

Carbon Career & Technical Institute
Joint Operating Committee Minutes

**Re-Scheduled Regular and Reorganization Meeting
December 17, 2019**

The Carbon Career & Technical Institute Joint Operating Committee met **Tuesday - December 17, 2019** for a Re-Scheduled Regular and Reorganization meeting. The meeting, held in the dining room of the School, 150 West 13th Street, Jim Thorpe, Pennsylvania, was called to order by Mr. Gerald Strubinger, at 6:00 PM with the Secretary being present.

	Present	Absent
Mr. Gerald Strubinger, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Nathan Foeller, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Kathy Fallow, Member	<input checked="" type="checkbox"/> (via telephone)	<input type="checkbox"/>
Mr. William Mansberry, Member	<input checked="" type="checkbox"/> (via telephone)	<input type="checkbox"/>
Mrs. April Walters, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffrey Deutsch, Bus. Administrator/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christine Trovato, Facilitator of Special Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Margaret Kalogerakis, Coordinator of School Improvement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Paul Montemuro, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Stephen L. Holland, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Earl Paules, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Marco D'Ancona, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Thomas J. Connors, Jr., Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Jonathan J. Cleaver, Superintendent of Record	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: CCTI Students: Stephanie Struble, Junior Health Medical Student (JTASD); Members of the Public: Jeanna Struble, CCTI Staff: Frank DeMatto, School Police Officer, Phillip Strubinger, Building Substitute/Student Forum Advisor

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Reorganization Meeting

Letters of Appointment

- A. MOTION by Mr. Mansberry, SECONDED by Mrs. Walters to acknowledge receipt of Letters of Appointment of Members of the Carbon Career & Technical Institute Joint Operating Committee (3-Year Term – December 2019 through December 2022):

Lehighton Area School District – Mr. Nathan Foeller*
Panther Valley School District – Mr. William Mansberry**
Weatherly Area School District – Mrs. April Walters

Note: *Filling the unexpired term of Andrew Yenser through December 2020

**Filling the unexpired term of Wayne Gryzik through December 2020

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Election of Temporary Chairman

Ms. Fallow nominates Mr. Gerald Strubinger for Temporary Chairman,
SECONDED by Mr. Foeller.

MOTION by Mr. Foeller to close the nominations for and appoint Mr. Gerald Strubinger as
Temporary Chairman.
SECONDED by Ms. Fallow.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

(The Secretary casts the ballot electing Mr. Gerald Strubinger as Temporary Chairman.)

Election of Chairman

Mr. Mansberry nominates Mr. Gerald Strubinger for Chairman,
SECONDED by Ms. Fallow.

MOTION by Mr. Mansberry to close the nominations for and appoint Mr. Gerald Strubinger as
Chairman.

SECONDED by Mr. Foeller.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

(The Secretary casts the ballot electing Mr. Gerald Strubinger as Chairman.)

Election of Vice-Chairman

Mr. Strubinger nominates Mr. William Mansberry for Vice-Chairman,
SECONDED by Ms. Fallow.

MOTION by Mrs. Walters to close the nominations for and appoint Mr. William Mansberry as
Vice-Chairman.

SECONDED by Ms. Fallow.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(The Secretary casts the ballot electing Mr. William Mansberry as Vice-Chairman.)

Monthly Meetings

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller that the Regular Monthly Meetings of the Carbon Career & Technical Institute Joint Operating Committee be held on the 3rd Thursday (except where indicated) of each month during 2020 in the dining room of the Carbon Career & Technical Institute (150 West 13th Street, Jim Thorpe, PA) at the times listed as follows:

Executive Session: 5:00 PM
 Regular Meeting: 6:00 PM

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Superintendent’s Advisory Council Meetings

- A. MOTION by Mr. Mansberry, SECONDED by Mrs. Walters that the Meetings of the Carbon County Superintendent’s Advisory Council be held as follows:

March 16, 2020	August 17, 2020
May 18, 2020	October 12, 2020

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Regular Meeting

Approval of Minutes

- A. MOTION by Mr. Mansberry, SECONDED by Ms. Fallow to approve the Minutes of the November 21, 2019 Regular Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Courtesy of the Floor to Visitors

- A. A student was present sharing disciplinary concerns.

Approval of Treasurer’s Report (November 2019)

- A. MOTION by Mr. Mansberry, SECONDED by Mrs. Fallow to approve the Treasurer’s Report for November 2019 showing a final balance of \$5,528,574.20 in the General Fund, and \$85,418.71 in the Student Activities Account.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Approval of Payment of Bills

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative Reports

- Director’s Report – Mr. Dave Reinbold, Administrative Director
 - Mr. Reinbold shared that due to safety concerns with regards to this evening’s weather, our student presentations will be re-scheduled to our January Joint Operating Committee meeting.
- Principal’s Report – Mr. Brent Borzak
 - 2019-2020 school year is progressing efficiently into 2020. We’re at the midpoint of the second marking period.
 - Ninth grade tours at CCTI are now all completed.
 - District competitions for SkillsUSA and DECA have taken place this month.
 - Parent-Teacher conferences took place on December 11th.
 - Keystone Exam testing information will be sent out to all parents with the progress reports.
 - We are prepared to start the New Year off in a productive manner and set to deliver the Keystone Exams in January.
 - We will also be hosting a FAFSA day on January 22nd.

- Student Forum – Mr. Phil Strubinger, Student Forum Advisor
 - This year's Student Forum is continuing with Student Leadership which will deal with career/college readiness and community service days. We will split the year between the two. This year we will have three career/college readiness programs and four community service days. Student Forum will consist of three seniors and two juniors.
 - Our first day was October 10 at Panther Valley High School. The program consisted of a career/college readiness program. We had a presentation from the Pennsylvania College Advising Corps. The adviser talked about preparing for college. There was a representative from LCCC to talk about the college.
 - The second date was November 15 which was a community service day at Weatherwood Nursing Home. The students were able to interact with the residents. They were able to help clean around the facility as well as decorate for Christmas. The faculty and staff at CCTI donated various items for the residents. The director of Weatherwood also talked about what is needed to run a nursing home.
 - On December 10 we went to Camelot House for Children which was a community service day. When we arrived the staff talked about what Camelot was. The students were broken up into groups to organize different activities for the children at Camelot. Each group got to present their activities they came up with to the staff. After the presentation the students worked on cleaning different areas in the building.
 - The next meeting will take place on February 7 at Parkland High School. It will be a career/college readiness program. The itinerary for the day is not in place yet so I am not sure what they will do until it gets closer to the date.
- Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
 - Mr. Walters stated that all operational and capital obligations and projects are proceeding as expected.
 - He also shared that as always, his staff did an excellent job making the school safe for us to have this meeting, tonight. Some of his staff worked until 11:00 last night and were back in again at 6:00 this morning making the school ready for session, had we had the 2-hour delay (school was subsequently cancelled for today).
 - Mr. Reinbold added that this year all of the sending districts may take advantage of the 3-hour delay, if needed (in the past only Weatherly ASD utilized this option). He stated that in that case, if any of the five (5) sending districts chose the 2-hour delay option, CCTI would operate on a 2-hour delay schedule to accommodate those students. Those coming in on a 3-hour delay would easily be folded into the day's schedule.
- Business Administrator's Report – Mr. Jeffrey P. Deutsch, Business Administrator
 - Motion for the 2020-2021 budget is on this agenda. This motion does not approve the budget, it merely approves moving it on to the 5 participating districts to approve. At that point, we will need 4 of the 5 districts to approve.
 - This is the 7th year that there is no overall increase. We have been promising that

there would be no overall increase until we start delving into our fund balance. In this year (2019-2020) we are projecting that we will start doing that.

- Weatherly Area School District's budget will go down for the 7th consecutive year.
- With JOC approval this evening to forward the budget to the participating districts, we will get a detailed budget book prepared and out to the districts. Districts can start asking questions and getting the budget on their school's agenda for approval within the next month or two. The books will be out for distribution in early January.
- Any questions, feel free to call Mr. Deutsch or Mr Reinbold.
- Palmerton ASD and Panther Valley SD will have a slight increase, Jim Thorpe ASD, Lehighton ASD, and Weatherly ASD will go down, with no overall increase to the districts. The increase/decrease is determined by the 5-year historical enrollment average – last year, and the 4 years prior. It is split based on the percentage of that. For example, Weatherly ASD has 26 students enrolled at CCTI this year but they are only being billed for 19. The advantage of using the 5-year historical average is that it allows districts to increase their enrollment without getting hit with the enrollment increase right away. It is spread out over 5 years.
- Mr. Reinbold emphasized that the cost per student for a lot of the districts is very good. He reiterated that if anyone has questions, they should ask. Unfortunately, there was some misinformation that delayed our budget longer than it needed to before it eventually got approved last year. There was misinformation about what our surplus was supposed to be. There was information stating that it was going to be about \$400,000. CCTI continued to project that it would be closer to \$100-200,000. It ended up at \$160,000, right where we projected but a lot of time was wasted regarding that false information.
- Mr. Reinbold asked individuals to call with questions. He said that they (he and Mr. Deutsch) would offer explanations to ensure a more accurate vote once everyone has the facts.
- Mr. Deutsch said that CCTI is projecting for the 1st time in many years that we will have a deficit. We have schedules that show the surplus has been steadily going down. 2019-2020 will show a deficit, 2020-2021 will show a larger deficit but still will not show an overall increase to the participating districts.
- Mr. Reinbold compared the 7 years of no overall increase to the districts to the equivalent of district schools going 7 years without raising taxes.
- Mr. Deutsch said that when the budget book is distributed, individuals will see that it is very detailed.

Letters of Appointment

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to acknowledge receipt of the Letters of Appointment of Alternate Representatives to the Carbon Career & Technical Institute Joint Operating Committee (1-Year Term – December 2019 through December 2020):

Jim Thorpe Area School District – Mr. Paul Montemuro

Lehighton Area School District – Mr. Stephen L. Holland

Palmerton Area School District – Mr. Earl Paules

Panther Valley School District – Mr. Marco D’Ancona

Weatherly Area School District – Mr. Thomas J. Connors, Jr.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Items of Business

Personnel

MOTION by Mr. Mansberry, SECONDED by Ms. Fallow that the following motions be approved:

Superintendent of Record Appointed

- A. to appoint Dennis Kergick, Panther Valley School District Superintendent, Superintendent of Record for Carbon Career & Technical Institute for the 2020 calendar year – effective January 1, 2020.

CCTI Local Advisory (Participatory Planning) Committee Members Approved

- B. to approve the following individuals as members of the CCTI Local Advisory (Participatory Planning) Committee for the 2019-2020 school year:

Franklin Andreas
Philip Binder
John Drury
Shannon Eidem
Ron Fritz
Francine Kluck
Kathy Henderson

Marlyn Kissner
Diane Luicana
Toni Macaluso
Candy Madera
Jaime Mendes
Jeanne Miller
Steve Ohl

Lisa Perry
Robyn Plesniarski
Bill Richards
Joseph Sebelin
Rachel Strucko
Alice Wanamaker
Garry Wentz

Instructional Aide (Auto Collision Repair) Appointed

- C. to appoint Dennis Sites as an Instructional Aide (Auto Collision Repair), at a Step 1 pro-rated salary of \$18,869 per the current CCTI ESPA Employment Agreement, effective upon receipt of all mandated clearances.

Note: Dennis has over 20 years’ experience in the Auto Collision Repair (ACR) field as a business owner, manager, and technician. He also has 4 years teaching experience as an ACR instructor at the Reading Muhlenberg Career & Technology Center.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Education

MOTION by Mr. Foeller, SECONDED by Mr. Mansberry that the following motions be approved:

SkillsUSA District Competition Attendance Approved

- A. that twenty (20) CCTI students attend SkillsUSA District Competition. The competition will be held on January 9, 2020 at Luzerne Community College, Nanticoke, PA at a total cost of \$480.00 to cover registration. Competitions will be chaperoned by Mr. Kevin Kuehner, SkillsUSA Advisor, Mrs. Lisa Walck, Mr. Jeffrey Hazelton, and Mr. Nathaniel Rinda, SkillsUSA Assistant Advisors.

SkillsUSA District Competition Attendance Approved

- B. that four (4) CCTI students attend SkillsUSA District Competition. The competition will be held on January 14, 2020 at Wilkes-Barre Area Career & Technical Center, Plains Township, PA at a total cost of \$100.00 to cover registration. Competitions will be chaperoned by Mr. Jeffrey Hazelton, SkillsUSA Assistant Advisor.

DECA State Competition Attendance Approved

- C. that forty-two (42) CCTI students attend the DECA State Competition February 19-21, 2020 in Hershey, PA at a cost of \$9,849 to help defray lodging, transportation, meal, and registration expenses.

Note: The total cost of the trip is \$14,049.00. The students will be responsible for paying \$100.00 each, to make up the difference.

DECA State Competition Chaperones Approved

- D. that Mrs. Stephanie Barto, DECA Major Advisor, Mrs. Sandi Kohutka, Mrs. Jane Farkas, and Mr. Scott Bartholomew, DECA Assistant Advisors, and Mr. William Stoudt, be approved as chaperones for forty-two (42) CCTI students participating in the DECA State Competition, February 19-21, 2020 in Hershey, PA at a cost of \$1,732 for lodging, transportation, meal, and registration expenses.

Field Trip Approved

- E. that thirty-two (32) CCTI Auto Service Technology and Auto Collision Repair students attend the Spring Carlisle Collector Car Flea Market, Corral and Auction, April 24, 2020 in Carlisle, PA. Mr. Resh, Auto Service Technology Instructor, Mr. John Rogers, Auto Service Technology Instructional Aide, and Ms. Lynzi Binder, Auto Collision Repair Substitute will chaperone this event.

Note: Expenses for the trip are included in the 2019-2020 General Fund Travel Budget.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Budget & Finance

Forwarding of 2020-2021 Proposed Secondary Budget Approved

- A. MOTION by Mr. Mansberry, SECONDED by Ms. Fallow to approve the 2020-2021 Proposed Secondary Budget for Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$8,713,359 to be forwarded as presented to the Boards of School Directors in each of the participating school districts for final adoption by Resolution.

Note: The 2020-2021 proposed CCTI Budget represents a 0.00% increase in district member share compared to the 2019-2020 year increase of 0.00% compared to the 2018-2019 year increase of 0.00%, the 2017-2018 year increase of 0.00%, the 2016-2017 year increase of 0.00%, and the 2015-2016 year increase of 0.00%, the 2014-2015 year increase of 0.00%, and the 2013-2014 year increase of 0.50%.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighnton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Buildings & Grounds

NONE

Administrative

Policy Second Reading and Adoption Approved

- A. MOTION by Mrs. Walters, SECONDED by Mr. Foeller, to approve the second reading and adoption of the following policy:

#120 - Programs

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Foeller - Lehighnton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Mansberry - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Walters - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Reports

Foundation Report Accepted

- A. MOTION by Ms. Fallow SECONDED by Mr. Mansberry to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$1,758.81.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Administrative Reports

- A. MOTION by Mrs. Walters, SECONDED by Ms. Fallow to accept Administrative Reports from the following:

- a. Mr. Brent Borzak, Principal
- b. Ms. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

New and Miscellaneous Business

Faculty Conference Reports

- A. MOTION by Mr. Mansberry, SECONDED by Mr. Foeller to acknowledge receipt of the conference report submitted by Colleen Gooch, Adult Education Health Medical Instructor after attending Strategies: Educational Excellence for Health Care Providers and Educators October 30 – November 1, 2019 at The Penn Stater Hotel & Conference Center, State College, PA.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

- B. Mr. Strubinger shared a thank you card received from Greg Arnold, President and Meg Arnold, Vice-President of the CCTI Educational Support Association, thanking the JOC for approving their 2020-2024 CCTI ESA contract. Mr. Reinbold said that they were very good to work with and it was a pleasure to negotiate their contract.

Next Regularly Scheduled Meeting: Thursday – January 16, 2020

Adjournment

Mr. Mansberry moved, seconded by Mr. Foeller, that the meeting adjourn. By unanimous consent, the meeting adjourned at 7:01 PM.

Christina A. Graver
Joint Operating Committee Substitute