

# Carbon Career & Technical Institute Joint Operating Committee Minutes

## Regular Meeting July 21, 2022

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - July 21, 2022** for its Regular meeting. The meeting, held in the dining room of the School, 150 West 13<sup>th</sup> Street, Jim Thorpe, Pennsylvania, was called to order by the Chairman, Mr. Gerald Strubinger, at 6:12 PM with the Secretary being present.

	Present	Absent
Mr. Gerald Strubinger, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Nathan Foeller, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Earl Paules, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. William Mansberry, Vice-Chairman	<input checked="" type="checkbox"/> (Virtual)	<input type="checkbox"/>
Mr. Thomas Connors, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Administrative Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Michelle Allen, Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christine Trovato, Facilitator of Special Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Rich Flacco, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Jeremy Glaush, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Stacey Connell, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Steven Foster, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ms. Chrissie Houser, Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. David McAndrew, Jr., Superintendent of Record	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: Student: Matthew Kuznicki, Precision Machine Technology 2022 Graduate (Lehighon ASD); Members of the Public: Tom Gerhard, Director of Community Development, Meuser Congressional Office, Wendy Kuznicki, parent; CCTI Staff: Jacqueline Cole, English Teacher/CCTI EA Secretary, Anna Leigh Conway, Science Teacher/CCTI EA President, Francine Kluck, Adult Education Site Supervisor, Kevin Kuehner, Precision Machine Technology Instructor/SkillsUSA Advisor, JamiLynn McFarland-Johannsen, Assistant to the Director of Technology; Media Representation: James Logue, Jr., Times News; Chris Stager, Blue Ridge TV-13

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

**Approval of Minutes**

- A. MOTION by Mr. Paules, SECONDED by Mr. Strubinger to approve the Minutes of the June 16, 2022 Regular Meeting and the Addendum for the July 21, 2022 Regular Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

- B. MOTION by Mr. Foeller, SECONDED by Mr. Paules to approve the Minutes of the June 30, 2022 Special Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

**Courtesy of the Floor to Visitors**

NONE

**Approval of Payment of Bills**

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Connors to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

**Administrative Reports**

Mr. Borzak introduced the following for their individual monthly report:

- A. Principal’s Report, Mrs. Michelle Allen
  - o The non-traditional summer camp with the SHINE program was a success. Approximately 80 5<sup>th</sup> through 8<sup>th</sup> grade children participated in lessons and activities in 12 technical areas. Parental feedback was very positive with many mentioning how excited their children were to show the projects they made each day. Parents expressed their gratitude regarding the no-cost of the camp and also that transportation that was provided therefore giving more opportunities to more families. The most rewarding outcome was seeing how many students now have an interest in attending CCTI and have a better idea of what trade field or technical area they want to pursue.
  - o In preparation for the 2022-2023 school year, I have been updating CCTI’s Induction Plan, interviewing perspective staff, working with the academic teams with updating curriculum. I am also updating the student/parent handbook and our course handbook. I have been

overseeing student scheduling, and preparing for the initial start of school. I am also currently in the process of preparing professional development for all staff and working with CCTI advisors creating a Program of Work for all of our existing clubs.

- B. Business Administrator's Report – Mr. Jeffrey P. Deutsch, Business Administrator
  - Preparing for the annual audit report.
  
- C. Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
  - Staff has been supporting the students during the six weeks of camp and are preparing for the upcoming school year.
  
- D. Technology Report – Mr. Nate Rinda, Director of Technology
  - Chromebooks - Physically cleaned every Chromebook for 2022-2023 distribution. Ordered and received 280 new Chromebooks. Unboxed all new and have begun setup. Also received 300 new Chromebook cases for distribution. Prep area for distribution set up in the bus entrance area. Also working on in-house repairs for Chromebooks in need.
  - Summer Room cleaning - Reconnecting rooms as they are summer cleaned by Maintenance.
  - TV's – New smart TV's set up in numerous locations.
  - eSports - Started the registration process and prep work to collaborate with CLIU21. Computer prep and planning has begun as the advisor (Nate Rinda).
  - Office – Replaced 5 office computers.
  - Marketing - Installed latest Mac OS on all computers and updated Adobe Creative Cloud apps.
  - Graphic Design - Installed latest MAC OS on all computers and updated Adobe Creative Cloud apps.
  - Teacher computers - Replaced those due for replacement.
  - PowerSchool – Prep work for the Aug. 5<sup>th</sup> roll over date.
  - Website - Cleanup and updating in prep for website refresh in process
  - Inventory - Working on new process of barcodes, barcode scanning and software inventory system.
  - Continued support/training- For all of CCTI.
  
- E. Adult Education Report – Ms. Francine Kluck, Adult Education Site Supervisor

**Course Offerings Fall 2022**

Air Conditioning Fundamentals

Heartsaver® First Aid and  
CPR/AED

Nurse Aide

Pharmacy Technician

Welding Technology

Introduction to Precision Machining

ServSafe® Exam

Forklift

PA State Inspection Mechanic Certification

Auto Collision

Introduction to Plumbing

GED Preparation Courses

Program descriptions, orientations, and start dates are available at

[www.carboncti.org/adult-education](http://www.carboncti.org/adult-education); schedule available. Follow our happenings on Facebook @cctiadulted or Carbon Career and Technical Institute – Adult Education.

### **Outreach and Program Development Report**

- June 6, 20, 27 - GED Orientation
- July 12- Nurse Aide Orientation
- July 6 - Pearson Vue Testing Center open
- July 12 - GED Evening zoom classes begin

### **Grant Report - GED Classes**

- CCTI is an LCCC subcontractor through PA Department of Education Federal Literacy Grant to provide adult education and high school equivalency instruction to 64 individuals for 2022/2023. Zoom classes began in July.
- CCTI will offer GED courses at the Carbon County Correctional Facility starting this fall. Classes are contingent on grant final approval. Instruction will be provide for five hours per week, for a total of 65-hours for Fall 2022 and 65-hours for Spring 2023. CCTI will provide student services to reduce barriers and assist with the transition for successful program completion.

### **Alternative Education**

Summer 2022 marking period started July 6th. Currently enrolling students for the credit recovery summer school program and alternative education.

### **Employment Opportunities**

Carbon Career & Technical Institute is developing a pool of potential instructors for technical, business, and personal interest programs in the Adult Education Department. Please contact me if you have interest in teaching.

F. **Superintendent of Record Report - Mr. David McAndrew, Jr., Panther Valley School District Superintendent**

Mr. Borzak introduced Mr. McAndrew by thanking him for his support over the past year as Superintendent of Record. This evening marks the last of his term. Mr. McAndrew thanked everyone, stating that it's been a great year. He said that from the leadership all the way down, CCTI is top notch and he was grateful to be a part of it. CCTI Mr. Borzak and members of the Administrative Team thanked Mr. McAndrew for his service.

Mr. Borzak also thanked his Administrative Team for the excellent work they've been doing throughout the summer supporting the school.

## Items of Business

### *Personnel*

MOTION by Mr. Mansberry, SECONDED by Mr. Foeller that the following motions be approved:

#### **Superintendent of Record Appointed**

- A. to appoint Robert Presley, Jim Thorpe Area School District Superintendent, Superintendent of Record for Carbon Career & Technical Institute effective August 1, 2022 through July 31, 2023 at the established stipend.

#### **School Physician Appointed**

- B. that Dr. Deborah Smith (Switchback Medical Center, Inc., Jim Thorpe, PA) be appointed School Physician for the 2022-2023 school year, as per Article XIV, School Health Services of the PA School Code of 1949, at a rate of \$10.00 per individual school (student) examination.

#### **Law Firm Appointed**

- C. to appoint the law firm of King, Spry, Herman, Freund & Faul LLC for specialized work projects for the 2022-2023 fiscal year on an as-needed basis at a rate to be negotiated.

#### **Records Retention Officer Appointed**

- D. that Brent Borzak be appointed Records Retention Officer for the Carbon Career & Technical Institute for the 2022-2023 school year.

#### **Letter of Resignation Accepted**

- E. to accept the letter of resignation received from Jalissa Kuehner, Marketing/Distributive Education Instructor, effective July 15, 2022.

Note: Ms. Kuehner is aware she may be held for up to sixty calendar days per Pennsylvania School Code and will be held responsible for reimbursement of any applicable credit reimbursement per the current CCTI EA Agreement.

## **CCTI Local Advisory (Perkins Participatory Planning) Committee Members Approved**

- F. to approve the following individuals as members of the CCTI Local Advisory (Perkins Participatory Planning) Committee for the 2022-2023 school year:

Sharon Alexander	Brooke Knauss	Brent Borzak
Jennifer Aquila	Audrey Larvey	Michelle Allen
Stephanie Barto	Tom Lesisko	Paul Caputo
Kathleen Benyak	Dan Malloy	Eugene Colosimo
Ann Bieber	Kathy Martin	Jeffry Deutsch
Dan Borden	Brandon Mazepa	Margaret Kalogerakis
Greg Bott	David McAndrew	Michele Klock
William Burke	Sandy Michalik	Francine Kluck
Robert Dodd	Rob Mikulski	JamiLynn McFarland-
Elaine Eib	Steve Ohl	Johannsen
Jody Frankelli	Diahann Ouly	Justin Pshar
Tom Gerhard	Tammy Recker	Nate Rinda
Jennifer Gonzalez	Gerald Strubinger	Christine Trovato
Samuel Hellen	Rachel Strucko	Ken Walters
Rose Jacklinski	Kim Sutter	Michael Wildoner
Emily Kemmerer	Alice Wanamaker	

## **Advisor Salaries Approved**

- G. to approve the following salaries, pro-rated, as needed for advisor positions for the 2022-2023 school year:

DECA/HOSA/SkillsUSA Advisors - \$2,300 ea.  
eSports Advisor - \$2,300  
Interact Rotary - \$2,300  
National Technical Honor Society - \$2,300  
SADD/Aevidum - \$2,300  
Senior Class Advisor - \$2,300  
Student Council - \$2,300  
Underclass Advisor (Freshmen, Sophomore, Junior - combined) - \$2,300  
Yearbook - \$2,300  
DECA Assistant Advisor - \$1,600  
Podcast Club Mentor - \$1,600  
SkillsUSA Assistant Advisors - \$1,600 ea.

## **School-Wide Co-Curricular Activities and Student Club/Organization Advisors Approved**

- H. to approve the following individuals as School-Wide Co-Curricular Activities and Student Club/Organization Advisors, as needed at the established rates for the 2022-2023 school year:

DECA Advisor - TBD  
HOSA Advisor - Autumn Frey  
SkillsUSA Advisor - Kevin Kuehner  
eSports Advisor - Nate Rinda  
Interact Rotary - Margaret Kalogerakis  
National Technical Honor Society - Sue Ann Gerhard  
SADD/Aevidum - Rebecca Schaeffer  
Senior Class Advisor - Sandi Kohutka  
Student Council - Jacqueline Cole  
Underclass Advisor - Brandi Schmoyer  
Yearbook - JamiLynn McFarland-Johannsen  
DECA Assistant Advisor - Scott Bartholomew  
Podcast Club Mentor - Maritza Reinbold  
SkillsUSA Assistant Advisor - Thomas Bartholomew  
SkillsUSA Assistant Advisor - Nicole DeVincenzo

### **Tenure Status Granted**

- I. to grant the following individual a "Professional Employee Contract" and tenure status:

Stephen Nesler - Auto Collision Repair Instructor

### **Computer/Electronics Engineering Technology Instructor Appointed**

- J. to appoint Wendi Bartholomew Computer/Electronics Engineering Technology Instructor, effective August 22, 2022 at a step 1, Masters+ 15 salary per the current Agreement between the Carbon Career & Technical Institute (CCTI) Joint Operating Committee and the CCTI Education Association.

### **Health/Medical Assistant/Aide Instructor Appointed**

- K. to appoint Mary Jo Sadusky Health/Medical Assistant/Aide Instructor, effective August 22, 2022 at a step 6 salary\* per the current Agreement between the Carbon Career & Technical Institute (CCTI) Joint Operating Committee and the CCTI Education Association.

Note: Mary Jo has been in the healthcare field for over 34. She began her career as a CNA, worked up to an LPN and then continued on for her RN with a BSN. Previous work includes Wound Care coordinator, ADON, ER nurse, Infection control/Pt safety nurse and Employee Health nurse.

Ms. Sadusky has gained experience through her work in nursing homes, home health and hospitals. These jobs included instructing, observing and educating employees, patients and families on their specific healthcare needs and techniques.

\*Per Appendix A – Salary Schedule Notes of the current CCTI EA Agreement.

### **Additional Days Approved**

- L. that the following individuals be employed for up to ten (10) additional days at the individual's per diem rate, prior to August 20, 2022:

- Wendi Bartholomew, Computer/Electronics Engineering Technology Instructor
- Mary Jo Sadusky, Health/Medical Assistant/Aide Instructor

NOTE: All days will be scheduled with prior approval of the Principal.

### **Teacher Mentor Approved**

- M. to appoint the following individual as Teacher Mentor for the 2022-2023 school year at the approved stipend of \$1,000:

Jeremy Pease (Wendi Bartholomew, Computer/Electronics Engineering Instructor)

Jeremy Pease (Mary Jo Sadusky, Health/Medical Assistant/Aide Instructor)



### **Additional Days Approved**

N. that the following individual be employed for up to five (5) additional days at the individual's per diem rate, prior to August 20, 2022:

- Maritza Reinbold, Graphic Design Instructor

Note: This time will be utilized for the creation, production and editing of CCTI promotional videos for recruitment and retention.  
All days will be scheduled with prior approval of the Principal.

### **Building Substitutes Approved**

O. to approve Adam Reichard and Tara DeVincenzo as Building Substitutes effective August 22, 2022 through the close of the 2022-2023 school year at the approved daily rate.

### **Adult Education Nurse Aide Instructor Appointed**

P. to appoint Donna McClain Adult Education Nurse Aide Instructor at a rate of \$33.00 per hour.

### **Guidance Assistant Appointed**

Q. to appoint Jeffrey Nietz, Guidance Assistant for a period of up to 100 days effective August 1, 2022 for the 2022-2023 school year at a daily rate of \$200.00.

Note: This position will be funded through the Pennsylvania Department of Education's ESSER (Elementary and Secondary School Emergency Relief) grant.

### **Student Success Coordinator Appointed**

R. to appoint Margaret Kalogerakis, Student Success Coordinator for a period of up to 70 days effective August 1, 2022 for the 2022-2023 school year at a daily rate of \$150.00.

Note: This position will be funded through the Pennsylvania Department of Education's Carl D. Perkins Career and Technical Education Act of 2006 (Perkins V) grant.

**Letter of Resignation Accepted**

- S. to accept the letter of resignation received from William Gerhard, Instructional Aide, effective July 20, 2022.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighnton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

**Education**

NONE

**Budget & Finance**

MOTION by Mr. Foeller, SECONDED by Mr. Connors that the following motions be approved:

**2022-2023 Lunch Prices Established**

- A. that lunch prices for the 2022-2023 school year be established as follows:

Students:		
Type A -	\$2.60	
Reduced -	.40	
Adults:	\$5.00	

**Milk/Juice Supplier Retained**

- B. that Zimmerman’s Dairy (Lehighnton, PA) be retained as the CCTI Milk/Juice Supplier for the 2022-2023 school year. Prices for milk and juice shall remain the same as quoted for the 2021-2022 school year. Milk prices are established by the PA Milk Marketing Board.

**Out of County Rates (non-Special Education) Approved**

C. to approve the following out of county tuition rates (non-Special Education) for the 2022-2023 school year:

Half Year - Half Day	\$ 5,175	(\$ 57.50 per day)
Half Year - Full Day	\$10,350	(\$115.00 per day)
Full Year - Half Day	\$10,350	(\$ 57.50 per day)
Full Year - Full Day	\$20,700	(\$115.00 per day)

Note: Rates reflect no increase from previous year.

**Out of County Rates (Special Education) Approved**

D. to approve the following out of county tuition rates (Special Education) for the 2022-2023 school year:

Half Year - Half Day	\$ 6,075	(\$ 67.50 per day)
Half Year - Full Day	\$12,150	(\$135.00 per day)
Full Year - Half Day	\$12,150	(\$ 67.50 per day)
Full Year - Full Day	\$24,300	(\$135.00 per day)

Note: Rates reflect no increase from previous year.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

**Buildings & Grounds**

NONE

*Administrative*

MOTION by Mr. Mansberry, SECONDED by Mr, Strubinger that the following motions be approved:

**Three-Year Induction Plan Timeline Approved**

A. to approve the Three-Year Induction Plan and Timeline, as presented.

**Substitute Rates Established**

B. to establish the following substitute rates for the 2022-2023 school year:

1. Teacher (Category A per diem)  
Day 1 through Day 15        \$105 per day  
Day 16+ Cumulative        \$115 per day
2. Teacher (Category B short-term)  
16-89 Consecutive Days        \$160 per day
3. Teacher Aide  
Day 1 through Day 15        \$100 per day  
Day 16+ Cumulative        \$110 per day
4. Secretary                        \$100 per day
5. Administrative                \$200 per day

**Substitute Custodian/Maintenance/Groundskeeper/Cleaner Hourly Rate Approved**

C. to approve the hourly rate for substitute custodian/maintenance/groundskeeper/cleaner of \$15.00 effective July 1, 2022 through June 2023.

**Substitute Van/Bus Driver Hourly Rate Approved**

D. to approve the hourly rate for substitute van/bus driver of \$25.00 effective July 1, 2022 through June 2023.

**Position Descriptions Approved**

E. to approve the following position descriptions, as presented:

- Guidance Assistant
- Student Success Coordinator

### **Conference Attendance Approved**

- F. that Harold Resh, Auto Service Technology Instructor, Anna Leigh Conway, Science Teacher, Angela Sablich, Science Teacher, and Scott Bartholomew, Special Education Teacher attend the PAC & TA (Pennsylvania Association of Career & Technical Administrators) Fall Workshop for CTE Instructional Coaches, September 22 and 23, 2022 at the Penn Stater Hotel and Conference Center, State College, PA at a cost not to exceed \$1,600.00 to cover the cost of registration, transportation, accommodations, and meals.

### **Conference Attendance Approved**

- G. that Nate Rinda, Director of Technology attend the PACTA (Pennsylvania Association of Career & Technical Administrators) 2022 Fall Workshop CTE Technology Coordinators, September 22 & 23, 2022 at the Penn Stater Hotel & Conference Center, State College, PA at a total cost not to exceed \$500.00 to cover registration, lodging, and mileage.

### **Conference Attendance Approved**

- H. that Eugene Colosimo, Guidance Counselor attend the PACTA (Pennsylvania Association of Career & Technical Administrators) 2018 Workshop for CTE School Counselors, September 22 & 23, 2022 at the Penn Stater Hotel & Conference Center, State College, PA at a total cost not to exceed \$500.00 to cover registration, lodging, and mileage.

### **Course Handbook Purchase Approved**

- I. to approve the purchase of 800 CCTI course handbooks at a cost of \$6,200.00.

### **Grant Submission Approved**

- J. that approval be granted to submit the Carl Perkins Career and Technology grant to the PA Department of Education for the year 2022-2023 in the amount of \$156,039.00.

**Combi Oven Purchase Approved**

- K. to purchase a Combi Oven, Gas, to include a Combi-Duo Universal Stacking Kit, and Stationary Oven Stand at a cost of \$38,542.48 for the Culinary Arts technical area.

Note: Cost includes 2 years parts and labor & 5 years generator warranty, installation, trainings. Freight will be paid by supplier. This piece of equipment is included in the Capital Plan.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

**Agreement Approved**

- L. MOTION by Mr. Mansberry, SECONDED by Mr. Strubinger to approve the Agreement between the CCTI Joint Operating Committee and the following individuals as presented, effective July 1, 2022 through June 30, 2027:

Christina A. Graver  
Joanne Swartz  
Lisa Zurn

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

MOTION by Mr. Mansberry, SECONDED by Mr. Strubinger that the following motions be approved:

**Fall Festival/Vendor Fair Approved**

- M. to approve a Fall Festival/Vendor Fair event at CCTI on Saturday, October 22, 2022.

Note: Profits from this event will supplement CCTI CTSO (Career and Technical Student Organizations) and club events/activities and charitable donations.

**Revised 2022-2023 Student/Teacher Calendar Approved**

N. to approve the revised 2022-2023 Student/Teacher Calendar, as presented.

Note: The revision reflects the change from a full day to an early dismissal (1/2 day) on Friday, October 21, 2022.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

**Reports**

**Foundation Report Accepted**

A. MOTION by Mr. Mansberry SECONDED by Mr. Connors to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$570.54.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

**Administrative Reports**

A. MOTION by Mr. Foeller, SECONDED by Mr. Mansberry to accept Administrative Reports from the following:

- a. Mrs. Michelle Allen, Principal
- b. Mrs. Christine Trovato, Facilitator of Special Education
- c. Mrs. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

**Old Business**

NONE

**New and Miscellaneous Business**

NONE

**Next Regularly Scheduled Meeting:**

**Thursday – August 18, 2022**

**Adjournment**

Mr. Mansberry moved, seconded by Mr. Foeller, that the meeting adjourn. By unanimous consent, the meeting adjourned at 6:33 PM.

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Christina A. Graver  
Joint Operating Committee Secretary