

Carbon Career & Technical Institute

Joint Operating Committee Minutes

Regular Meeting June 16, 2022

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - June 16, 2022** for its Regular meeting. The meeting, held in the dining room of the School, 150 West 13th Street, Jim Thorpe, Pennsylvania, was called to order by the Chairman, Mr. Gerald Strubinger, at 6:47 PM with the Secretary being present.

	Present	Absent
Mr. Gerald Strubinger, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Nathan Foeller, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Earl Paules, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. William Mansberry, Vice-Chairman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Thomas Connors, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Brent Borzak, Administrative Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Michelle Allen, Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Christine Trovato, Facilitator of Special Education	<input checked="" type="checkbox"/> Virtual	<input type="checkbox"/>
Mr. Rich Flacco, Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jeremy Glaush, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Stacey Connell, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Steven Foster, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ms. Chrissie Houser, Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. David McAndrew, Jr., Superintendent of Record	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: Members of the Public: Henry Woods; CCTI Staff: Eugene Colosimo, Guidance Counselor, Jane Farkas, Science Teacher, Joseph Farkas, Electronics/Communications Engineering Technology Instructor, Autumn Frey, Health Medical Instructional Aide, Michael Gower, Electrical Distribution and Automation Instructor, Michael Lewis, Computer Engineering Technology Instructor, Tammy Marshall, Cosmetology Instructor, Nate Rinda, Director of Technology; Media Representation: James Logue, Jr.

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Approval of Minutes and Addendum

- A. MOTION by Mrs. Houser, SECONDED by Mr. Foeller to approve the Minutes of the May 19, 2022 regular Meeting.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Courtesy of the Floor to Visitors

NONE

Approval of Treasurer's Report (May 2022)

- A. MOTION by Mr. Foeller, SECONDED by Mr. Strubinger to approve the Treasurer's Report for May 2022 showing a final balance of \$6,226,992.25 in the General Fund, and \$78,195.82 in the Student Activities Account.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Houser - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Approval of Payment of Bills

- A. MOTION by Mr. Foeller, SECONDED by Mr. Paules to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Houser - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative Reports

- A. Director's Report – Mr. Brent Borzak, Administrative Director
- a. Recognition
- Mr. Borzak took a moment to recognize the following retiring individuals for teaching the youth of Carbon County and mentoring staff members over the many years they have served CCTI. All three of these individuals have served CCTI and their students with their wealth of knowledge and professionalism over many years.

Each of these individuals give young teachers something to aspire to. Each was presented with a plaque of appreciation.

- Michael Lewis
- Joseph Farkas
- Jane Farkas

B. Principal's Report – Mrs. Michelle Allen, Principal

- Senior Awards were held on Wednesday May 25th. Approximately \$33,600 in scholarships and monetary awards were given to deserving seniors. In addition, tools and trade-related supplies were also awarded to students. In total 176 awards were presented to 76 students.
- The Valedictorian, Abigail Orach and Salutatorian, Audrey Ramos were announced during the ceremony. Each was presented with a \$500 award.
- Graduation Ceremony was held on Friday June 3rd on the CCTI field. There were 101 students in the 2022 graduating class. The picturesque ceremony was filled with family and friends along with CCTI staff to celebrate this momentous occasion.
- Classroom highlights this month feature the technical areas. The slideshow submitted by the technical instructors gives an overview of many exciting projects, lessons, certifications and competitions that took place in their programs this year.

C. Director's Report – Mr. Brent Borzak, Administrative Director

a. Presentations

- Eugene Colosimo, Guidance Counselor
 - 2022-2023 Enrollment as of 6/16/2022

	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>
JTASD	17	19	26	28
LASD	24	27	45	25
PASD	29	38	27	26
PVSD	10	29	20	14
WASD	<u>11</u>	<u>16</u>	<u>13</u>	<u>6</u>
	91	129	131	99

TOTAL: 450

- Class of 2022 Plans (including half-time students)

101 students

56	workforce	50%
30	college (12-4yr)	30%
10	tech/trade	10%
5	military	5%

Marines (2), Army (2), Navy

Post-Secondary Schools of the Class of 2022

Automotive Training Center
Bloomsburg University (4)
Chatham University
Empire Beauty School (2)
Harrisburg Area Community College
Johnson College of Technology
Kutztown University (2)
Lehigh Carbon Community College (13)
Lincoln Tech East Windsor
Northampton Community College (4)
Pennsylvania College of Technology
Pennsylvania State University (Schuylkill Campus)
Universal Technical Institute
Wilkes University
Williamson College of the Trades

- 2021-2022 Testing
Advanced Placement: Literature and Composition – 11 students
Advanced Placement: Calculus – 6 students
PSAT: 26 students (7 sophomores, 17 juniors, 2 seniors)
SAT: 8 students (1 junior, 7 seniors)
NIMS: 5 students (100% proficient or advanced)
NOCTI: 94 students (overall 86.2% proficient or advanced; written 98.9% proficient or advanced; performance 86.2% proficient or advanced)
Keystone Exams: Winter Wave:
Algebra – 81 students, Biology – 61 students, Literature – 48 students
Keystone Exams: Spring Wave:
Algebra – 115 students, Biology – 128 students, Literature – 131 students

- Positives:
Stepping Up Program: Administration and counselor continued to implement the positive behavior plan. Nominations are made by staff to recognize students that make the right choices, display positive behavior, or go above and beyond to help others in the school or community.

Hugh O' Brien Youth Leadership Conference sophomore nominations: Angelika Gines, Austin Novak.

CTE Month: implemented CTE trivia

Recruiting: In-person recruiting returned to all five sending district freshmen classes. Panther Valley grade 8 also participated. School Counselor assisted with the low enrolled technical area Open House.

Ongoing recruiting throughout the year: Lehighton students interested in Health Medical; day at Panther Valley speaking to students in the STEAM and wood classes.
Senior students and the school counselor spoke with Palmerton 5th and 6th grade students.

Students and school counselor toured Johnson College of Technology.

The school counselor attended the following events: Prom, Knoebles senior Trip, and 11/12 Whitewater Rafting Trip.

- Summer Schedule

Coordinate students that need summer school/credit recovery.
Coordinate new students from five sending districts.
Work with the IU for master schedule rollover.
Work on student course scheduling.
Screen transcripts of incoming students for proper credits.
Review advanced placement testing scores.
Work on graduation plans.
Construct files and file all new students.
Update the Guidance Website.
Work with principal to update the course handbook and student handbook.

- Future Goals

Continue to expand website links on the guidance section of the school website.
Assist with the implementation of National Student Clearinghouse.
Organize, expand, and implement dual enrollment classes with local postsecondary schools.
Expand and organize articulations with local postsecondary schools.
Assist with the development of the CCTI Comprehensive Plan.
Work with administration to improve Future Ready Index.
Continue to research online application process.
Attend PACTA conference for CTE school counselors in September.

Mr. Colosimo thanked Mr. Farkas and Mr. Lewis for being a mentor to him, and Mrs. Farkas for helping the students with chemistry and the chemistry placement testing through LCCC.

Mr. Borzak thanked Mr. Colosimo for all he does for the school, our students, and the community, stating that he does a great job.

- Michael Gower, Electrical Distribution and Automation/Electrician Instructor

Mr. Borzak introduced Mr. Gower as one of CCTI's newer instructors. He is the Electrical Distribution and Automation Instructor and was hired during COVID. He really has grown as a teacher and we want to highlight all he is

doing. Mike is a leader amongst the newer staff. He has taken an interest in his Temple courses, and interest in all of his students, he is involved with the house project and with projects within his class, and he brings in guest speakers. He is very impressive and we are proud of what he is doing here.

Mike said that he is a CCTI (formerly CCAVTS) graduate and has worked in the electrical field ever since. He spoke about the many opportunities he provides for his students with presentations, blueprint reading, work on the house project, troubleshooting on projects within the school for real-life training experience, among other things. He complimented his Instructional Aide Rick Stetter, a retired PPL worker on his work with the students in their classroom.

- Tammy Marshall, Cosmetology Instructor
Mr. Borzak introduced Ms. Marshall as the new Cosmetology Instructor. He spoke to the members of how he often references “building” staff and used Tammy as a prime example of that. Tammy has worked at the school for many years as an Instructional Aide in the Cosmetology technical area. When the position became available she stepped up and filled the position. Mr. Borzak told the members that she had the salon up and running this year and is always full of enthusiasm.
Tammy first thanked the members of the JOC for the opportunity to teach at CCTI. She said that she feels very fortunate and blessed that her class is filled to capacity. She currently has two non-traditional students in her class. She shared that she started clinical right after Labor Day. She wanted to start as early in the school year as she could to afford those students who were doing at-home learning for almost a year and half due to COVID some actual hands-on learning experience. Ms. Marshall shared some of the community events she and her students participated in as well as some of her ideas for future learning. She shared her excitement about some new equipment purchased for the new school year – new wig dryers and new salon chairs that provide the opportunity to connect mannequin heads directly to the chair to give students a more realistic experience while training. Tammy then introduced Carlos Lopez-Rodriguez, one of her two non-traditional students.
Carlos Lopez-Rodriguez (Sophomore Cosmetology, LASD)
Carlos shared his experience in the Cosmetology area. He said they are kept busy, without a moment to sit, and that Ms. Marshall is upbeat and enjoyable. He mentioned some of the many skills he is learning such as hair cutting, waxing, manicures, pedicures, and hair coloring.
Mr. Borzak impressed upon the opportunity afforded students who want to pursue “non-traditional” trades and complimented Tammy on the way she faces challenges. He said that when you walk by her room, you can’t help but feel energized.
- Autumn Frey, Health Medical Instructional Aide
Mr. Borzak introduced Mrs. Frey reminded the members that she as an Instructional Aide, stepped up and filled the unexpected vacancy in the Health Medical technical area. He shared that she represented very well.

Mrs. Frey thanked Mr. Borzak for having the confidence in her when she herself did not feel so confident. She said though that all 4 of the Health Medical Seniors scored 95% or higher on the NOCTI performance exam. All 4 seniors passed their written Nurse Aide Exam in beginning of May. The Skills portion was cancelled on May 16 and is now rescheduled for June 19. She will accompany the students to Scranton. All 4 seniors will be attending colleges to further their careers as Registered Nurses. Autumn said she is looking forward to the new school year and welcoming a new Instructor into the program.

Items of Business

Personnel

- A. Election of CCTI Joint Operating Committee Treasurer for a one-year term – effective July 1, 2022 through June 30, 2023:

Mr. Strubinger nominates Mr. Jeffry Deutsch for the office of CCTI Joint Operating Committee Treasurer, SECONDED by Mr. Foeller.

MOTION by Mr. Foeller, SECONDED by Mrs. Houser to close the nominations for the office of Treasurer.

Note: Jeffry Deutsch presently serves in this position.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

The Secretary casts the ballot electing Mr. Jeffry Deutsch as Treasurer.

- B. MOTION by Mr. Paules, SECONDED by Mr. Strubinger to appoint Robert T. Yurchak, Attorney at Law (Nesquehoning, PA), as the Joint Operating Committee Solicitor for the 2022-2023 fiscal year at a retainer of \$7,000 and \$100 per hour for extra work done. The annual retainer shall include those items specified in the Scope of Services and Compensation Agreement.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Houser - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

MOTION by Mr. Paules, SECONDED by Mr. Foeller that the following motions be approved:

Continued Employment Approved

- C. to continue the employment of Ms. Angelique Yaich as Instructor for the Carbon Alternative High School Diploma Program – 32 hours/week, 200 days, AM and PM Class Sessions, with those fringe benefits as required by law and appropriate health care coverage, at the rate of \$34.00/hour. For the school term 2022-2023 the employee shall contribute \$95.00/month toward health care expenses, effective July 1, 2022.

Note: There will be no deduction from the CCTI General Fund. Many Carbon County out of school youth are serviced by this program.

Reaffirmation of Teacher Mentors Approved

- D. to reaffirm the following individuals as Teacher Mentor for the 2021-2022 school year at the established stipend of \$750.00, pro-rated as indicated below:

- Michele Klock for Tammy Marshall (2021-2022 school year)
- Michele Klock for Maritza Reinbold (2021-2022 school year)
- Harold Resh for Kenneth Reiter (2021-2022 school year)
- Michael Wildoner for Adam Reichard (08/23/2021 – 01/13/2022) and Maya Kowalczyk (01/14/2022 – 06/06/2022)

Additional Days Approved

- E. to approve the following individuals up to two days (6 hours per day) at the individual's per diem rate to be utilized between July 1 and July 29, 2022 to revise and update the curriculum for each course taught, per department:

Stephen Anderson	Maya Kowalczyk
Jean Bales	Justin Pshar
Scott Bartholomew	Angela Sablich
Michael Baumgardt	Brandi Schmoyer
Marie Bieling	Kevin Sowa
Jacquelyn Cole	Phillip Strubinger
Anna Leigh Conway	Michael Wildoner
Diane Hyjurick	New Science Teacher Pending Approval

Note: All days will be scheduled with prior approval of the Principal.

School Police/Resource Officer Appointed

- F. to appoint Henry Woods School Police/Resource Officer for a maximum of 190 scheduled days over a 12-month period, on a one-year contract at \$30,000 effective August 1, 2022.

Substitutes Approved

G. that the below listed individuals be approved to substitute for the 2021-2022 school year at the established rates, as follows:

- William (Greg) Arnold – Van/Bus driver*, SHINE driver *
- Salvatore LoPresti – Custodial/Maintenance/Groundskeeper/Cleaner, Van/Bus driver*, SHINE driver*

Note: *Through August 2022

Adult Education Staff Approved

H. to approve the following individuals effective July 1, 2022 through June 30, 2023:

Delmar Griggs as Adult Education GED Instructor @ \$22.50 per hour*
Joseph Pavlis as Adult Education GED Instructor @ \$22.50 per hour*
Tonia Schaeffer as Adult Education GED Instructor @ \$22.50 per hour*
Donna Valent as Adult Education GED Aide @ \$15.00 per hour*
Deborah Enterline as GED Examiner @ \$20.00 per hour

Note: *GED Grant Funded.

Substitute Part-Time Technology Assistant Approved

I. to approve Jeffry Nietz as a substitute Part-Time Technology Assistant (on an as needed basis) at the rate of \$175.00/day for the 2022-2023 school year.

Occupational Advisory Committee Members Approved

J. to approve the Occupational Advisory Committee members, as presented.

Instructional Aide Appointed

K. to appoint Julian Valentini as an Instructional Aide at a Step 1 salary per the current CCTI ESPA Employment Agreement.

Instructional Aide Mentor Appointed

L. to appoint the following individual an Instructional Aide Mentor for the 2022-2023 school year at the approved stipend of \$500:

Ashleigh Rehrig (Julian Valentini)

Additional Days Approved

- M. that the following individual be employed for up to two (2) additional days at the individual's per diem rate, prior to August 20, 2022:

Julian Valentini, Instructional Aide

NOTE: All days will be scheduled with prior approval of the Principal.

Non-Renewal Letter Acknowledged and Approved

- N. to acknowledge and approve the letter of non-renewal regarding the employment of Stephanie Gombert, Health Medical Instructor, effective June 7, 2022.

Club Mentor Position Approved

- O. to approve the following Club Mentor position at a yearly stipend of \$1600.00 effective with the 2022-2023 school year:

- Podcast Club Mentor

Club Mentor Appointed

- P. to appoint the following individual Club Mentor as indicated below:

- Podcast Club Mentor – Maritza Reinbold, Graphic Design Instructor

Additional School-Wide Co-Curricular Activities and Student Club/Organization Advisor Position Approved

- Q. to approve the following additional School-Wide Co-Curricular Activities and Student Club/Organization Advisor position at the previously approved Advisor stipend:

- eSports Advisor

School-Wide Co-Curricular Activities and Student Club/Organization Advisor Appointed

- R. to appoint the following individual School-Wide Co-Curricular Activities and Student Club/Organization Advisor as indicated below:

- eSports Advisor – Nate Rinda, Director of Technology

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Houser - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Education

MOTION by Mr. Foeller, SECONDED by Mrs. Houser that the following motions be approved:

Local Name Change Approved

- A. to change the local name of CIP 52.1801 Marketing, Sales & Service (currently Marketing/Distributive Education) to Digital Marketing and Business Fundamentals effective July 1, 2022.

Testing Program Approval Granted

- B. to grant approval to operate a GED testing program for the 2022-2023 school year at the CCTI school site.

Operator Consortium Duties Continuation Approved

- C. to continue duties as an Operator Consortium member of PA CareerLink Carbon County.

Agreements of Affiliation Approved

- D. that the Agreement of Affiliation between the Carbon Career & Technical Institute Medical and Health Assistant/Certified Nurse Aide Program be renewed and executed for the 2022-2023 Fiscal Year, as presented:

Mahoning Valley Nursing and Rehabilitation Center, Lehighton, PA
Office of Dr. Jayendra Patel, Jim Thorpe, PA
Heritage Hill Senior Community, Weatherly, PA
The Village at Palmerton, Palmerton, PA
Guardian Eldercare DBA Weatherwood Nursing Home & Rehabilitation
Center
Maple Shade Meadows Senior Living, Nesquehoning, PA

Agreements of Affiliation Approved

- E. that the Agreement of Affiliation between the Carbon Career & Technical Institute Adult Education Department PA-Approved Certified Nurse Aide Training Program be renewed and executed for the 2022-2023 Fiscal Year, as presented.

Mahoning Valley Nursing and Rehabilitation Center, Lehighton, PA
Fellowship Manor, Whitehall, PA

Occupational Advisory Committee Minutes Approved

- F. to approve the Occupational Advisory Committee minutes, as presented.

Field Trip Approved

- G. that Harold Resh, Auto Service Technology Instructor, Steve Nesler, Auto Collision Repair Instructor, Mr. Kuehner, Precision Machine Technology Instructor, Angela Sablich, Science Teacher, John Rogers, Auto Service Technology Instructional Aide, and Kevin Wagner, Auto Collision Repair Instructional Aide, chaperone all 11th & 12th grade Auto Service Technology, Auto Collision Repair, and Precision Machine Technology students on a field trip to Maple Grove Raceway Park, Mohton, PA on September 16, 2022 to participate in the NHRA (National Hot Rod Association) YES (Youth and Education Services) Program.

Note: "The NHRA Youth & Education Services (YES) Program was founded in 1989. It is the only full-time education program in motorsports that provides quality programs and activities for schools and youth organizations nationwide. Not only is the YES Program FREE, it focuses on the importance of goals and continued education, while allowing students to learn about and explore various career opportunities. The program will show students how S.T.E.M. (Science, Technology, Engineering, and Math) is applied to both, real world situations and NHRA Drag Racing, which they will have the opportunity to see live at the track!" There is no cost to the CCTI Joint Operating Committee.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Budget & Finance

Approval of Bills Authorization Approved

- A. MOTION by Mr. Paules, SECONDED by Mr. Foeller to authorize the Administrative Director to approve bills for payment from June 1 - June 30, 2022, the close of the 2021-2022 fiscal year.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Buildings & Grounds

NONE

Administrative

MOTION by Mr. Paules, SECONDED by Mr. Foeller that the following motions be approved:

FID (Flexible Instruction Days) Utilization Approved

- A. to approve utilizing FID (Flexible Instruction Days) days for the 2022-2023 school year per the approval received through the Pennsylvania Department of Education.

Second Reading and Adoption Policy Approved

- B. to approve the second reading and adoption of Policy 209 (PUPILS), Health Examinations/Screenings, as presented.

Revised CCTI 2022-2023 Student/Teacher Calendar Approved

- C. to approve revised CCTI 2022-2023 Student/Teacher Calendar, as presented.

Note: Update includes the addition of the following two events:

- May 12, 2023 – CCTI Prom
- June 1, 2023 – CCTI Graduation, 5:00 p.m.

Use of Instructional Area Approved

- D. to grant permission to the CLIU #21 for use of a designated instructional area(s) to operate Life Skills Support Classes at the CCTI facility for the 2022-2023 school year.

Contract with CLIU #21 Approved

- E. to enter into a contract with Carbon Lehigh Intermediate Unit #21 to provide the complete Discovery Streaming Digital Video Library owned by Discovery Education, Inc. for a period of one (1) year beginning July 1, 2022 at a cost not to exceed \$1,550.00.

CCTI Annual School Safety and Security Report Approved

- F. to approve the CCTI Annual School Safety and Security Report 2021-2022, as presented.

Chromebook Purchase Approved

- G. to purchase two hundred eighty (280) HP 14" Chromebooks, and Google Chrome OS Management Console Education License for each at a total cost not to exceed \$70,000.00.

Note: Purchase will be made utilizing funds from the Capital Project Account.

Carbon-Monroe-Pike Drug & Alcohol Commission, Inc. Contract Approved

- H. to approve the contract with Carbon-Monroe-Pike Drug & Alcohol Commission, Inc. for the 2022-2023 school year in the amount of \$7,000.00 as presented.

Note: Agreement is for one (1) day of service weekly over a period of 38 weeks.

Conference Attendance Approved

- I. to approve the payment of registration only on the amount of \$925.00 for Anthony (A.J.) Burke to attend the ACF (American Culinary Federation) National Convention July 25 through July 28, 2022.

Note: Chef Burke will cover additional expenses of transportation, lodging, and meals.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Houser - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Reports

Foundation Report Accepted

- A. MOTION by Mrs. Houser SECONDED by Mr. Paules to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$570.05.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Administrative Reports

- A. MOTION by Mrs. Houser, SECONDED by Mr. Paules to accept Administrative Reports from the following:

- a. Mrs. Michelle Allen, Principal
- b. Mrs. Christine Trovato, Facilitator of Special Education
- c. Mrs. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

New and Miscellaneous Business

Mr. Borzak took a moment to introduce Mr. Henry Woods, newly appointed School Resource/Police Officer. Mr. Woods said that he is looking forward to his start with CCTI. He said school-wide, CCTI looks to really have it together. He said through speaking with Mrs. Allen, touring the facility, and from what he saw and heard at this evening's meeting, he is very impressed.

Next Regularly Scheduled Meeting:

Thursday – July 21, 2022

Adjournment

Mrs. Houser moved, seconded by Mr. Foeller, that the meeting adjourn. By unanimous consent, the meeting adjourned at 7:55 PM.

Christina A. Graver

Joint Operating Committee Secretary