

Carbon Career & Technical Institute  
Joint Operating Committee Minutes

**Reorganization and Regular Meeting  
December 16, 2021**

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - December 16, 2021** for its Reorganization and Regular meeting. The meeting, held virtually, was called to order by the Chairman, Mr. Gerald Strubinger, at 6:02 PM with the Secretary being present.

|  | Present                             | Absent                              |
|--|-------------------------------------|-------------------------------------|
| Mr. Gerald Strubinger, Member                            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Nathan Foeller, Member                               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Earl Paules, Member                                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. William Mansberry, Member                            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Thomas Connors, Member                               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. David Reinbold, Administrative Director              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Brent Borzak, Principal                              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Jeffry Deutsch, Bus. Administrator/Treasurer         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Ken Walters, Supervisor of Bldg. & Grounds           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. Christine Trovato, Facilitator of Special Education | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mr. Rich Flacco, Alternate Member                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| TBD, LASD Alternate Member                               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mrs. Stacey Connell, Alternate Member                    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mr. Steven Foster, Alternate Member                      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mrs. Chrissie Houser, Alternate Member                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mr. David McAndrew, Jr., Superintendent of Record        | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Attorney Robert T. Yurchak, Solicitor                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. Christina A. Graver, Secretary                      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

Others present: CCTI Staff: Stephen Anderson, Math Teacher and CCTI Education Association Vice-President, Francine Kluck, Adult Education Site Supervisor, and Nate Rinda, Director of Technology

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

## Letters of Appointment

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to acknowledge receipt of Letters of Appointment of Members of the Carbon Career & Technical Institute Joint Operating Committee (3-Year Term – December 2021 through December 2024):

Jim Thorpe Area School District – Mr. Gerald Strubinger  
Palmerton Area School District – Mr. Earl Paules  
Weatherly Area School District – Mr. Thomas J. Connors, Jr.\*

Note: \*Filling the unexpired term of Mrs. April Walters through December 2022.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

## Election of Temporary Chairman

Mr. Mansberry nominates Mr. Nathan Foeller for Temporary Chairman, SECONDED by Mr. Strubinger.

MOTION by Mr. Connors to close the nominations for and appoint Mr. Nathan Foeller as Temporary Chairman.

SECONDED by Mr. Strubinger.

| ROLL CALL VOTE:                | Yes                                 | No                       | Absent                   | Abstain                  |
|--------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Foeller - Leighton         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Paules - Palmerton         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Mansberry - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Connors - Weatherly        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

(The Secretary casts the ballot electing Mr. Nathan Foeller as Temporary Chairman.)

## Election of Chairman

Mr. Mansberry nominates Mr. Gerald Strubinger for Chairman, SECONDED by Mr. Strubinger.

MOTION by Mr. Mansberry to close the nominations for and appoint Mr. Gerald Strubinger as Chairman.

SECONDED by Mr. Connors.

| ROLL CALL VOTE:                | Yes                                 | No                       | Absent                   | Abstain                  |
|--------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Foeller - Leighton         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Paules - Palmerton         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Mansberry - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Connors - Weatherly        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

(The Secretary casts the ballot electing \_\_\_ as Chairman.)

**Election of Vice-Chairman**

Mr. Strubinger nominates Mr. William Mansberry for Vice-Chairman,  
SECONDED by Mr. Mansberry.

MOTION by Mr. Mansberry to close the nominations for and appoint Mr. William Mansberry as Vice-Chairman.

SECONDED by Mr. Strubinger.

ROLL CALL VOTE:

|                                | Yes                                 | No                       | Absent                   | Abstain                  |
|--------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Foeller - Lehighton        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Paules - Palmerton         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Mansberry - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Connors - Weatherly        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

(The Secretary casts the ballot electing Mr. William Mansberry as Vice-Chairman.)

**Monthly Meetings**

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller that the Regular Monthly Meetings of the Carbon Career & Technical Institute Joint Operating Committee be held on the 3<sup>rd</sup> Thursday of each month during 2022, except where indicated\* at the times listed as follows:

Executive Session: 5:00 PM  
 Regular Meeting: 6:00 PM

Note: \*The February meeting has been scheduled for Thursday, February 24, 2022.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motion carried.

**Approval of Minutes**

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Connors to approve the Minutes of the November 18, 2021 Regular Meeting.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motion carried.

**Courtesy of the Floor to Visitors**

- Steve Anderson, CCTI Education Association Vice-President shared the following items in his report:

The staff and students of CCTI have been busy in the weeks prior to the holiday season.

On December 14<sup>th</sup> many SkillsUSA competitions were held at Johnson College of Technology in Scranton. Of the seventeen students who competed, sixteen placed in their events, and all eight first place winners will move onto state competitions in Hershey next April.

Also on December 14<sup>th</sup> the DECA students competed at LCCC in Schnecksville. All eighteen students that attended placed in their events and will be moving onto the state competition in Hershey, along with one other student who is entered in a direct-to-states competition.

The cafe and salon have been opened to the public and our students are extremely excited to be getting hands-on experience and serving the community.

The house project is moving ahead and is scheduled to be finished on time.

The holiday break affords us all the opportunity to be with loved ones, rest, recharge, and prepare for the new year. Let's also take time to reflect upon the accomplishments of the last year.

He then wished everyone a Merry Christmas and a Happy New Year.

**Approval of Treasurer's Report (November 2021)**

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to approve the Treasurer's Report for November 2021 showing a final balance of \$6,539,436.02 in the General Fund, and \$73,500.15 in the Student Activities Account.

| ROLL CALL VOTE:                | Yes                                 | No                       | Absent                   | Abstain                  |
|--------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Foeller - Lehighton        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Paules - Palmerton         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Mansberry - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Connors - Weatherly        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

**Approval of Payment of Bills**

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Strubinger to approve Payment of Bills - General Fund and Other Accounts.

| ROLL CALL VOTE:                | Yes                                 | No                       | Absent                   | Abstain                  |
|--------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Foeller - Lehighton        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Paules - Palmerton         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Mansberry - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Connors - Weatherly        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

## Administrative Reports

### Mr. Reinbold, Administrative Director introduced the following to present:

A. Director's Report – Mr. Dave Reinbold, Administrative Director

Mr. Reinbold stated that lists of CCTI SkillsUSA and DECA winners have been e-mailed to Joint Operating Committee members. Due to this meeting being virtual, he said that we would wait until next month's meeting to allow some of our CCTI competitors and advisors to attend in person to speak with the JOC. He also asked that JOC members share the names of these winners with their home district boards.

B. Principal's Report – Mr. Brent Borzak

The 2021-2022 school year has entered the mid-term of the second marking period. Progress reports will be mailed out, along with Keystone Exam testing information for 2022. The culinary department's Holiday Dinner on the 9<sup>th</sup> was a success. District competitions for SkillsUSA and DECA have taken place during December with additional SkillsUSA district competitions to take place in January. The Keystone exam make-up tests will be administered upon our return in January. All CCTI students and staff continue to be prudent with following social distancing and masking throughout the building. We are looking forward to the new year.

Mr. Borzak recognized the good work of CCTI's Threat Assessment Team in handling recent events. He also shared that Mr. Rushefski, Jim Thorpe Area School District's Superintendent did an excellent job working hand-in-hand with both him and Mr. Reinbold.

C. Business Administrator's Report – Mr. Jeffry P. Deutsch, Business Administrator

There is a 2.2% increase in expenditures from budget year 2021-2022 to 2022-2023. Again, there will be no overall increase to the five participating school districts. 2022-2023 will mark the 9<sup>th</sup> consecutive year of an overall zero budget increase to the five sending districts.

D. Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds

The modular home project students learned how to set cribbing and order supplies in an environment with supply chain issues. Our Lehigh customer has been extremely cooperative and flexible as we've worked through architectural design and supply chain challenges. Upon our return from the winter break students will dive into the next phase of this construction process and start swinging hammers, etc. This project will have the technical areas focus for this, and next school year at a minimum.

While the students are on break the culinary arts and automotive collision repair technical areas will have their semi-annual fire suppression system inspections.

Our vehicle fleet will have its semi-annual inspection completed to ensure student transportation safety.

The building's freshwater backflow preventer will also be serviced during this time.

E. Adult Education Report – Ms. Francine Kluck, Adult Education Site Supervisor

Course Offerings Winter/Spring 2021-2022

Air Conditioning Fundamentals

Heartsaver® First Aid and  
CPR/AED

Nurse Aide

Pharmacy Technician

Welding Technology

Introduction to Precision Machining

ServSafe® Exam

Forklift

PA State Inspection Mechanic  
Certification  
Auto Collision

New! Introduction to Plumbing  
GED Preparation Courses

Program descriptions, orientations, and start dates are available at [www.carboncti.org/adult-education](http://www.carboncti.org/adult-education); Winter/Spring 2022 schedule is available. Follow our happenings on Facebook @cctiadulted or Carbon Career and Technical Institute – Adult Education.

#### Outreach and Program Development Report

- December 8 – Community Outreach – Carbon County SELECT Program
- December 1, 8, 15 – GED orientation
- December 14 – GED CCTI Staff Program Improvement Team meeting with Lehigh Carbon Community College
- December 16\* – Welding Completion and AWS Testing
- December 16\* – Pharmacy Technician Completion
- December 16\* – Nurse Aide Orientation

\* Rescheduled date to be determined.

#### New course: Introduction to Plumbing

CCTI is offering a 42- hour Introduction to Plumbing course that teaches the skills you need for home repairs. This course introduces you to basic plumbing tools, materials, and fixtures. With this course, you will learn about:

- International Residential Code (IRC)
- Pipe Fittings & Parts
- PVC Pipe
- Working with copper pipe, soldering, flare, sand swag
- Threading machine with black pipe
- Gastite Certification
- Faucet & toilet repair

Upon completion, students should be able to demonstrate an understanding of a basic plumbing system. Tuesday/Thursday from 6:00-9:00 p.m. February 22, 2022.

#### Alternative Education

Fall marking period ending December 16th. Currently accepting enrollment for credit recovery and alternative education for the winter semester starting January 4, 2022. Contact Adult Education if any HS Guidance Counselors or Principals have interested students.

#### Employment Opportunities

Carbon Career & Technical Institute is seeking an evening adult class instructor for the nurse aide program. Instructor to mentor and teach candidates our state certified nurse aide curriculum. This position is responsible to be on site to instruct the theory/lab, and off-site clinical portions. Work with up to 10 students at a time. Current PA RN license for a minimum of 2 years. Have a minimum of 1-year experience in long-term care facility. Possess or have the ability to obtain the Train the Educator (TTE) Nurse Aide Instructor certificate. Teaching experience preferred. Interested persons submit a letter of interest and

resume to: Carbon Career & Technical Institute, 150 W. 13th Street, Jim Thorpe, PA 18229, Attn: Francine Kluck or e-mail fkluck@carboncti.org. All mandated clearances required upon hire. Questions call Francine Kluck at 570-325-3682 x1517 Deadline for applications: Open Until Filled. EOE

- F. Technology Report – Mr. Nate Rinda, Director of Technology
  - Chromebooks - All new Chromebooks are set up and distributed to those in need.
  - Graphic Design - Continuing updating computer Lab iMacs to latest MAC OS.
  - Marketing - Installed wire management for middle desk iMac locations.
  - CCTI File Server - Updates and cleanup.
  - Domain Server - Updates and cleanup.
  - SAN (Storage Area Network) - Replaced battery under warranty.
  - LAN School - Mass software updates.
  
- G. Continued support/training - to staff and students with Google Suite and all technology needs.

**Letters of Appointment**

MOTION by Mr. Mansberry, SECONDED by Mr. Connors that the following motions be approved:

- A. to acknowledge receipt of the Letters of Appointment of Alternate Representatives to the Carbon Career & Technical Institute Joint Operating Committee (1-Year Term – December 2021 through December 2022):

Jim Thorpe Area School District – Mr. Rich Flacco

Lehighton Area School District – TBD

Palmerton Area School District – Mrs. Stacey Connell

Panther Valley School District – Mr. Steven Foster

Weatherly Area School District – Mrs. Chrissie Houser

- B. to acknowledge receipt of the Letter of Appointment to the Carbon Career & Technical Institute Authority (5 Year Term – January 2022 through December 2026):

Lehighton Area School District – TBD

Panther Valley School District – Mr. Marco D’Ancona\*

\* Filling the unexpired term of Mr. David Kost through December 2022

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motions carried.

**Items of Business**

*Personnel*

MOTION by Mr. Mansberry, SECONDED by Mr. Strubinger that the following motions be approved:

**Homebound Instructors Approved**

- A. to approve the following homebound instructors on an as needed basis, at the approved hourly rate:

Delmar Griggs  
Maya Kowalcyk  
Brandi Schmoyer

**CCTI Local Advisory Committee Members Approved**

- B. MOTION by to approve the following individuals as members of the CCTI Local Advisory (Participatory Planning) Committee for the 2021-2022 school year:

|                  |               |                   |
|------------------|---------------|-------------------|
| Franklin Andreas | Diane Luicana | Robyn Plesniarski |
| John Drury       | Toni Macaluso | Bill Richards     |
| Shannon Eidem    | Candy Madera  | Joseph Sebelin    |
| Ron Fritz        | Jaime Mendes  | Rachel Strucko    |
| Francine Kluck   | Jeanne Miller | Alice Wanamaker   |
| Kathy Henderson  | Steve Ohl     | Garry Wentz       |
| Marlyn Kissner   | Lisa Perry    |                   |

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motions carried.

*Education*

MOTION by Mr. Mansberry, SECONDED by Mr. Foeller that the following motions be approved:

**Skills District Competition Attendance Approved**

- A. that forty-two (42) CCTI students attend SkillsUSA District Competition. The competition will be held on December 14, 2021 at Johnson College, Scranton, PA and January 6, 2022 at Luzerne County Community College, Nanticoke, PA at a total cost of \$900.00 to cover registration for participants and advisors. Competitions will be chaperoned by Mr. Kevin Kuehner, SkillsUSA Advisor, and Mrs. Autumn Frey and Mr. Thomas Bartholomew, SkillsUSA Assistant Advisors.



**Greater Lehigh Valley Auto Dealers Competition Attendance Approved**

- B. that two (2) CCTI Automotive Service Technology students attend the Greater Lehigh Valley Auto Dealers Competition. The competition will be held on February 12, 2022 at the Northampton Community College Auto Garage, Bethlehem, PA. The competition will be chaperoned by Mr. Harold Resh, Automotive Service Technology Instructor.

**Homebound Instruction Approved**

- C. that homebound instruction be approved for student #8101 for 5 hours per week from November 30, 2021 through January 15, 2022.

| ROLL CALL VOTE:                | Yes                                 | No                       | Absent                   | Abstain                  |
|--------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Foeller - Lehighton        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Paules - Palmerton         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Mansberry - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Connors - Weatherly        | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

*Budget & Finance*

NONE

*Buildings & Grounds*

NONE

*Administrative*

MOTION by Mr. Mansberry, SECONDED by Mr. Connors that the following motions be approved:

**Conference Attendance Approved**

- A. that Michele Klock, Cooperative Education/School Improvement Coordinator attend the PACTA Education & Workforce Symposium February 10 & 11, 2022 at the Hershey Lodge and Convention Center, State College, PA at a cost not to exceed \$500.00 to cover the expense of registration and mileage.

**CCTI Education Association Contract Approved**

- B. that the Joint Operating Committee give tentative approval of the CCTI Education Association (EA) contract in principle, subject to the CCTI EA also approving the contract.

**Resignation Date Extension Approved**

- C. to extend the resignation date of Mr. David Reinbold, Administrative Director to March 31, 2022

|                                |                          |                          |                          |                          |
|--------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| ROLL CALL VOTE:                | Yes                      | No                       | Absent                   | Abstain                  |
| Mr. Strubinger - Jim Thorpe    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Foeller - Lehighton        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Paules - Palmerton         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Mansberry - Panther Valley | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Connors - Weatherly        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motions carried.

**Reports**

**Foundation Report Accepted**

- A. MOTION by Mr. Mansberry SECONDED by Mr. Connors to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$969.49.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0  
Motion carried.

**Administrative Reports**

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Connors to accept Administrative Reports from the following:

- a. Mr. Brent Borzak, Principal
- b. Mrs. Christine Trovato, Facilitator of Special Education
- c. Mrs. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0  
Motion carried.

**Old Business**

NONE

**New and Miscellaneous Business**

NONE

**Next Regularly Scheduled Meeting:**                      **Thursday – January 20, 2022**

**Adjournment**

Mr. Mansberry moved, seconded by Mr. Foeller, that the meeting adjourn. By unanimous consent, the meeting adjourned at 6:33 PM.

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Christina A. Graver  
Joint Operating Committee Secretary