

Carbon Career & Technical Institute

Joint Operating Committee Minutes

Regular Meeting February 24, 2022

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - February 24, 2022** for its Regular meeting. The meeting, held in the dining room of the School, 150 West 13th Street, Jim Thorpe, Pennsylvania, was called to order by the Chairman, Mr. Gerald Strubinger, at 6:13 PM with the Secretary being present.

	Present	Absent
Mr. Gerald Strubinger, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Nathan Foeller, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Earl Paules, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. William Mansberry, Vice-Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Thomas Connors, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christine Trovato, Facilitator of Special Education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Rich Flacco, Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jeremy Glaush, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Stacey Connell, Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Steven Foster, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Chrissie Houser, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. David McAndrew, Jr., Superintendent of Record	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: Members of the Public: Lucinda Anthony, Margaret Kalogerakis, Robert Pathroff, Lisa Rubin, Angela Shelly, Ed Sterling, Stephanie Sterling; CCTI Students: Hailey Anthony, Marlena Ahner, Ethan Gavornik, Caleb Givens, Rachelle McFeeley, Sherry Nametko, Kyle Nothstein, Angelina Seagrave, Bradyn Shelly; CCTI Staff: Thomas Bartholomew, Welding Instructor and SkillsUSA Co-Advisor, Eugene Colosimo, Guidance Counselor, Anna Leigh Conway, Science Teacher and CCTI EA President, Autumn Frey, Health Medical Instructional Aide and SkillsUSA Co-Advisor, Rebecca Schaeffer, School Nurse, Phillip Strubinger, Social Studies/Special Education Teacher, Sue Ann Gerhard, Main Office Secretary, Francine Kluck, Adult Education Site Supervisor, JamiLynn McFarland-Johannsen, Assistant to the Director of Technology/Student Support Services, Nate Rinda, Director of Technology, and Officer Frank DeMatto, School Police Officer

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Approval of Minutes

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to approve the Minutes of the January 20, 2022 Reorganization and Regular Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Courtesy of the Floor to Visitors

- Anna Leigh Conway, CCTI Education Association President shared the following items in her report:
 - Thanked Mr. Reinbold for his 30 plus years of service at CCTI as English teacher, Principal, and Director at CCTI. He has mentored several teachers and devoted his life to being a lifelong educator at CCTI. We wish him the best in his retirement and hope he has many relaxing days catching fish and playing music.
 - Thanked Mr. Borzak as he transitions to his tenure as our new director for the latest opportunity of collaboration with CCTI Staff. Academic staff members were able to collaborate with technical instructors. She shared her personal experience:
I personally was able to enter into our Precision Machine Technology Instructor, Mr. Kevin Kuehner's classroom, and work with him and his students. As a science teacher, I am always impressed with the students' use of technology, the scientific method, and resilience in learning new tasks. I followed the manufacturing of a part from blueprint to nearly finished product, the students explaining the process along the way. Mr. Kuehner is an impressive instructor who was continuously moving through the classroom to only sit down once during the entire day to work with a student who was working on a training machine. He kept his entire class on task, completing entirely different tasks all at once. This was an excellent opportunity to revitalize teacher collaboration by working to create a shared vision and goals of a comprehensive career and technical school.
 - Seven CCTI DECA students were recognized and awarded at states. Thank you to Ms. Kuehner, Ms. DeVincenzo, and Mr. Bartholomew for helping prepare these students.
 - For CTE month students have participated in a door decorating contest and once a week we are having CTE Olympics where students are competing in different activities that entails a task from each technical area. CTE Month has been exciting and fun filled with students and staff.
- Angelina Seagrave, CCTI (PVSD) Senior Student – shared her views of the 2022 prom
- Edward Sterling, Parent – shared his view of both the 2022 prom and the 2022 graduation ceremony
- Angela Shelly – shared her view of the prom
- Bradyn Shelly, CCTI (PASD) Senior Student – shared his view of the 2022 prom
- Hailey Anthony, CCTI (LASD) Senior Student shared her view of the prom
- Marlena Ahner, CCTI (LASD), Senior Student shared her view of the prom
- Sandra Kohutka, CCTI Senior Class Advisor shared information regarding past proms as well as general information regarding the senior class and the prom, in general

Approval of Treasurer's Report (January 2022)

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Connors to approve the Treasurer's Report for January 2022 showing a final balance of \$7,114,810.03 in the General Fund, and \$83,034.25 in the Student Activities Account.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Approval of Payment of Bills

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative Reports

Mr. Reinbold, Administrative Director

- SkillsUSA – Mrs. Autumn Frey, Assistant Advisor, Mr. Thomas Bartholomew, Assistant Advisor, and student competitors
 - Mrs. Frey shared that this was her first year advising for SkillsUSA and also shared some general information about this year's district competitions and competitors. She distributed a handout with the names of each competing student with their competition and finishing place. Twenty-five (25) students will continue on to the state competition in Hershey, PA in April. She then introduced Sherry Nametko, (LASD) Health Medical senior student that competed in Nursing Assistant. Sherry shared that part of her competition was filled with skills such as handwashing, taking vitals, and putting on and taking off PPE. Sherry finished in first place and will be heading to the state completion in April. She shared that last year she finished first in Medical Assisting and made it to the National level of competition where she finished in third place.
 - Mr. Bartholomew introduced his team of three who competed at the district level in welding fabrication, Rachele McFeeley (JTASD) welding senior, Caleb Givens (JTASD) welding senior, and Kyle Nothstein (LASD) welding senior.

The team of three finished in 1st place and will be competing at the state level at the Pennsylvania College of Technology in early March. Each of the students spoke of their experience through the competition. Mr. Bartholomew shared that the students not only needed to build the metal stool (which they brought along to share with the JOC members), they also needed to provide a book in which they logged through photos and explanations the steps they took to complete the project. They also went through a presentation and interview portion, as well. The students agreed that one of the most difficult parts of the competition was to learn to work as a team. Rachelle shared how proud she was of them and how well they worked as a team.

- UBC Millwrights, Eastern Millwright Regional Council visit to Welding Technology
Mr. Bartholomew, Welding Instructor shared that his welding students had a chance to speak with some industry professionals from the UBC Millwrights on Friday, February 11. Jason Heffelfinger and John Demyanovich, spoke to the students about what a Millwright is and what they do. They talked to the students about their apprenticeship program that they offer as well as the pay scale that comes with the job. They also shared how it works if they get hired as well as the requirements needed to become a Millwright. They also spoke on some cool projects they had an opportunity to work on, personally. The students were engaged and asked a lot of questions and seemed very interested in the program. One student has already filled out their application to start the program. Kyle Nothstein and Caleb Givens spoke about the presentation. Both shared the information they learned and how this allowed them to see the many directions they can take after graduating from high school.

Mr. Reinbold then introduced the following to present:

- Principal's Report - Mr. Brent Borzak
The students, staff and administration are working hard and staying focused as we move into 2022. Keystone Exams have concluded. CCTI is partaking in a vast amount of activities we planned for our students and staff for CTE Month. The County Superintendents took part in a luncheon and tour of CCTI. CCTI Guidance and Administration have been contacting the districts for opportunities for our instructors to visit and present to their students and our staff has been going out to the different recruitment opportunities. Administration has been touring various CTCs in PA to view new programs and network with various instructors and administrators. Our Cooperative Education program is accomplishing its goal of placing students in meaningful work experiences. The CCTI Salon, Restaurant and School Store all have been open for business and doing well. Students are preparing for state competitions in HOSA, SkillsUSA and DECA. Parent/Teacher conferences will be taking place on the evening of March 3rd and the Spring OAC will be held on March 24th.
A Flickr presentation was shared with the JOC and guests while Mr. Borzak gave further information on each photo depicting the many different activities that took place during the CTE month activities. Photos in the presentation were provided by Mrs. JamiLynn McFarland-Johannsen, CCTI Yearbook Advisor and Mrs. Maritza Reinbold, Graphic Design Instructor.

- Business Administrator’s Report – Mr. Jeffry P. Deutsch, Business Administrator
 - Brief 2022-2023 CCTI Budget Update:
 - 3 of 5 school districts (Palmerton ASD, Lehighon ASD, and Panther Valley SD) have voted and approved the 2022-2023 CCTI budget
 - Mr. Deutsch attended Jim Thorpe ASD’s Financial Workshop last evening. The Jim Thorpe ASD Board will vote on the CCTI budget on March 9th.
 - This year was the 9th consecutive year with no overall increase to the districts. Mr. Deutsch mentioned that we are slowly approaching a deficit at which time we will start taking money out of the fund balance.

- Facilitator of Special Education Report – Mrs. Christine Trovato, Facilitator of Special Education
 - Special Population Numbers Update
 - Students with IEPs – 78
 - Students with GIEPs (Gifted) – 2
 - Section 504 Service Plans/Health Plans – 23
 - Homeless Students – 1
 - English Language Learners - 3

Perkins Stake holders meeting - January 27th at Lehigh Carbon Community College
 Purpose - to examine local needs in relation to: local, regional, and state workforce/employment needs.

Takeaways - Topics discussed pertained to the recruitment and retention of students and staff; use of Perkins funds, and eliminating barriers to increase participation. Members shared ideas such as introducing CTE to students as early as 5th grade, continue and increase co-op participation, eliminate barriers for co-op participation, offer post-secondary pathways, and ensure supports are in place for students.

PACTA Pathways to Career Readiness Conference - February 10th at Hershey Convention Center

Purpose - to increase awareness of the skills and challenges students entering the workforce face and how schools and workforce agencies can work to develop new pathways to help students be career ready.

Takeaways - Presenters in “Making Non-Traditional the Norm” shared best practices for creating a climate of inclusion for all students and encourage professional development beyond the school walls. Removing barriers to make job shadowing and school to work opportunities accessible to students is essential; offering students the opportunity to earn college credits; creative scheduling of academics, offering online learning, providing support systems to those working, and offering an Alumni Day so previous students can come back to school to aid in recruiting students

Social media and professional networking websites are beneficial in the promotion of non-traditional programs. (examples: Instagram and LinkedIn)

Looking Forward -

- Applications for the 2022-2023 school year are due March 1st. Applicants with IEPs and/or 504 Service Plans will participate in scheduled Transition meetings

to review documents, discuss specially designed instruction needs, and make revisions as needed to reflect the new school setting and programming.

- Open House for CTE Month - Feb. 23
- Parent/Teacher Conferences- March 3rd from 4-7 pm

- Adult Education Report – Ms. Francine Kluck
Course Offerings Winter/Spring 2021-2022

Air Conditioning Fundamentals	ServSafe® Exam
Heartsaver® First Aid and CPR/AED	Forklift
Nurse Aide	PA State Inspection Mechanic Certification
Pharmacy Technician	Auto Collision
Welding Technology	New! Introduction to Plumbing
Introduction to Precision Machining	GED Preparation Courses

Program descriptions, orientations, and start dates are available at www.carboncti.org/adult-education; Winter/Spring 2022 schedule available. Follow our happenings on Facebook @cctiadulted or Carbon Career and Technical Institute – Adult Education.

Outreach and Program Development Report

- January 31 - Completed Penn State Nurse Aide Coordinator training
- February 2, 9, 16, 23 – GED Orientation
- February 8 - GED CCTI Staff Program Improvement Team meeting with Lehigh Carbon Community College
- February 8 – PennDOT Inspection training started
- February 10 – Nurse Aide Orientation
- February 11- Rural Workforce Subcommittee of the St. Luke's Community Health Initiatives
- February 15 - CareerLink Pocono Operator Consortium Meeting
- February 16 – Pearson Vue Testing Center
- February 22- Welding, Introduction to Plumbing, and AC Fundamentals offered
- February 23- Adult Ed outreach at CCTI Open House

Enrollment:

Applications currently being accepted for the following February/March courses:

AC Fundamentals starting February 22

Introduction to Plumbing starting February 22

Welding Technology starting February 22

Nurse Aide starting March

Pharmacy Technician March 1

- Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
 - I have on the agenda a full-time maintenance staff hire for replacement of recent retiree for your approval
 - I've updated for 2022 -2023 school year SDS inventory and they are now in place in all our technical areas
 - Working with Tremco/WTI to complete testing (infrared scans) to obtain proposal to complete upgrades to extend our roof warranty for an additional 10 year
 - Working to provide with Mr. Borzak information to update the CTC comprehensive plan
 - Completing a building equipment inventory to support Perkins audit and CATS system. This is in preparation for new program implementation should it be required/approved in future years
 - Working with the SHINE Program to support a non-traditional and summer camp in June and July
 - House project is moving along. Base of half of the house is built, so far.

- Technology Report – Mr. Nate Rinda, Director of Technology
 - Chromebooks - All new Chromebooks are set up and distributed to those in need.
 - Graphic Design - Lab all updated to latest Mac OS possible.
 - Perkins Grant - Completed 3 year and 5 year full inventory of equipment.
 - WIDA testing - Completed with 3 students.
 - CDT testing - More rounds of testing going on.
 - PowerSchool - Started implementation of Special Education add-ons. Project schedule set and basic overview.
 - SHINE - Assist with technology items needed for scanning in Carpentry.
 - Promethean - 3 new 75" touch panels have arrived. Just awaiting installation.
 - Graphic Design - Large format printer service. Maintenance kit replaced and manual cleaning performed.
 - Open House - Technical support provided.
 - Continued support/training to staff and students with Google Suite and all technology needs.

- Superintendent of Record Report – Mr. David McAndrew, Jr., Panther Valley School District Superintendent

Mr. McAndrew shared that the Carbon County Superintendents were invited to the CCTI Harvest Café for lunch followed by a tour of the school to include the technical areas. He said that it was a great event enabling them to see the school, the students, and the staff and said that they could see that there are a lot of great things happening here.

Items of Business

Personnel

MOTION by Mr. Mansberry, SECONDED by Mr. Connors that the following motions be approved:

Right to Know Officer Appointed

- A. to appoint Brent Borzak Right to Know Officer, effective April 1, 2022.

Custodian/Maintenance/Groundskeeper/Cleaner Personnel Appointed

- B. to appoint Terry Blose, Custodian/Maintenance/Groundskeeper/Cleaner effective March 14, 2022 at a Step 1 pro-rated salary per the current CCTI ESPA Employment Agreement.

Secondary Principal Appointed

- C. to appoint Michelle Allen, Secondary Principal effective on or about March 14, 2022, per the Act 93 Agreement.

Note: Mrs. Allen has 23+ years teaching experience (5 years - Carbon Career Technical Institute, formerly CCAVTS and 18 years - Career Institute of Technology). She has a Master’s degree with a Director’s certification as well as her Cooperative Education Certification. She has served as National Technical Honor Society Advisor, SkillsUSA Advisor/Professional Development Program Instructor, and Lead Teacher/Mentor.

Substitute Approved

- D. that the below listed individual be approved to substitute for the 2021-2022 school year at the established rates, as follows:

- Lynzi Binder - Teacher, Instructional Aide, Van/Bus Driver

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Education

MOTION by Mr. Mansberry, SECONDED by Mr. Foeller that the following motions be approved:

Competition Attendance Approved

- A. that three (3) CCTI students attend the SkillsUSA State Competition at the Pennsylvania College of Technology, Williamsport, PA March 7 & 8, 2022, chaperoned by Thomas Bartholomew, CCTI Welding Instructor and SkillsUSA Assistant Advisor and twenty-five (25) CCTI students attend the SkillsUSA State Competition at the Hershey Lodge and Convention Center, Hershey, PA April 6-8, 2022, chaperoned by Kevin Kuehner, Precision Machine Technology Instructor and SkillsUSA Advisor, Autumn Frey, Health Medical Instructional Aide and SkillsUSA Assistant Advisor, and Thomas Bartholomew, Welding Instructor and SkillsUSA Assistant Advisor at a cost not to exceed \$14,510.00 to cover registration, travel, and lodging expenses.

Freshman Program Admission Requirements Set

- B. to set the number of students who meet the 2022-2023 admissions requirements to the Freshman Program at ten (10) per sending school district with the following exceptions:
1. Students who meet the admissions criteria and/or students who completed a 6th, 7th, or 8th grade Career Academy will be given priority to enter the programs.
 2. Freshmen who commit to enrolling in low enrolled courses exclusively, and are accepted will not count toward their districts allotment of slots. Courses will be designated to be low enrolled after applications are received.

Testing Fee Contribution Approved

- C. that CCTI contribute an amount not to exceed \$96 (total cost) toward AP exam fees for eligible students testing within the 2021-2022 school year, and that CCTI contribute an amount not to exceed \$18 per exam fee for students taking the PSAT exam within the 2022-2023 school year.

Note: CCTI will receive approximately \$9.00 rebate for each test with an additional \$32.00 rebate for students who qualify for free/reduced lunch.

Homebound Instruction Approved

- D. that homebound instruction be approved for student #8101 for 5 hours per week from January 18, 2022 through February 26, 2022.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighnton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Budget & Finance

Resolutions Acknowledged

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Connors to acknowledge receipt of the Resolution pertinent to the 2022-2023 Proposed Operating Budget for the Carbon Career & Technical Institute calling for receipts and expenditures in the amount of \$9,050,721 as follows:

Lehighnton Area School District

Yes - 9, No - 0, Absent - 0, Abstentions - 0 - **Approved**

Palmerton Area School District

Yes - 9, No - 0, Absent - 0, Abstentions - 0 - **Approved**

Panther Valley School District

Yes - 6, No - 0, Absent - 3, Abstentions - 0 - **Approved**

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motions carried.

Buildings & Grounds

NONE

Administrative

MOTION by Mr. Mansberry, SECONDED by Mr. Strubinger that the following motions be approved:

Revised Health & Safety Plan Approved

A. to approve the revised Health & Safety Plan, as presented.

Grant Pursual Approved

B. to approve the pursual of the Aim High Grant in collaboration with Lehigh Carbon Community College.

Resolution Accepted

C. accept the Resolution authorizing the electronic signature of Brent Borzak to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education, as presented.

Revised Student/Teacher Calendar Approved

D. to approve the revised Student/Teacher Calendar for the 2021-2022 school year, as presented.

Note: The ½ day originally scheduled for April 20 has been changed to a full student day and the NOCTI written exam originally scheduled for April 20 has been re-scheduled to Monday, April 11, 2022.

Student/Teacher Calendar Approved

E. to approved the Student/Teacher Calendar for the 2022-2023 school year, as presented.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Paules - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Reports

Foundation Report Accepted

- A. MOTION by Mr. Mansberry SECONDED by Mr. Foeller to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$969.51.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Administrative Reports

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to accept Administrative Reports from the following:

- a. Mr. Brent Borzak, Principal
- b. Mrs. Christine Trovato, Facilitator of Special Education
- c. Mrs. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

New and Miscellaneous Business

- A. MOTION by Mr. Mansberry SECONDED by Mr. Foeller to acknowledge receipt of the conference report submitted by the below listed individuals, after attending PACTA's Pathway to Career Readiness: An Education and Workforce Development Symposium:

- Brent Borzak, principal/ Assistant to the Administrative Director
- Christine Trovato, Facilitator of Special Education
- Michele Klock, Cooperative Education/School Improvement Coordinator

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Next Regularly Scheduled Meeting:

Thursday – March 17, 2022

Adjournment

Mr. Mansberry moved, seconded by Mr. Foeller, that the meeting adjourn. By unanimous consent, the meeting adjourned at 7:49 PM.

Christina A. Graver
Joint Operating Committee Secretary