

Carbon Career & Technical Institute
Joint Operating Committee Minutes

Regular Meeting
July 15, 2021

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - July 15, 2021** for its Regular meeting. The meeting, was held virtually and was called to order by the Chairman, Mr. Gerald Strubinger, at 6:04 PM with the Secretary being present.

	Present	Absent
Mr. Gerald Strubinger, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Nathan Foeller, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Kathy Fallow, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. William Mansberry, Vice-Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. April Walters, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christine Trovato, Facilitator of Special Education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Margaret Kalogerakis, Coordinator of School Improvement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Paul Montemuro, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Stephen L. Holland, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Earl Paules, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Marco D'Ancona, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Thomas J. Connors, Jr., Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Jodi Frankelli, Superintendent of Record	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: CCTI Staff: Anna Leigh Conway, Science Teacher and CCTI Education Association President, Eugene Colosimo, Guidance Counselor, and Nate Rinda, Director of Technology

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Approval of Minutes

A. MOTION by Mr. Mansberry, SECONDED by Ms. Fallow to approve the Minutes of the June 17, 2021 Regular Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Public Comment

- Anna Leigh Conway, CCTI Education Association President shared the following items in her report:
 - Staff has been spending their summer completing coursework and planning for the new school year and new schedule and is looking forward to a new year and a return to “somewhat” normalcy.
 - Excited for more productive bargaining meetings, and a continuation of our contractual meet and discuss sessions. Thanked Dr. Jodi Frankelli for her input and consistent dedication to open communication with our union leadership during her time as superintendent of record.
 - Posed the following questions:
 - To the Board - What is the justification for the proposed substitute rates on the agenda, specifically that both certified teaching substitutes will receive the same payment as a substitute aide or secretary?
 - To administration - Can we expect our list of contractually required events during the first week of school?
 - To all - I see there is a Health and Safety Plan update on the agenda - can someone please clarify its contents, specifically to how it will impact daily operations for faculty and students, including distancing in classrooms, masking, classroom cleaning and lunches?

A brief discussion followed.

Approval of Payment of Bills (June)

- A. MOTION by Mr. Mansberry, SECONDED by Ms. Fallow to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehigh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative Reports

- A. Director’s Report – Mr. Dave Reinbold, Administrative Director
- SkillsUSA
 - Mr. Reinbold will speak with Mr. Kevin Kuehner, SkillsUSA advisor regarding our national competitors (1 team and 1 individual) prior to next month’s meeting and provide updates at that time.

- Mr. Reinbold introduced Mr. Gene Colosimo, Guidance counselor who shared the following in his annual report:

2021-2022 Enrollment as of 7/15/2021

	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	
JT	12	25	36	26	
L	12	40	20	23	
P	14	22	25	39	
PV	10	19	26	23	
W	10	11	5	6	
	58	117	112	117	TOTAL: 404

Class of 2021 Plans (including half-time students)

95 students

50	workforce	53%	
26	college (12-4yr)	27%	
12	trade school	12%	
7	military	8%	Air Force (4), Army, Marine Corps, Navy, Army National Guard

Post-Secondary Schools of the Class of 2021

Embry-Riddle Aeronautical University
 Bloomsburg University
 The Restaurant School at Walnut Hill (2)
 Lehigh Carbon Community College (12)
 Albright College
 Northampton Community College (2)
 Pennsylvania State University - Hazleton Campus (3)
 Empire Beauty School (4)
 Pennsylvania College of Technology (2)
 East Stroudsburg University
 Full Sail University (Florida)
 Coastal Carolina University (South Carolina)
 Indiana University of Pennsylvania
 Cedar Crest College
 Universal Technical Institute (2)
 IVY Tech (Indiana)
 Ohio Technical College
 Villanova University

2020-2021 Testing

Advanced Placement: Literature and Composition – 13 students
 Advanced Placement: Calculus – 4 students
 PSAT: 14 students (5 sophomores, 9 juniors)
 SAT: November 2020: 2 students, December 2020: 1 student, May 2021: 1 student
 NOCTI: The following technical areas tested: Auto Collision Repair, Cosmetology, Electrical Distribution & Automation, Graphic Design, Health Medical Assisting, Marketing, and Welding. 91% Competent or Advanced (con't)

NIMS: 100% Competent or Advanced

Keystone Exams: Spring Wave:

Algebra – 52 students, Biology – 99 students, Literature – 90 students

Summer Schedule

Coordinate students that need summer school/credit recovery.

Coordinate new students from five sending districts.

Work with the IU to commit the new schedule.

Work with the IU on schedule rollover.

Work on student course scheduling.

Screen transcripts of incoming students for proper credits.

Review advanced placement testing scores.

Work on graduation plans.

Work on new student files.

Update NCAA website registration.

Update guidance website.

Renew student 504's (Service Contract).

Attend PSEA Department of Pupil Services Conference.

Explore online application process.

B. Principal's Report – Mr. Brent Borzak

Mr. Borzak thanked Mr. Colosimo for all that he does for CCTI. He said he is a well-rounded member of the team and an asset to both CCTI and the sending school districts.

Mr. Colosimo thanked the administration as well, including Mr. Walters and his cleaning and maintenance staff, as well as the secretarial staff.

He then shared the following:

As we progress through the month of July, we are preparing for the new school year.

Administration and Guidance have been working, planning and communicating daily regarding all the details for the new school year. The student/parent handbook has been revised and updated, for the 2021-2022 school year.

Scheduling has been ongoing, as we are in the process of preparing for another productive school year. Enrollment is currently at 403 students, with over 200 new applications. Administration is currently interviewing for our open positions.

- New Student Orientation will take place on August 23rd, at 6 PM.
- First day of in-service will be August 23rd.
- First day for students will be August 26th.

C. Business Administrator's Report – Mr. Jeffrey P. Deutsch, Business Administrator

- 2020-2021 CCTI Financial Status Update:

CCTI should report a small surplus for the 2020-2021 fiscal/school year. This surplus will be official upon the completion of the 2020-2021 audit report.

D. Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds

- Summer Maintenance
 - Facility and technical area preventative maintenance (PM) is being completed on all Building safety systems and Equipment for the upcoming school year.

- Substitute Maintenance Employment
 - Anyone interested may access our website and follow the directions listed under “Employment”. Questions can be directed to Mr. Walters at extension 1122

- Modular home project
 - We received multiple calls from an advertisement we placed in the Current magazine, the Times News and the Pocono Record.
 - We now have a list of 4 potential customers (in order of when interest was communicated) for two tiny homes and two double wide modular projects.

E. Facilitator of Special Education Report – Mrs. Christine Trovato, Facilitator of Special Education

- Planning for the 2021-2022 School Year
 - During the summer months, special education department planning and preparation includes,
 - Collaborating to schedule special education students in supported academic classes
 - Updating CCTI’s Special Education Web page
 - Participating in professional development webinars, Contact/Network meetings & trainings/sharing information
 - Researching updates to the law pertaining to special education/sharing information
 - Developing a webpage pertaining to Education for Children & Youth Experiencing Homelessness
 - Assigning new caseloads to case managers
 - Preparing new student Case Manager and Office files with IEP documents
 - Developing Dept. agendas/staff mini trainings
 - Scheduling/Communicating/Planning August tours (for incoming special education students)
 - Preparing for new student orientation

- Informational Purposes
 - Updates to the Educator Evaluation process (Act 13)
 - Act 66 of 2021- Student Retention and Repeating the school year

- Moving Forward
 - August tours for incoming special education students & parents

F. Technology Report – Mr. Nate Rinda, Director of Technology

- Completed setup of 160 New Chromebooks.
- Summer projects – Room reconnects after room cleanings/floor wax.
- Updated internal bell schedules for next school year.
- Building wide printer and projector maintenance.
- Mass notification emails to students and parents has begun for next school year prep items.
- Drafting lab - Updating AutoDesk software.
- Software license renewals.
- Technology collection cleanup from students. (Chromebooks/laptops, chargers, cases, hot spots, web cams)
- Continued support/training to staff and students with Google Suite and all technology needs.

G. Superintendent of Record Report – Dr. Jodi Frankelli, Palmerton Area School

District Superintendent

Dr. Frankelli shared that the Palmerton Area School District (PASD) has recently partnered with St. Luke’s University Health Network to provide COVID-19 vaccines on-site at PASD.

- Vaccines are available to everyone
- Pfizer vaccine will be distributed in two doses
 - 1st – July 27, 2021
 - 2nd – August 17, 2021
- Vaccines are available by appointment, only
- Details and registration information may be found on the PASD website (www.palmerton.org) by clicking on the red banner that runs along the top of the page.

Mr. Reinbold shared that CCTI is looking to partner with St. Luke’s University Health Network to provide vaccines, as well. He thanked Dr. Frankelli for sharing this information.

Items of Business

Education

Health & Safety Plan Approved

A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to approve the Health & Safety plan for the 2021-2022 school year required by the Pennsylvania Department of Education. The plan will reflect the approved delivery model.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Personnel

MOTION by Mr. Mansberry, SECONDED by Ms. Fallow that the following motions be approved:

School Physician Appointed

- A. that Dr. Deborah Smith (Switchback Medical Center, Inc., Jim Thorpe, PA) be appointed School Physician for the 2021-2022 school year, as per Article XIV, School Health Services of the PA School Code of 1949, at a rate of \$10.00 per individual school (student) examination.

Law Firm Appointed

- B. to appoint the law firm of King, Spry, Herman, Freund & Faul LLC for specialized work projects for the 2021-2022 fiscal year on an as-needed basis at a rate to be negotiated.

Records Retention Officer Appointed

- C. that David Reinbold be appointed Records Retention Officer for the Carbon Career & Technical Institute for the 2021-2022 school year.

CCTI Local Advisory (Perkins Participatory Planning) Committee Members Approved

- D. to approve the following individuals as members of the CCTI Local Advisory (Perkins Participatory Planning) Committee for the 2021-2022 school year:

Shannon Eidem	Candy Madera	Robyn Plesniarski
Francine Kluck	Jaime Mendes	Bill Richards
Kathy Henderson	Jeanne Miller	Rachel Strucko
Margaret Kalogerakis	Heather Mullen	Alice Wanamaker
Marlyn Kissner	Steve Ohl	Garry Wentz
Toni Macaluso	Lisa Perry	

Adult Education GED Instructors Approved

- E. to approve the following individuals as Adult Education GED Instructor effective July 30, 2021 through July 31, 2022 at an hourly rate of \$21.50:

Delmar Griggs
Joseph Pavlis

Advisor Position Salaries Approved

- F. to approve the following salaries, pro-rated, as needed for advisor positions for the 2021-2022 school year:

DECA/HOSA/SkillsUSA Advisors - \$2,300 ea.
Senior Class Advisor - \$2,300
Underclass Advisor (Freshmen, Sophomore, Junior - combined) - \$2,300
Student Council - \$2,300
NTHS - \$2,300
Yearbook - \$2,300
Interact Rotary - \$2,300
SADD/Aevidum - \$2,300
Student Forum - \$1,600
SkillsUSA Assistant Advisors - \$1,600 ea.
DECA Assistant Advisors - \$1,600 ea.
DECA/HOSA/SkillsUSA Assistant Advisor - \$1,600

School-Wide Co-Curricular Activities and Student Club/Organization Advisors Approved

- G. to approve the following individuals as School-Wide Co-Curricular Activities and Student Club/Organization Advisors, as needed at the established rates for the 2021-2022 school year:

DECA – Jalissa Kuehner
DECA Assistant – Sandra Kohutka
HOSA – Stephanie Gombert
DECA/HOSA/SkillsUSA Assistant – Scott Bartholomew
National Technical Honor Society – Sue Ann Gerhard
Rotary Interact Community Service Club – Margaret Kalogerakis
SADD/Aevidum – Rebecca Schaeffer
Senior Class – Sandi Kohutka
SkillsUSA – Kevin Kuehner
SkillsUSA Assistant – Thomas Bartholomew, Autumn Frey
Student Council – Jacqueline Cole
Underclass – Sue Ann Gerhard
Yearbook – JamiLynn McFarland

Tenure Status Approved

- H. to grant the following individual a “Professional Employee Contract” and tenure status:

Dylan Hofmann – Physical Education/Health Teacher

HVAC Instructor Appointed

- I. to appoint Ryan Tanner HVAC Instructor, effective August 23, 2021 at a step 1 salary per the current Agreement between the Carbon Career & Technical Institute (CCTI) Joint Operating Committee and the CCTI Education Association.

Note: Ryan has over 17 years’ experience in the HVAC field. He has an Associate of Applied Science: HVAC/Plumbing degree from Luzerne County Community College.

Additional Work Days Approved

- J. that Ryan Tanner be approved seven (7) additional work days, prior to August 23, 2021 at his per diem rate.

Note: This time will be devoted to preparing for the upcoming school year.

Cooperative Education/School Improvement Coordinator Appointed

- K. to appoint Lisa Walck Cooperative Education/School Improvement Coordinator, effective October 2, 2021.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Superintendent of Record Appointed

- L. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to appoint David McAndrew, Panther Valley School District Superintendent, Superintendent of Record for Carbon Career & Technical Institute effective August 1, 2021 through July 31, 2022.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Budget & Finance

MOTION by Mr. Mansberry, SECONDED by Mr. Foeller that the following motions be approved:

Lunch Prices Established

A. that lunch prices for the 2021-2022 school year be established as follows:

Students:		
Type A -	\$2.60	
Reduced -	.40	
Adults:	\$5.00	

Milk/Juice Supplier Retained

B. that Zimmerman’s Dairy (Lehighon, PA) be retained as the CCTI Milk/Juice Supplier for the 2021-2022 school year. Prices for milk and juice shall remain the same as quoted for the 2020-2021 school year. Milk prices are established by the PA Milk Marketing Board.

Out of County Tuition Rates (Non-Special Education) Approved

C. to approve the following out of county tuition rates (non-Special Education) for the 2021-2022 school year:

Half Year – Half Day	\$ 5,175	(\$ 57.50 per day)
Half Year – Full Day	\$10,350	(\$115.00 per day)
Full Year – Half Day	\$10,350	(\$ 57.50 per day)
Full Year – Full Day	\$20,700	(\$115.00 per day)

Note: Rates reflect no increase from previous year.

Out of County Rates (Special Education) Approved

D. to approve the following out of county tuition rates (Special Education) for the 2021-2022 school year:

Half Year – Half Day	\$ 6,075	(\$ 67.50 per day)
Half Year – Full Day	\$12,150	(\$135.00 per day)
Full Year – Half Day	\$12,150	(\$ 67.50 per day)
Full Year – Full Day	\$24,300	(\$135.00 per day)

Note: Rates reflect no increase from previous year.

Business Administrator Authorization Approved

- E. to authorize the business administrator to *not* bill \$160,000 of the total 2021-2022 CCTI secondary budget to the five participating school districts.

Note: This was discussed during the 2021-2022 budget process.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehigh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Buildings & Grounds

NONE

Administrative

MOTION by Mr. Mansberry, SECONDED by Mr. Connors that the following motions be approved:

Contract Entrance Approved

- A. to enter into a contract with Carbon Lehigh Intermediate Unit #21 to provide the complete Discovery Streaming Digital Video Library owned by Discovery Education, Inc. for a period of one (1) year beginning July 1, 2021 at a cost of \$1,525.

Substitute Rates Established

- B. to establish the following substitute rates for the 2021-2022 school year:

1. Teacher (Category A per diem)
 - Day 1 through Day 15 \$100 per day
 - Day 16+ Cumulative \$110 per day

2. Teacher (Category B short-term)
 - 16-89 Consecutive Days \$160 per day

3. Teacher Aide
 - Day 1 through Day 15 \$100 per day
 - Day 16+ Cumulative \$110 per day

4. Secretary \$100 per day

5. Administrative \$200 per day

(con't)

2022 CCTI Graduation Ceremony Approved

C. to approve the 2022 CCTI graduation ceremony as follows:

- Friday, June 3, 2022
- 10:00 a.m. - 12:00 p.m.
- Located at CCTI field

Mr. Strubinger commented that the 2021 graduation ceremony was a great event and thanked all who assisted in the planning and preparation of the event. Mr. Mansberry agreed.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Reports

Foundation Report Accepted

A. MOTION by Mr. Mansberry, SECONDED by Ms. Fallow to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$969.44.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Administrative Reports

A. MOTION by Mr. Mansberry, SECONDED by Ms. Fallow to accept Administrative Reports from the following:

- a. Mr. Brent Borzak, Principal

- b. Mrs. Christine Trovato, Facilitator of Special Education
- c. Ms. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

New and Miscellaneous Business

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller that the CCTI Joint Operating Committee (JOC) return to in-person meetings beginning with the August meeting, allowing any JOC member who cannot physically attend in person, to continue to attend virtually.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Next Regularly Scheduled Meeting:

Thursday – August 19, 2021

Adjournment

Mr. Mansberry moved, seconded by Ms. Fallow, that the meeting adjourn. By unanimous consent, the meeting adjourned at 7:00 PM.

Christina A. Graver
Joint Operating Committee Secretary