Carbon Career & Technical Institute Joint Operating Committee Minutes

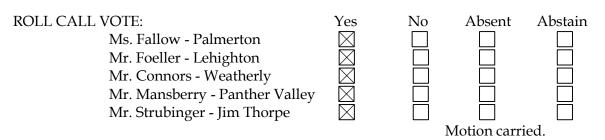
Regular Meeting April 16, 2020

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday – April 16, 2020** for its Regular meeting. The meeting, was held virtually and was called to order by Mr. David Reinbold, at 6:01 PM with the Secretary in attendance.

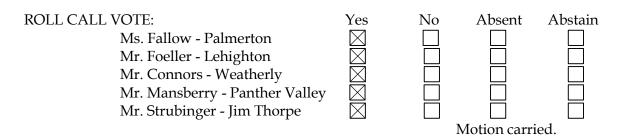
	Virtually Present	Absent
Mr. Gerald Strubinger, Chairman		
Mr. Nathan Foeller, Member	\boxtimes	
Ms. Kathy Fallow, Member	\boxtimes	
Mr. William Mansberry, Vice-Chairman	\boxtimes	
Mrs. April Walters, Member		\square
Mr. David Reinbold, Administrative Director	\square	
Mr. Brent Borzak, Principal	\boxtimes	
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	\boxtimes	
Mr. Ken Walters, Supervisor of Bldg. & Grounds	\boxtimes	
Mrs. Christine Trovato, Facilitator of Special Education	\boxtimes	
Mrs. Margaret Kalogerakis, Coordinator of School Improve	ement	\boxtimes
Mr. Paul Montemuro, Alternate Member		\boxtimes
Mr. Stephen L. Holland, Alternate Member		\bowtie
Mr. Earl Paules, Alternate Member		\boxtimes
Mr. Marco D'Ancona, Alternate Member		\bowtie
Mr. Thomas J. Connors, Jr., Alternate Member	\boxtimes	
Superintendent of Record		\boxtimes
Attorney Robert T. Yurchak, Solicitor		\boxtimes
Mrs. Christina A. Graver, Secretary	\boxtimes	

Others present: NONE

A. MOTION by Ms. Fallow, SECONDED by Mr. Foeller to suspend policy #006.1 to allow virtual meetings.



B. MOTION by Ms. Fallow, SECONDED by Mr. Foeller to ratify all motions that were approved at the March 19, 2020 CCTI Joint Operating Committee meeting.



Approval of Minutes

A. MOTION by Mr. Mansberry, SECONDED by Mr. Strubinger to approve the Minutes of the March 19, 2020 Regular Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Public Comments

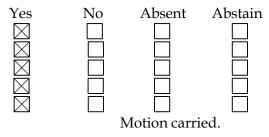
NONE

Approval of Treasurer's Report (March 2020)

A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to approve the Treasurer's Report for March 2020 showing a final balance of \$6,595,125.87 in the General Fund, and \$80,581.79 in the Student Activities Account.

ROLL CALL VOTE:

Ms. Fallow - Palmerton Mr. Foeller - Lehighton Mr. Connors - Weatherly Mr. Mansberry - Panther Valley Mr. Strubinger - Jim Thorpe



Approval of Payment of Bills

A. MOTION by Ms. Fallow, SECONDED by Mr. Mansberry to approve Payment of Bills -General Fund and Other Accounts.

ROLL CALL VOTE:	Yes	No	Absent	Abstain	
Ms. Fallow - Palmerton	\boxtimes				
Mr. Foeller - Lehighton	\boxtimes				
Mr. Connors - Weatherly	\square				
Mr. Mansberry - Panther Valley	\boxtimes				
Mr. Strubinger - Jim Thorpe	\square				
		Ν	Motion carried.		

Administrative Reports

A. Director's Report - Mr. Dave Reinbold, Administrative Director

- Mr. Reinbold thanked the students, parents, all staff, administrators, and JOC members for their cooperation and patience with CCTI's transition to distance learning and planned instruction.
- He shared that on March 26 we received a \$36,000 grant to purchase equipment for our welding lab. Also, an adjustment was necessary to the Perkins grant since we were not able to spend all of the money the way it was intended. With that being said, \$10,000 will be reallocated to the welding lab. He stated that he anticipates another \$30,000 in grants by the summer so we could feasibly have \$76,000 in grant monies to update the lab. The three-year capital plan called for spending \$108,000 for the upgrades. With the aforementioned grant monies, a large chunk of that can be reallocated in the future.

Items of Business

Personnel

MOTION by Mr. Foeller, SECONDED by Mr. Mansberry that the following motions be approved:

Part-Time Technology Assistant Approved

A. to approve Jeffry Nietz as a substitute Part-Time Technology Assistant at the rate of \$150/day effective July 1, 2020.

Adult Education Instructors Approved

B. to approve the following individuals as Adult Education Instructors on an as needed basis, at a salary of \$21.00-\$25.00 per hour effective April 17, 2020 through April 2021:

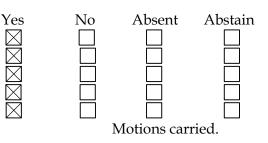
Autumn Frey Michele Dominic Tammy Marshall Harold Resh

Teacher Mentor Appointed

C. to appoint Lisa Walck Teacher Mentor (Technical Instructor) for the period April 1, 2020 through March 31, 2021 at a stipend of \$750.00.

ROLL CALL VOTE:

Ms. Fallow - Palmerton Mr. Foeller - Lehighton Mr. Connors - Weatherly Mr. Mansberry - Panther Valley Mr. Strubinger - Jim Thorpe



Education

NONE

Budget & Finance

NONE

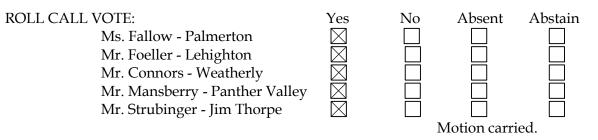
Buildings & Grounds

NONE

Administrative

School Calendar Days Changed

- A. MOTION by Ms. Fallow SECONDED by Mr. Mansberry to change the following school calendar days to instructional days:
 - April 9, 2020 April 10, 2020 April 13, 2020 April 30, 2020 May 15, 2020



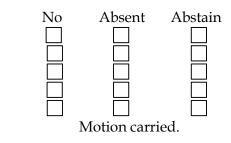
Revised Calendar Approved

B. MOTION by Mr. Mansberry SECONDED by Mr. Foeller to approve the revised CCTI 2019-2020 Student/Teacher Calendar, as presented and to approve the graduation date of June 4, 2020.

Note: PDE has waived the 180 day requirement for students.

ROLL CALL VOTE:

/OTE:YesMs. Fallow - PalmertonImage: Constant of the sector of



Salutatorian and Valedictorian Naming Authorized

C. MOTION by Ms. Fallow SECONDED by Mr. Mansberry to authorize the Principal to name the CCTI 2020 Salutatorian and Valedictorian based on their class ranking through March 13, 2020.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	\boxtimes			
Mr. Foeller - Lehighton	\boxtimes			
Mr. Connors - Weatherly	\boxtimes			
Mr. Mansberry - Panther Valley	\boxtimes			
Mr. Strubinger - Jim Thorpe	\boxtimes			
		Motion carried.		

Reports

Foundation Report Accepted

A. MOTION by Mr. Mansberry SECONDED by Ms. Fallow to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$1,767.03.

ROLL CALL VOTE:

Absent Abstain Yes No Ms. Fallow - Palmerton Mr. Foeller - Lehighton Mr. Connors - Weatherly Mr. Mansberry - Panther Valley Mr. Strubinger - Jim Thorpe Motion carried.

Administrative Reports

- MOTION by Mr. Mansberry, SECONDED by Ms. Fallow to accept Administrative А. Reports from the following:
 - a. Mr. Brent Borzak, Principal
 - b. Mrs. Christine Trovato, Facilitator of Special Education
 - c. Ms. Francine Kluck, Adult Education Site Supervisor

ROLL CALL VOTE:

Absent Abstain Yes No Ms. Fallow - Palmerton Mr. Foeller - Lehighton Mr. Connors - Weatherly Mr. Mansberry - Panther Valley Mr. Strubinger - Jim Thorpe Motion carried.

Old Business

NONE

New and Miscellaneous Business

NONE

Next Regularly Scheduled Meeting:

Thursday – May 21, 2020

Adjournment

Mr. Foeller moved, seconded by Mr. Mansberry, that the meeting adjourn. By unanimous consent, the meeting adjourned at 6:17 PM.

Christina A. Graver Joint Operating Committee Secretary