

Carbon Career & Technical Institute
Joint Operating Committee Minutes

Regular Meeting
February 20, 2020

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - February 20, 2020** for its Regular meeting. The meeting, held in the dining room of the School, 150 West 13th Street, Jim Thorpe, Pennsylvania, was called to order by Mr. Gerald Strubinger, at 6:03 PM with the Secretary being present.

	Present	Absent
Mr. Gerald Strubinger, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Nathan Foeller, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Kathy Fallow, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. William Mansberry, Vice-Chairman (via telephone)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. April Walters, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffrey Deutsch, Bus. Administrator/Treasurer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christine Trovato, Facilitator of Special Education	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Margaret Kalogerakis, Coordinator of School Improvement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Paul Montemuro, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Stephen L. Holland, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Earl Paules, Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Marco D'Ancona, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Thomas J. Connors, Jr., Alternate Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Superintendent of Record	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: CCTI Students: Gabriel DeMatto, Junior Electronics Communication Engineering Technology Student (PVSD); CCTI Staff: Frank DeMatto, School Police Officer; Media Representation: Danni Derrickson, Times News Reporter

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Approval of Minutes

- A. MOTION by Ms. Fallow, SECONDED by Mr. Foeller to approve the Minutes of the January 16, 2020 Regular Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Courtesy of the Floor to Visitors

NONE

Approval of Treasurer’s Report (January 2020)

- A. MOTION by Mr. Foeller, SECONDED by Mr. Mansberry to approve the Treasurer’s Report for January 2020 showing a final balance of \$6,184,911.17 in the General Fund, and \$79,636.31 in the Student Activities Account.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Approval of Payment of Bills

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative Reports

A. Director's Report – Mr. Dave Reinbold, Administrative Director

a. After School Program – Mrs. Margaret Kalogerakis, Coordinator of School Improvement

The Monday after school help or tutoring program is now about 15 years old and going strong. It first started with about 15 students signing up and presently there are 40 to 50 students who sign up every Monday. Transportation for 3 school districts (Panther Valley, Jim Thorpe Area and Weatherly Area) is provided by us and Lehigh Area & Palmerton Area send a bus. Students who sign up meet in the cafeteria, have a snack and are on their way to classrooms until just about 3:30, when they board their vans/bus home.

Mondays were going so well, that Mr. Reinbold decided to try another day which is Thursdays - presently every week we have a Monday and Thursday after school tutoring program.

Students sign up in one of their classes, usually academics – I receive all the sign-up sheets by Tuesday or Thursday and start making schedules and arrangements for the after school program to run smoothly. I assign the teachers, but after all this time the teachers are on auto pilot. I touch base with our drivers for the vans. I also forward a list to Georges Transportation.

At a future JOC meeting, we would like a student to give you their view on this program.

b. Student Representative – Gabriel DeMatto, Junior Electronics Communication Engineering Technology (PVSD) student and Student Council member reported on the following:

Student Council

Last week, members of the student council and the Health Medical class visited The Shriners Hospital for Children - located in Philadelphia. Not only did they enjoy the tour of the hospital, but more importantly they were impressed with the dedication and research involved in helping the young patients who are so physical challenged. The children are treated with such respect and every effort is given to insure that the employees find the best treatment, so these children can live a normal life and be as active as possible. The tour was originally designed to show our Health Medical students what could be available in their field, additionally we met some employees who pointed out other careers that are available within this institution. Gabe shared that he was most impressed with the chemical engineers who create 3-D skeletal models for doctors to utilize for practice prior to performing surgeries.

Our technical classes, by student council's request, are continuing to collect the pull tabs for Shriners Hospital which helps with their recycling program.

We started collecting pennies for a penny war in March. This year the members voted to donate the proceeds to the Jim Thorpe Rotary Club.

Interact Rotary Club

Members are actively planning their March Madness activity, their annual egg hunt and they are continuing to sell beverages during lunch (hot chocolate, hot apple cider etc.).

A trip to the Carbon County Pet Shelter will be planned as well collecting and donating items for the shelter.

National Technical Honor Society

The National Technical Honor Society is preparing for the New Member Induction that will take place on Thursday, March 26th.

HOSA

Recent blood drive collected 43 units.

The following health medical seniors completed 113 hours of the Nurse Aide Program and successfully passed their Nurse Aide State Competency Exam. They are now Certified Nursing Assistants: Jessica Delapaz (JTASD), Autumn Roth (JTASD), and Meagan Gildner (LASD). Congratulations!

DECA

45 Students are attending the State competition this week – We wish them the best of luck and look forward to hearing about their accomplishments.

c. Comprehensive Needs Assessment

Mr. Reinbold explained that the Comprehensive Needs Assessment is related to the Perkins grant. This year, more information was requested. He explained that some of these additional items are as follows:

- Show how programs at CCTI are aligned to the local and state labor markets.
- Show that all programs are Programs of Study. He explained that the programs of study or task lists are utilized in each technical area. The goal is for students to complete all of the programs/tasks on the list. He further explained that these task lists are state-wide allowing a student transferring from one vocational school to another, to pick up where he/she left off. Connected to each task is a learning guide (lesson plan). This allows a smooth transition in the event that a new teacher enters a classroom.
- Show that CCTI is recruiting quality staff and meeting all employment guidelines.
- Mr. Reinbold said that the documents collected would be submitted next week and shared that Brent Borzak, Christine Trovato, Margaret Kalogerakis, and JamiLynn McFarland were integral in gathering all the necessary data.

B. Principal's Report – Mr. Brent Borzak

The 2019-2020 school year is moving in to the new decade in a positive manner. There were over forty students with perfect attendance in the second marking period. Throughout February, we will be celebrating Career and Technical Education Month at CCTI with various activities, including multiple presentations involving various social topics (cyber bullying, social media, distracted driving, student safety and drugs/alcohol/suicide). In addition, each school district's guidance counselor is invited to tour technical areas of their choice throughout the month. Each week students from each school will be recognized with a treat at lunch. I will be going out to speak to interested students who want to apply to CCTI. CCTI students will be partaking in a career development activity at Palmerton elementary schools. There is planning and

preparations for the upcoming SkillsUSA, DECA and HOSA state competitions. Health medical students hosted a blood drive February 5th and they will conduct their Pinning Ceremony at CCTI on the evening of March 5th. Guidance and administration are currently gearing up for scheduling and anticipating the incoming applications in March.

Mr. Borzak also share that enrollment numbers are currently at an all-time high for CCTI where many other school districts are seeing declining numbers.

He shared that this year over 100 students attended CCTI to shadow.

Mr. Reinbold added that we currently have a FLEX student from Panther Valley School District. The student was taught at his district school by CCTI instructor, Joe Farkas, Electronics Communication Engineer Technology through the “on-the-road” program during the first half of the school year. Due to flexibility in his schedule, the student attends CCTI during the 2nd half of the school year in the afternoon allowing him to achieve multiple certifications to further prepare him for his post-graduate plans.

C. Facilitator of Special Education Report – Mrs. Christine Trovato, Facilitator of Special Education

Special Education numbers- 95 students

Weatherly - 8

Jim Thorpe - 18

Lehighton - 26

Palmerton - 31

Panther Valley - 16

504 students - 23 total

Jim Thorpe - 8

Lehighton - 4

Weatherly - 1

Palmerton - 4

Panther Valley - 5

What's happening?

- **PA Keystone assessments** for Literature, Biology and Algebra will be administered this spring- accommodations will be provided as per students IEPs.
- **CDT's** - Teachers continue to administer CDT (Curriculum Diagnostic Tests) to determine student strengths and needs. These tests are used to drive instruction and prepare students for state assessments.
- **NOCTI (National Occupational Competency Testing Institute) Written assessment - April 23rd; NOCTI Performance assessment April 30th - tests students on their abilities to perform the skills needed in a career.**
Accommodations for IEP students will be provided as included in the student's IEP.
- **Inclusion training practices** - CCTI is fortunate to employ motivated, knowledgeable, caring and dedicated teachers and in- class support staff to educate our students. CCTI continues to seek out professional development opportunities

for teachers and in class support staff with regards to implementing inclusion practices with students. We're in the process of partnering up with The ARC of the Lehigh Valley to provide training to in class support staff at no cost through a program called, "Include Me" (previously called *We Have Your Back*). For more information: <https://includemepa.org/what-we-do/programs-services/include-me-from-the-start.html>

- **Current trend in education** - Meeting the needs of students by training staff to understand students' struggles, set reasonable limits, and respond therapeutically to their behaviors by offering trauma-informed training programs to prepare staff in behavior management, de-escalation, and crisis intervention.

Looking forward...

- **College experiences - LCCC SEED** (Success, Engagement, Education, Determination) applications for the 2020-2021 school year are due by March 27, 2020. The application can be found at <https://www.lccc.edu/student-experience/disability-services/seed-program>
- **Current trends** -The team at CCTI is interested in broadening research of various **Crisis Intervention Programs/Trauma Informed training programs** being used by other schools. Programs to consider are designed to help staff develop skills to safely use de-escalation techniques to prevent and control crisis events and emotional issues. A secondary component to training involves safely restraining students. Programs to consider/continue to research: CPI (used by IU #21 and previously Jim Thorpe SD, TACT2 (used by Weatherly and Lehighton SD), Right Response, Safety Care (used by Palmerton SD)
- **Guidance Counselor visits**- Guidance Counselors and secretaries are invited to CCTI on March 3rd to meet with Mr. Colosimo (CCTI's Guidance Counselor) and Mrs. Trovato (CCTI's Special Education Facilitator) for an information session, luncheon, tour and participate as a "student" in the technical programs.
- **Application Process**- Applications for the 2020-2021 school year are being accepted. The application process involves: Applications are due March 3rd. Applications are accessible on our website (www.carboncti.org) and in our sending schools' guidance offices.
An application is considered complete if it contains all required checklist items. For IEP/504 students, team meetings are scheduled by CCTI (in collaboration with the LEA and team members), to be held at CCTI during the month of April (or if needed, the first week(s) of May).
Team meetings for IEP students will be held mid-April. These meetings are required in order to review/revise the IEP goals and accommodations as needed and determine appropriate placement based on the IEP student's needs.

- D. Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
- a. The modular home project in carpentry should be completed and ready to move during the 1st or 2nd week in March. Currently working with the customer to schedule the move.
 - b. The Capital Expenditure Plan is on this evening's agenda for approval.

- E. Business Administrator's Report – Mr. Jeffrey P. Deutsch, Business Administrator
- a. In Mr. Deutsch's absence, Mr. Reinbold shared that the CCTI Proposed Operating Budget for 2020-2021 has so far been unanimously approved by Palmerton ASD, Jim Thorpe ASD, and Panther Valley SD. He said that he hopes Lehighon ASD and Weatherly ASD can vote shortly adding that he and Mr. Deutsch are scheduled to present to the Weatherly ASD school board at their upcoming meeting. Once again he stressed that any questions could be sent via e-mail or phone to him or Mr. Deutsch.

Items of Business

Personnel

MOTION by Mr. Foeller, SECONDED by Mr. Mansberry that the following motions be approved:

Substitutes Approved

- A. that the below listed individuals be approved to substitute for the 2019-2020 school year at the established rates, as follows:
- Thomas Bartholomew – Custodial/Maintenance/Groundskeeper/Cleaner
 - Frank Olmsted* – Teacher, Instructional Aide
 - William Shirar – Teacher, Instructional Aide
 - Dennis Sites – Custodial/Maintenance/Groundskeeper/Cleaner

Note: *Effective 01/28/2020.

Electrical Distribution and Automation/Electrician Instructor Appointed

- B. to appoint Michael Gower Electrical Distribution and Automation/Electrician Instructor, effective March 9, 2020 at a step 1 pro-rated salary per the current Agreement between the Carbon Career & Technical Institute (CCTI) Joint Operating Committee and the CCTI Education Association.

Note: Mr. Gower has 30+ years as a residential and commercial electrician and has substantial experience as a maintenance mechanic. He has been a Journeyman Electrician with the IBEW since 1992.

Instructional Aide Appointed

- C. to appoint Frank Olmsted as an Instructional Aide (Electrical Distribution and Automation/Electrician), effective February 21, 2020 at a Step 1 pro-rated salary per the current CCTI ESPA Employment Agreement.

Note: Mr. Olmsted is a U.S. Army Veteran and has been employed as a substitute in the CCTI maintenance department since 2017.

CCTI Local Advisory Committee Members Approved

D. to approve the following individuals as members of the CCTI Local Advisory Committee for the 2019-2020 school year:

Franklin Andreas	Chris Graver	Jeanne Miller
Denise Balas	Delmar Griggs	Heather Mullen
Tom Bartholomew	Alicia Harris	Walter O'Donnell
Stephanie Barto	Khamaria Harris	Steve Ohl
Ann Bieber	Ashley Highland	Lisa Perry
Philip Binder	Paula Husar	Robyn Plesniarski
Brent Borzak	Tricia Klotz	Lisa Price
April Caton	Francine Kluck	Susan Rentschler
Eugene Colosimo	Sandra Kohutka	Bill Richards
Jim DePeitro	Kathy Henderson	Joseph Sebelin
Katie Dieter	Dave Henritzky	Rachel Strucko
John Drury	Diane Luicana	Christine Trovato
Shannon Eidem	Toni Macaluso	Alice Wanamaker
Barbara Eyt	Candy Madera	Garry Wentz
Ron Fritz	Jamillynn McFarland	Angie Yaich
Meagan Gildner	Jaime Mendes	Jeff Zimmerman

Teacher Mentor Appointed

E. to appoint Michele Dominic Teacher Mentor (Technical Instructor) for the period March 9, 2020 through December 31, 2020 at a stipend of \$750.00.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Education

MOTION by Mr. Mansberry, SECONDED by Ms. Fallow that the following motions be approved:

Lehigh Valley AWS Student Welding Competition Attendance Approved

A. that two (2) CCTI Welding Technology students attend the Lehigh Valley AWS Student Welding Competition on February 28, 2020 (snow date March 6, 2020) at Northampton Community College, Bethlehem, PA. Mr. Thomas Bartholomew, Welding Technology Instructor will chaperone this event.

SkillsUSA State Leadership Conference Attendance Approved

- B. that forty-eight (48) CCTI students attend the SkillsUSA State Leadership Conference (competition) April 15-17, 2020 in Hershey, PA at a cost not to exceed \$15,805 to cover registration, transportation, and lodging expenses.

SkillsUSA State Leadership Conference Chaperones Approved

- C. that Kevin Kuehner, SkillsUSA Advisor, Lisa Walck, Jeff Hazelton, Nate Rinda, Scott Bartholomew, SkillsUSA Assistant Advisors, plus two additional adults be approved as chaperones for forty-eight (48) CCTI students participating in the SkillsUSA State Leadership Conference (competition) April 15-17, 2020 in Hershey, PA at a cost not to exceed \$4,108 to cover registration, transportation, and lodging expenses.

2020-2021 Freshman Exploratory Program Admission Requirement Acceptance Totals & Exceptions Set

- D. to set the number of students who meet the 2020-2021 admissions requirements to the Freshman Exploratory Program at ten (10) per sending school district with the following exceptions:
 - 1. Students who meet the admissions criteria and/or students who completed a 6th, 7th, or 8th grade Career Academy will be given priority to enter the programs.
 - 2. Freshmen who commit to enrolling in low enrolled courses exclusively, and are accepted will not count toward their districts allotment of slots. Courses will be designated to be low enrolled after applications are received. The freshmen exploratory program is closed to Health Medical candidates.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighnton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Budget & Finance

MOTION by Mr. Foeller, SECONDED by Ms. Fallow that the following motions be approved:

AP and PSAT Exam Fee Contribution Approved

- A. that CCTI contribute an amount not to exceed \$45 (approximately half of the total cost) toward AP exam fees for eligible students testing within the 2019-2020 school year, and that CCTI contribute the \$15 per exam fee for students taking the PSAT exam within the 2020-2021 school year.

CCTI Capital/Instructional Equipment Plan Approved

B. to approve the current CCTI Capital/ Instructional Equipment Plan, as presented.

Computer Purchase Approved

C. to approve the purchase of twenty (20) HP ProOne 600 G5 computers at a total cost of \$19,986.60.

Note: This purchase is included in the CCTI Capital/Instructional Equipment Plan.

Receipt of Resolutions Acknowledged

D. to acknowledge receipt of the Resolution pertinent to the 2020-2021 Proposed Operating Budget for the Carbon Career & Technical Institute calling for receipts and expenditures in the amount of \$8,713,359 as follows:

Jim Thorpe Area School District

Yes - 9, No - 0, Absent - 0, Abstentions - 0 - **Approved**

Palmerton Area School District

Yes - 8, No - 0, Absent - 1, Abstentions - 0 - **Approved**

Panther Valley School District

Yes - 8, No - 0, Absent - 1, Abstentions - 0 - **Approved**

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighnton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Buildings & Grounds

NONE

Administrative

MOTION by Mr. Foeller, SECONDED by Ms. Fallow that the following motions be approved:

Conference Attendance Approved

- A. that Harold Resh, Auto Service and Technology Instructor attend the Automotive Training Center’s (ATC) 17th Annual High School Instructors’ Seminar March 11, 2020 at the ATC Warminster Campus, Warminster, PA at a cost of approximately \$125.00 to cover travel expenses.

Employment Agreement Approved

- B. to approve the employment agreement between the CCTI Joint Operating Committee and David Reinbold, Administrative Director, as presented.

Note: The agreement runs through May 31, 2024 and calls for 1.5% increases over each year’s previous salary.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Connors - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Reports

Foundation Report Accepted

- A. MOTION by Ms. Fallow SECONDED by Mr. Foeller to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$1,763.31.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Administrative Reports

- A. MOTION by Ms. Fallow, SECONDED by Mr. Mansberry to accept Administrative Reports from the following:
- a. Mr. Brent Borzak, Principal
 - b. Mrs. Christine Trovato, Facilitator of Special Education
 - c. Ms. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

New and Miscellaneous Business

Faculty Conference Reports

- A. MOTION by Mr. Foeller, SECONDED by Mr. Mansberry to acknowledge receipt of the conference report submitted by Brent Borzak, Principal after attending the Aspiring to Leadership Workshop January 31, 2020 at the PA Association for School Administrators (PASA) building, Harrisburg, PA.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Next Regularly Scheduled Meeting:

Thursday – March 19, 2020

Adjournment

Mr. Mansberry moved, seconded by Mr. Connors, that the meeting adjourn. By unanimous consent, the meeting adjourned at 7:07 PM.

Christina A. Graver
Joint Operating Committee Substitute