The Carbon Career & Technical Institute Joint Operating Committee met Thursday – April 16, 2020 for its Regular meeting. The meeting, was held virtually and was called to order by Mr. David Reinbold, at 6:01 PM with the Secretary in attendance.

Virtually Present     Absent

Mr. Gerald Strubinger, Chairman     ☒     ☐
Mr. Nathan Foeller, Member     ☒     ☐
Ms. Kathy Fallow, Member     ☒     ☐
Mr. William Mansberry, Vice-Chairman     ☒     ☐
Mrs. April Walters, Member     ☒     ☐
Mr. David Reinbold, Administrative Director     ☒     ☐
Mr. Brent Borzak, Principal     ☒     ☐
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer     ☒     ☐
Mr. Ken Walters, Supervisor of Bldg. & Grounds     ☒     ☐
Mrs. Christine Trovato, Facilitator of Special Education     ☒     ☐
Mrs. Margaret Kalogerakis, Coordinator of School Improvement     ☒     ☐
Mr. Paul Montemuro, Alternate Member     ☒     ☐
Mr. Stephen L. Holland, Alternate Member     ☒     ☐
Mr. Earl Paules, Alternate Member     ☒     ☐
Mr. Marco D’Ancona, Alternate Member     ☒     ☐
Mr. Thomas J. Connors, Jr., Alternate Member     ☒     ☐
Superintendent of Record     ☒     ☐
Attorney Robert T. Yurchak, Solicitor     ☒     ☐
Mrs. Christina A. Graver, Secretary     ☒     ☐

Others present: NONE

A. MOTION by Ms. Fallow, SECONDED by Mr. Foeller to suspend policy #006.1 to allow virtual meetings.

ROLL CALL VOTE: Yes No Absent Abstain

Ms. Fallow - Palmerton ☒ ☐ ☐ ☐
Mr. Foeller - Lehighton ☒ ☐ ☐ ☒
Mr. Connors - Weatherly ☒ ☐ ☐ ☐
Mr. Mansberry - Panther Valley ☒ ☐ ☐ ☐
Mr. Strubinger - Jim Thorpe ☒ ☐ ☐ ☐

Motion carried.
B. MOTION by Ms. Fallow, SECONDED by Mr. Foeller to ratify all motions that were approved at the March 19, 2020 CCTI Joint Operating Committee meeting.

ROLL CALL VOTE:

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Motion carried.

Approval of Minutes

A. MOTION by Mr. Mansberry, SECONDED by Mr. Strubinger to approve the Minutes of the March 19, 2020 Regular Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Public Comments

NONE

Approval of Treasurer’s Report (March 2020)

A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to approve the Treasurer’s Report for March 2020 showing a final balance of $6,595,125.87 in the General Fund, and $80,581.79 in the Student Activities Account.

ROLL CALL VOTE:

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Motion carried.
Approval of Payment of Bills

A. MOTION by Ms. Fallow, SECONDED by Mr. Mansberry to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:

Ms. Fallow - Palmerton  
Mr. Foeller - Lehighton  
Mr. Connors - Weatherly  
Mr. Mansberry - Panther Valley  
Mr. Strubinger - Jim Thorpe  

Yes  No  Absent  Abstain

Motion carried.

Administrative Reports

A. Director’s Report – Mr. Dave Reinbold, Administrative Director

- Mr. Reinbold thanked the students, parents, all staff, administrators, and JOC members for their cooperation and patience with CCTI’s transition to distance learning and planned instruction.

- He shared that on March 26 we received a $36,000 grant to purchase equipment for our welding lab. Also, an adjustment was necessary to the Perkins grant since we were not able to spend all of the money the way it was intended. With that being said, $10,000 will be reallocated to the welding lab. He stated that he anticipates another $30,000 in grants by the summer so we could feasibly have $76,000 in grant monies to update the lab. The three-year capital plan called for spending $108,000 for the upgrades. With the aforementioned grant monies, a large chunk of that can be reallocated in the future.

Items of Business

Personnel

MOTION by Mr. Foeller, SECONDED by Mr. Mansberry that the following motions be approved:

Part-Time Technology Assistant Approved

A. to approve Jeffry Nietz as a substitute Part-Time Technology Assistant at the rate of $150/day effective July 1, 2020.
Adult Education Instructors Approved

B. to approve the following individuals as Adult Education Instructors on an as needed basis, at a salary of $21.00-$25.00 per hour effective April 17, 2020 through April 2021:

   Autumn Frey
   Michele Dominic
   Tammy Marshall
   Harold Resh

Teacher Mentor Appointed

C. to appoint Lisa Walck Teacher Mentor (Technical Instructor) for the period April 1, 2020 through March 31, 2021 at a stipend of $750.00.

   ROLL CALL VOTE:

   Ms. Fallow - Palmerton  Yes  No  Absent  Abstain
   Mr. Foeller - Lehighton
   Mr. Connors - Weatherly
   Mr. Mansberry - Panther Valley
   Mr. Strubinger - Jim Thorpe

Motions carried.

Education

NONE

Budget & Finance

NONE

Buildings & Grounds

NONE
Administrative

School Calendar Days Changed

A. MOTION by Ms. Fallow SECONDED by Mr. Mansberry to change the following school calendar days to instructional days:

April 9, 2020
April 10, 2020
April 13, 2020
April 30, 2020
May 15, 2020

ROLL CALL VOTE:

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Motion carried.

Revised Calendar Approved

B. MOTION by Mr. Mansberry SECONDED by Mr. Foeller to approve the revised CCTI 2019-2020 Student/Teacher Calendar, as presented and to approve the graduation date of June 4, 2020.

Note: PDE has waived the 180 day requirement for students.

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Motion carried.
Salutatorian and Valedictorian Naming Authorized

C. MOTION by Ms. Fallow SECONDED by Mr. Mansberry to authorize the Principal to name the CCTI 2020 Salutatorian and Valedictorian based on their class ranking through March 13, 2020.

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Motion carried.

Reports

Foundation Report Accepted

A. MOTION by Mr. Mansberry SECONDED by Ms. Fallow to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at $1,767.03.

ROLL CALL VOTE:

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Motion carried.

Administrative Reports

A. MOTION by Mr. Mansberry, SECONDED by Ms. Fallow to accept Administrative Reports from the following:

a. Mr. Brent Borzak, Principal
b. Mrs. Christine Trovato, Facilitator of Special Education
c. Ms. Francine Kluck, Adult Education Site Supervisor

ROLL CALL VOTE:

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Motion carried.
Old Business

NONE

New and Miscellaneous Business

NONE

Next Regularly Scheduled Meeting: Thursday — May 21, 2020

Adjournment

Mr. Foeller moved, seconded by Mr. Mansberry, that the meeting adjourn. By unanimous consent, the meeting adjourned at 6:17 PM.

____________________________________
Christina A. Graver
Joint Operating Committee Secretary