

Carbon Career & Technical Institute
Joint Operating Committee Minutes

Regular Meeting
June 20, 2019

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - June 20, 2019** for its Regular meeting. The meeting, held in the dining room of the School, 150 West 13th Street, Jim Thorpe, Pennsylvania, was called to order by Mr. Gerald Strubinger, at 6:04 PM with the Secretary being present.

	Present	Absent
Mr. Gerald Strubinger, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Kathy Fallow, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Gryzik, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Chad M. Obert, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Principal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Jeffrey Deutsch, Bus. Administrator/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Elizabeth Porter, Facilitator of Special Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Margaret Kalogerakis, Coordinator of School Improvement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Mr. Raniero Marciante, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Stephen L. Holland, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Joshua Smale, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. William Mansberry, Alternate Member	<input checked="" type="checkbox"/> (6:10 p.m.)	<input type="checkbox"/>
Ms. Shay Wagner, Alternate Member	<input checked="" type="checkbox"/> (6:10 p.m.)	<input type="checkbox"/>
Mr. Jonathan J. Cleaver, Superintendent of Record	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: CCTI Staff: Ms. Francine Kluck, Adult Education Site Supervisor; Members of the Public: Ms. Chrissie Houser, WASD Parent, Mr. Al Kislán, WASD Parent; Media Representation: Ms. Jennifer Lobasso, Times News

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Approval of Minutes

A. MOTION by Mr. Yenser, SECONDED by Ms. Fallow to approve the Minutes of the May 23, 2019 Re-Scheduled Regular Meeting.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Courtesy of the Floor to Visitors

NONE

Approval of Treasurer’s Report (May 2019)

- A. MOTION by Mr. Gryzik, SECONDED by Ms. Fallow to approve the Treasurer’s Report for May 2019 showing a final balance of \$5,359,254.10 in the General Fund, and \$68,462.19 in the Student Activities Account.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Approval of Payment of Bills

- A. MOTION by Mr. Yenser, SECONDED by Ms. Fallow to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative Reports

- Director’s Report – Mr. Dave Reinbold, Administrative Director
 - Guidance Counselor End of Year Report – Mr. Gene Colosimo, Guidance Counselor shared the following:

2019-2020 Enrollment as of 6/20/19				
	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>
JT	17	31	28	18
L	10	37	32	25
P	16	45	31	27
PV	19	27	22	21
W	9	9	7	17
	71	149	120	108 TOTAL: 448

Positives

Stepping Up Program

Administration and counselor continued to implement the positive behavior plan.

Nominations are made by staff to recognize students that make the right choices, display positive behavior, or go above and beyond to help others in the school or community.

Examples: student brings home books/assignments for a student that is ill, a student gives a tour of the school to a visiting technical area shadow, and a student helps out consistently at school events

Widener University Leadership Scholarship

2014 – Kimberly Pimble – Panther Valley

2015 – Brittany Higgins – Palmerton

2016 – Bailey Wright – Jim Thorpe

2017 - Ashley Miller – Palmerton

2018- Karissa Nenscel – Palmerton

2019 – Meaghan Gildner – Lehighton

Wilkes University Guidance Counselor Scholarship

2018- Karissa Nenscel – Palmerton

2019 – Meaghan Gildner - Lehighton

2018-2019 Testing

Advanced Placement: Literature and Composition – 16 students

Advanced Placement: Calculus – 11 students

PSAT: 33 students (16 sophomores, 19 juniors, 1 senior)

SAT: 32 students (24 seniors, 8 juniors)

NOCTI: 93 students tested

98% Advanced or Competent on the written portion

NIMS: 5 students – all Advanced

91.4% Advanced or Competent overall

Keystone Exams: Winter Wave:

Literature – 43 students, Algebra – 97 students, Biology – 49 students.

Keystone Exams: Spring Wave: Literature – 111 students, Algebra -100 students, Biology – 108 students

Class of 2019 Plans (including half-time students)

99 students

44 workforce 45%

43 college (15-4yr) 43%

7 tech/trade 7%

5 military (PA National Guard 1, Marines 1, Air Force 2,
Army 1) 5%

Post-Secondary Schools of the Class of 2019

Lehigh Carbon Community College (23)

Northampton Community College (5)

Johnson College

Cedar Crest College (2)

Pennsylvania College of Technology (2)

Pennsylvania State University (2)

Thaddeus Stevens College of Technology (2)

Rochester Institute of Technology

Misericordia University

Sam Houston State University (Texas)

Slippery Rock University

Temple University

Moore College of Art and Design

Automotive Training Center (2)

Summer Schedule

Coordinate students that need summer school/credit recovery.

Coordinate new students from five sending districts.

Work with the IU for master schedule rollover.

Work on student course scheduling.

Screen transcripts of incoming students for proper credits.

Review Keystone Exam scores and schedule students based on results.

Review advanced placement testing scores.

Work on graduation plans.

Construct files and file all new students.

Work on Guidance Plan and items under Chapter 339.

Update NCAA website registration.

Attend PSEA Department of Pupil Services Conference.

Future Goals

Continue to expand website links on the guidance section of the school website.

Update and increase attention to the guidance bulletin board postings.

Include more technology in student presentations.

Expand usage of the career center.

Utilize new recruitment video.

Keep up to date with testing changes.

Work with administration to improve school performance profile score.

Attend PACTA conference for CTE school counselors in September.

- Mr. Reinbold reminded members of the Joint Operating Committee of the Scheller Woodman Scholarship for eligible students attending LCTI or CCTI and furthering their education at Lehigh Carbon Community College.

- He also referenced the non-traditional video that can be viewed on the CCTI website, located by clicking the video tab followed by the YouTube link and clicking “videos.”
- Principal’s Report – Mr. Brent Borzak
 - The following written report was included, in Mr. Borzak’s absence:
 - 2018-2019 school year ended in a distinguished manner.
 - Senior awards ceremony was a memorable night highlighting our award winning seniors, along with great donations from local business and industry.
 - Students successfully completed end of the year certification exams in their career and technical areas, as well as Keystone and NOCTI exams.
 - Over forty students with perfect attendance for the fourth marking period.
 - Graduation ceremony took place on June 11th, with one hundred and four students receiving diplomas on stage.
 - Two end of the year in services for staff.
 - Information regarding CCTI acceptance was sent out to parents and home school districts.
 - Scheduling has been ongoing and administration is setting its goals for the new school year.
- Adult Education Report – Ms. Francine Kluck, Adult Education Site Supervisor
 - **Enrollment Report 2018-2019 Academic Year**
 - 354 Students Served!
 - Adult Education Courses – 160
 - GED Preparation Classes –77
 - GED Administration Pearson Testing Center -80
 - Alternative Education - 37

Course Offerings Fall 2019

Heartsaver® First Aid and CPR/AED
 Nurse Aide
 Pharmacy Technician
 Welding Technology
 Introduction to Precision Machining

ServSafe® Exam
 Forklift
 PA State Inspection Mechanic Certification
 Small Gas Engine Repair
 Auto Collision
 New! Conversational Spanish
 GED Preparation Courses

Program descriptions, orientations, and start dates are available at www.carboncti.org/adult-education; Fall 2019 schedule available. Follow our happenings on Facebook @cctiadulted or Carbon Career and Technical Institute – Adult Education.

Outreach and Program Development Report

- May 23 – HVAC Class graduation
- May 28- HVAC EPA 608 Exams Administered – all students succeeded with receiving their universal cards.
- May 29 – Presented the adult education course offerings to SHINE parents
- June 6- Pearson Vue Testing Center Open
- June 6 – Safety Inspection Training concluded

- June 18- Presentation Re-entry Coalition Learning Series/Education & Employment
- June 20 – Nurse Aide Orientation

Grant Report – GED Classes

Grant program year 2019-2020 budgets and schedule has been submitted to LCCC for approval.

Alternative Education

Summer 2019 marking period will start July 8th. Currently enrolled 12 students in credit recovery – summer school program. Alternative education has an additional 9 students attending.

Employment Opportunities

- Carbon Career & Technical Institute is developing a pool of potential instructors for technical, business, and personal interest programs in the Adult Education Department.
- Currently, we are seeking GED instructors for our day/evening/prison class offerings for fall 2019.
- Building and Grounds Report – Mr. Ken Walters, Supervisor of Building and Grounds
 - Mr. Walters reported that the summer project and cleaning schedule is underway and that his staff currently is ahead of the planned schedule.
- Business Administrator’s Report – Mr. Jeffrey P. Deutsch, Business Administrator
 - Nothing new to report at this time.
- Superintendent of Record Report – Mr. Jonathan J. Cleaver, Lehigh Area School District Superintendent
 - Mr. Cleaver began a conversation regarding the status of the CCTI proposed operating budget for the 2019-2020 school year. A discussion followed.
- Mr. Reinbold shared a video containing photographs highlighting the following activities at CCTI:
 - Talent Show – in its 3rd year and organized by Mrs. Kalogerakis, Coordinator of School Improvement. Of the many awards presented, approximately \$2,000 was shared with senior students that had been raised through this year’s golf tournament.
 - Field Day – organized by Mrs. Baumgardt, English teacher, including both indoor and outdoor activities. This year a “petting zoo” was included, as well.
 - Senior Awards
 - Graduation
 - Non-traditional summer camp for 5th through 8th grade students in the county. This year, teamed up efforts with the SHINE program. 90 registered participants split almost in half with males and females. The females rotate through auto service & technology, carpentry, computer engineering technology, and electronics communications engineering technology while the males rotate through cosmetology, culinary arts, graphic design, and health medical. The camp runs Monday through

Thursday for 2 weeks. This is an excellent way to bring students into the school and expose them to what CCTI has to offer.

Items of Business

Personnel

Treasurer Elected

- A. Election of CCTI Joint Operating Committee Treasurer for a one-year term – effective July 1, 2019 through June 30, 2020:

Mr. Gryzik nominates Jeffry Deutsch for the office of CCTI Joint Operating Committee Treasurer, SECONDED by Ms. Fallow.

MOTION by Mr. Yenser, SECONDED by Ms. Fallow to close the nominations for the office of Treasurer.

Note: Jeffry Deutsch presently serves in this position.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0
Motion carried.

The Secretary casts the ballot electing Jeffry Deutsch as Treasurer.

MOTION by Mr. Gryzik, SECONDED by Ms. Fallow that the following motions be approved:

Joint Operating Committee Solicitor Appointed

- B. to appoint Robert T. Yurchak, Attorney at Law (Nesquehoning, PA), as the Joint Operating Committee Solicitor for the 2018-2019 fiscal year at a retainer of \$7,000 and \$100 per hour for extra work done. The annual retainer shall include those items specified in the Scope of Services and Compensation Agreement.

Continued Employment Instructor for Carbon Alternative High School Diploma Program Approved

- C. to continue the employment of Ms. Angelique Yaich as Instructor for the Carbon Alternative High School Diploma Program – 32 hours/week, 200 days, AM and PM Class Sessions, with those fringe benefits as required by law and appropriate health care coverage, at the rate of \$31.00/hour. For the school term 2019-2020 the employee shall contribute \$90.00/month toward health care expenses, effective July 1, 2019.

Note: There will be no deduction from the CCTI General Fund. Many Carbon County out of school youth are serviced by this program.

School-Wide Co-Curricular Activities and Student Club/Organization Advisors Reaffirmed

- D. to reaffirm the following individuals as School-Wide Co-Curricular Activities and Student Club/Organization Advisors at the established rates for the 2018-2019 school year and based on the job description:

DECA – Stephanie Barto
DECA Assistant – Sandra Kohutka, Jane Farkas
HOSA – Michele Dominic
DECA/HOSA/SkillsUSA Assistant – Scott Bartholomew
National Technical Honor Society – Jeremy Pease
Rotary Interact Community Service Club – Margaret Kalogerakis
SADD/Aevidum – Rebecca Schaeffer
Senior Class – Stephanie Barto
SkillsUSA – Kevin Kuehner
SkillsUSA Assistant – Chris Graver, Jeffrey Hazelton, Lisa Walck
Student Council – Margaret Kalogerakis
Student Forum – Phillip Strubinger
Underclass – Kimberly Bittle
Yearbook – Maritza Reinbold

Teacher Mentors Reaffirmed

- E. to reaffirm the following individuals as Teacher Mentor for the 2018-2019 school year at the established stipend of \$750.00, pro-rated as indicated below:

Michael Baumgardt – Dylan Hofmann, Physical Education Teacher
Kevin Kuehner – Thomas Bartholomew, Welding Instructor

SADD/Aevidum Advisor Salary Approved

- F. to approve the SADD/Aevidum advisor salary of \$2,300 for the 2019-2020 school year.

Adult Education Instructors/Aides/Examiners Approved

- G. to approve the following individuals effective July 1, 2019 through June 30, 2020:

Colleen Gooch as Adult Education Nurse Aide Instructor and Nurse Aide Coordinator @ \$33.00 per hour
Tonia Schaeffer as Adult Education GED Instructor @ \$21.25 per hour
Donna Valent as Adult Education GED Aide @ \$12.75 per hour
Deborah Enterline as GED Examiner @ \$20.00 per hour

Custodial/Maintenance Substitute Assistance Approved

- H. MOTION by that substitutes be employed to assist our custodial/maintenance staff beginning July 1, 2019 at the approved 2019-2020 substitute rate, not to exceed 336 total hours.

Occupational Advisory Committee Members Approved

I. to approve the Occupational Advisory Committee members, as presented.

Non-Traditional Summer Camp Assistant Approved

J. to approve Tammy Marshall as an assistant for the non-traditional summer camp (June 17 - June 27, 2019) at \$25.00 per hour.

Summer Math Academy Instructors Approved

K. to approve the following instructors for the summer math academy at their hourly per diem rate:

Kimberly Bittle
Diane Hyjurick
Kevin Sowa

Note: The academy will run July 29 through August 8, 2019, Monday-Thursday from 9:00 a.m. 12:00 p.m.

Re-Employment Coordinator of School Improvement Approved

L. that Margaret Kalogerakis (Albrightsville, PA) be re-employed as Coordinator of School Improvement at a salary of \$41,080 on a 200 day contract for the 2019-2020 school year, effective August 18, 2019. For the school term 2019-2020 the employee shall contribute \$90.00/month toward health care expenses, effective July 1, 2019.

Note: Mrs. Kalogerakis has served in the position for the past fourteen years and has been instrumental in student achievement gains in Keystone and NOCTI testing.

Letter of Resignation Accepted

M. to accept the letter of resignation from Elizabeth Porter, Facilitator of Special Education, effective July 31, 2019, as presented.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Wagner - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Education

MOTION by Mr. Gryzik, SECONDED by Ms. Fallow that the following motions be approved:

GED Testing Program Operation Approved

- A. to grant approval to operate a GED testing program for the 2019-2020 school year at the CCTI school site.

Continuation of Operator Consortium Duties Approved

- B. to continue duties as an Operator Consortium member of PA CareerLink Carbon County.

Agreements of Affiliation Approved

- C. that the Agreement of Affiliation between the Carbon Career & Technical Institute Medical and Health Assistant/Certified Nurse Aide Program be renewed and executed for the 2019-2020 Fiscal Year, as presented:

Mahoning Valley Nursing and Rehabilitation Center, Lehighton, PA
Blue Mountain Health Systems/Gnaden Huetten Memorial Hospital and The Summit, Palmerton/Lehighton, PA
Office of Dr. Jayendra Patel, Jim Thorpe, PA
Heritage Hill Senior Community, Weatherly, PA
The Village at Palmerton, Palmerton, PA
Guardian Eldercare DBA Weatherwood Nursing Home & Rehabilitation Center
Maple Shade Meadows Senior Living, Nesquehoning, PA

Adult Education Agreements of Affiliation Approved

- D. that the Agreement of Affiliation between the Carbon Career & Technical Institute Adult Education Department PA-Approved Certified Nurse Aide Training Program be renewed and executed for the 2019-2020 Fiscal Year, as presented.

Mahoning Valley Nursing and Rehabilitation Center, Lehighton, PA
The Summit, Lehighton, PA

Carl Perkins Career and Technology Grant Submission

- E. that approval be granted to submit the Carl Perkins Career and Technology grant to the PA Department of Education for the year 2019-2020 in the amount of \$136,681.

Occupational Advisory Committee Minutes Approved

- F. to approve the Occupational Advisory Committee minutes, as presented.

Promethean ActivPanel Purchase Approved

G. to purchase a Promethean 70" ActivPanel at a cost of \$4,733.18.

Note: This purchase would be for one of our science labs.

Training Attendance Approved

H. that Jeremy Pease, Drafting and Design Technology Instructor attend AutoDesk Revit Architecture Essentials Training, July 23-25, 2019 through Synergis Engineering Design Solutions, Quakertown, PA at a total cost of \$1,462.44 to cover registration, lodging, meals, and mileage.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Wagner - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Budget & Finance

MOTION by Ms. Fallow, SECONDED by Mr. Yenser that the following motions be approved:

Approval of Bills Authorization Approved

A. to authorize the Administrative Director to approve bills for payment from June 1 - June 30, 2019, the close of the 2018-2019 fiscal year.

2018-2019 Budgetary Transfers Authorization Approved

B. to authorize necessary 2018-2019 Budgetary Transfers as a result of the final payment of bills for the close of the 2018-2019 fiscal year. Authorization is contingent upon final approval of the CCTI Joint Operating Committee at its next regularly scheduled meeting.

Compulsory Student Accident Insurance Purchase Approved

- C. that compulsory Student Accident Insurance for all SECONDARY students attending Carbon Career & Technical Institute for the 2019-2020 school year continue to be purchased from PA Church Insurers Agency LLC, Sunbury, PA at a cost not to exceed \$2,013.00. Coverage shall include the school day, to and from school, field trips, cooperative education, and job shadow/internship activities.

Note: This has been in force for the past thirteen years.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Wagner - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Buildings & Grounds

Proposal from Pro Seal Approved

- A. MOTION by Ms. Fallow, SECONDED by Mr. Gryzik to approve the proposal from Pro Seal to sealcoat needed areas at a cost of \$22,344.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Wagner - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative

Business Administrator Employment Agreement Approved

- A. MOTION by Mr. Gryzik, SECONDED by Ms. Fallow, to approve the Employment Agreement/ Compensation Plan between the CCTI Joint Operating Committee and the Business Administrator, as presented.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Wagner - Weatherly	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Memorandum of Understanding Approved

- B. MOTION by Mr. Gryzik, SECONDED by Ms. Fallow, to approve Memorandum of Understanding between Star Wellness Center, Inc. and Carbon Career & Technical Institute for Mobile Dental Van Services, as presented.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Wagner - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Reports

Foundation Report Accepted

- A. MOTION by Mr. Yenser SECONDED by Ms. Fallow to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$1,740.86.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Administrative Reports

A. MOTION by Mr. Gryzik, SECONDED by Ms. Fallow to accept Administrative Reports from the following:

- a. Mr. Brent Borzak, Principal
- b. Ms. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

New and Miscellaneous Business

Faculty and Conference Reports

A. MOTION by Mr. Yenser, SECONDED by Mr. Gryzik to acknowledge receipt of the conference report submitted by Scott Bartholomew, Special Education Teacher after attending the 47th Annual Special Education Law Conference May 10, 2019 at Lehigh University, Bethlehem, PA.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

B. MOTION by Mr. Yenser, SECONDED by Ms. Wagner to make a \$200,000 reduction in payments by the sending school districts based on the percentage of each for the 2019-2020 school year.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Wagner - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion failed.

Next Regularly Scheduled Meeting:

Thursday – July 18, 2019

Adjournment

Mr. Gryzik moved, seconded by Mr. Yenser, that the meeting adjourn. By unanimous consent, the meeting adjourned at 7:41 PM.

Christina A. Graver
Joint Operating Committee Secretary