of $500:

 Walter O’Donnell (Holly Pshar, Instructional Aide)

 Ashleigh Rehrig (TBD, Instructional Aide)

 **Letter of Resignation Accepted**

E. to accept the letter of resignation as teacher mentor (Mackenzie McVicker) received from Anna Leigh Conway, Science Teacher, effective August 23, 2022.

 **Teacher Mentor Appointed**

 F. to appoint the following individual as Teacher Mentor for the 2022-2023 school year at the approved stipend of $1,000:

 Jacqueline Cole (Makenzie McVicker, Science Teacher)

G. to appoint Kathleen O’Donnell as an Instructional Aide at a Step 1 salary per the current

 CCTI ESPA Employment Agreement, subject to all clearances and documentation.

ROLL CALL VOTE: Yes No Absent Abstain

Mr. Paules - Palmerton [ ]  [ ]  [x]  [ ]

Mr. Foeller - Lehighton [x]  [ ]  [ ]  [ ]

Mr. Foster - Panther Valley [ ]  [ ]  [x]  [ ]

Mr. Connors - Weatherly [x]  [ ]  [ ]  [ ]

 Mr. Strubinger - Jim Thorpe [x]  [ ]  [ ]  [ ]

 Motions carried.

 ***Education***

 **Field Trip Approved**

1. MOTION by Mr. Foeller, SECONDED by Mr. Strubinger that Maritza Reinbold, Graphic Design Instructor, Laura Foeller, Instructional Aide, JamiLynn McFarland-Johannsen, Assistant to the Director of Technology/Yearbook Advisor, and Elizabeth Schlecht, approved substitute/chaperone, chaperone nineteen (19) Graphic Design students on a field trip to Longwood Gardens, Kennett Square, PA September 19, 2022.

 VOTE: YES - 3 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

**Old Business**

 NONE

**New and Miscellaneous Business**

 NONE

**Next Regularly Scheduled Meeting: Thursday** — **September 15, 2022**

**Adjournment**

Mr. Strubinger moved that the meeting adjourn. By unanimous consent, the meeting adjourned at 8:44 PM.

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Christina A. Graver

Joint Operating Committee Secretary