

Carbon Career & Technical Institute
Joint Operating Committee Minutes

**Re-scheduled Reorganization and Regular Meeting
December 17, 2018**

The Carbon Career & Technical Institute Joint Operating Committee met **Monday - December 17, 2018** for a Re-scheduled Reorganization and Regular meeting. The meeting, held in the dining room of the School, 150 West 13th Street, Jim Thorpe, Pennsylvania, was called to order by Mr. Gerald Strubinger, at 6:21 PM with the Secretary being present.

	Present	Absent
Mr. Gerald Strubinger, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Gryzik, Vice-Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Kathy Fallow, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Chad M. Obert, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Elizabeth Porter, Facilitator of Special Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Margaret Kalogerakis, Coordinator of School Improvement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Glenn Confer, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Stephen L. Holland, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Joshua Smale, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Justin Foster, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Shay Wagner, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Teresa Young, Superintendent of Record	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: CCTI Students: Skyler Graver, Welding Senior (PASD), Teegan Green, Carpentry Senior (PASD); CCTI Staff: Mrs. Michele Dominic, Health Medical Instructor, Mr. Jeffrey Hazelton, Carpentry Instructor/SkillsUSA Assistant Advisor, Ms. Francine Kluck, Adult Education Coordinator, Mr. Kevin Kuehner, Precision Machine Technology Instructor/SkillsUSA Advisor; Members of the Public: Mr. Raniero Marciate, Jim Thorpe Area School District Board Member, Mr. Wilmer Redline, Jim Thorpe Area School Board Member Ms. Stephanie N. Sosnoski, Academic Specialist - Educational Opportunity Centers, Inc.,; Media Representation: Linda Hurlburt, Times News

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Reorganization Meeting

Letters of Appointment

- A. MOTION by Mr. Yenser, SECONDED by Mr. Gryzik to acknowledge receipt of Letters of Appointment of Members of the Carbon Career & Technical Institute Joint Operating Committee (3-Year Term – December 2018 through December 2021):

Jim Thorpe Area School District – Mr. Gerald Strubinger
 Palmerton Area School District – Ms. Kathy Fallow

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Election of Temporary Chairman

Mr. Gryzik nominates Mr. Andrew Yenser for Temporary Chairman,
 SECONDED by Mr. Strubinger.

MOTION by Mr. Gryzik to close the nominations for and appoint Mr. Andrew Yenser as Temporary Chairman.

SECONDED by Mr. Strubinger.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion carried.

(The Secretary casts the ballot electing Mr. Andrew Yenser as Temporary Chairman.)

Election of Chairman

Mr. Gryzik nominates Mr. Gerald Strubinger for Chairman,
SECONDED by Ms. Fallow.

MOTION by Mr. Gryzik to close the nominations for and appoint Mr. Gerald Strubinger as Chairman.
SECONDED by Ms. Fallow.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion carried.

(The Secretary casts the ballot electing Mr. Gerald Strubinger as Chairman.)

Election of Vice-Chairman

Mr. Yenser nominates Mr. Wayne Gryzik for Vice-Chairman,
SECONDED by Mr. Strubinger.

MOTION by Ms. Fallow to close the nominations for and appoint Mr. Wayne Gryzik as Vice-Chairman.
SECONDED by Mr. Strubinger.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion carried.

(The Secretary casts the ballot electing Mr. Wayne Gryzik as Vice-Chairman.)

Monthly Meetings

- A. MOTION by Mr. Yenser, SECONDED by Mr. Gryzik that the Regular Monthly Meetings of the Carbon Career & Technical Institute Joint Operating Committee be held on the 3rd Thursday (except where indicated) of each month during 2019 in the dining room of the Carbon Career & Technical Institute (150 West 13th Street, Jim Thorpe, PA) at the times listed as follows:

Executive Session: 5:00 PM
Regular Meeting: 6:00 PM

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Superintendent's Advisory Council Meetings

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Yenser that the Meetings of the Carbon County Superintendent's Advisory Council be held as follows:

March 18, 2019	August 12, 2019
May 13, 2019	October 14, 2019

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Regular Meeting

Approval of Minutes

- A. MOTION by Mr. Yenser, SECONDED by Mr. Gryzik to approve the Minutes of the November 15, 2018 Regular Meeting.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Courtesy of the Floor to Visitors

NONE

Approval of Treasurer’s Report (November 2018)

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Yenser to approve the Treasurer’s Report for November 2018 showing a final balance of \$7,381,758.47 in the General Fund, and \$80,606.22 in the Student Activities Account.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Approval of Payment of Bills

- A. MOTION by Mr. Yenser, SECONDED by Ms. Fallow to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative Reports

- Director’s Report – Mr. Dave Reinbold, Administrative Director
 - Ms. Stephanie N. Sosnoski, Academic Specialist – Educational Opportunity Centers, Inc. Ms. Sosnoski spoke about the many free services offered to students in the area. Some of the many services provided are Career Decision Making Assessments, College & Financial Aid Admissions Assistance, GED Referral, and College Entrance & SAT Tutoring. Programs are offered on a one-on-one basis or in a group setting at the Educational Opportunity Center or on-site at a school location. She provided a brochure and her business card to allow individuals to reach her with questions or for services for their districts.
- Principal’s Report – Mr. Brent Borzak
 - The 2018-2019 school year is progressing efficiently into 2019. We’re at the midpoint of the second marking period.
 - Ninth grade tours at CCTI are now all completed.
 - District competitions for SkillsUSA and DECA took place the week of December 10th.
 - Parent-Teacher conferences took place on December 12th.
 - Keystone Exam testing information was sent out to all parents.
 - The Nurse Aide pinning ceremony will take place at CCTI on December 19th.
 - ALICE staff trainings have been successful.

- Students at Panther Valley have passed certification tests through the On the Road Electronics program.
- We are in preparations to start the New Year off in a productive manner and set to deliver the Keystone Exams in January.
- HOSA – Mrs. Michele Dominic, HOSA Advisor
 - HOSA is very active again this year. Last year raised \$7,000 for the American Cancer Society. This year, teaming with DECA to raise funds for the Leukemia/Lymphoma Foundation through a walk-a-thon, window decorating contest, and a jump rope-a-thon among other activities.
 - CCTI Health Medical students hosted a blood drive earlier this school year and plan to host a second in March. Mrs. Dominic has been informed that for every blood drive CCTI holds on its campus, six (6) community blood drives are needed to match the amount of blood donated.
 - HOSA State Leadership conference will be held in Philadelphia in April. Currently twelve (12) students slated to go.
 - Six (6) Nurse Aide students have finished all but a few of their final hours. There will be a pinning ceremony this Wednesday (December 19) at CCTI. Mrs. Dominic shared an invitation to all in attendance. As of this date, all but one of her seniors have committed to college. The Health Medical employment rate for CCTI is and has been 100%. The program also boasts a 100% passing rate on the CNA exam for the past several years.
 - Mr. Strubinger commented that this program is a true service to the community and asked if there is a strong demand to which Mrs. Dominic agreed that there absolutely is.
- SkillsUSA – Mr. Kevin Kuehner, Advisor and Mr. Jeff Hazelton Assistant Advisor
 - Mr. Kuehner shared that District competitions took place over three days – December 10th, 13th, and 14th with CCTI students finishing with 13 gold medals, 16 silver, and 6 bronze. Gold medal winners will continue on to State competition.
 - Mr. Hazelton introduced Teegan Green (Carpentry Senior, PASD) who competed at the District level for the third year in a row in Cabinetmaking. Through his perseverance and dedication, Teegan earned a gold medal and will be continuing on to the state level of competition in Hershey in April. Mr. Hazelton stated how proud he is of Teegan and said that he is an example to all students – if you stick to something long enough, you can achieve your goals. He shared that Teegan has been a pleasure to have in his class and will be missed upon graduating. Teegan was present at the meeting and said the event itself was quite an experience. He needed to complete a face frame and two over hanging doors for his competition this year. Mr. Hazelton said that Teegan competed against 12 other competitors. TV-13 was on-site today to cover Teegan’s success as well as other SkillsUSA winners. Skyler Graver (Welding Senior, PASD) was also present at this evening’s meeting and competed at the District level in the Welding competition finishing in 2nd place. Mr. Wilmer Redline, JTASD Board member and Welding substitute at CCTI said about Skyler that nobody works harder in class. The only time she is out of her booth is to get more supplies. He said that her achievements are a direct reflection of her hard work. Mr. Reinbold said that Mr. Redline is a great asset to the Welding program at CCTI.
 - Mr. Reinbold said that the advisors (Mr. Kuehner, Mr. Hazelton, Mrs. Lisa Walck, and Ms. Chris Graver) do a great job promoting SkillsUSA and he is very proud of our students’ achievements.

- Student Representative Report – Skyler Graver
 - Skyler introduced herself as a senior in the Welding program at CCTI from the Palmerton Area School District. She is a member of Student Council, S.A.D.D./Aevidum, and the Yearbook Committee, Interact Rotary President, National Technical Honor Society President, a member and competitor of SkillsUSA & DECA.

She shared the following:

Student Council

Presently members are preparing holiday cards to be delivered to children who will be spending their holiday in the hospital. We will be sending the cards to Shriners Hospitals for Children, the Lehigh Valley Hospital and possibly St. Luke's Hospital.

We had a very successful food drive for Thanksgiving. Our main focus this year was our students. For the first time we were able to provide a student from each technical area a basket including a complete meal right down to the butter for the rolls. Extra food items (cans, boxes) were delivered to the Trinity Food Pantry in Lehigh. We would like to thank Koch's Turkey Farm in Tamaqua, who donated the turkeys.

We are planning for the annual penny wars, and collection of the pull tabs, along with different fun events to finish up the year and start a new year.

Interact Rotary Club

Some of our members visited the Dimmick Memorial Library during their children's reading program. In addition to reading to the children, we assisted the children and parents with arts & crafts. We are planning to do this activity on a monthly basis.

Some of our members assisted with various activities sponsored by Turn to Us – a national charity that helps people in financial hardship to gain access to welfare benefits, charitable grants and support services in late October.

And finally, the Little Library project. This was a great project that started with a plan created by our drafting students and then a finished project built by carpentry students. Currently one library is close to completion. We are waiting to hear from the Library for a permanent home for this project. Channel 13 covered this project for us last month.

HOSA

As Mrs. Dominic stated, HOSA is currently working with DECA to raise money for Project Semicolon – an organization dedicated to the prevention of suicide. They are currently working on a window decorating contest within the school.

Aevidum

CCTI Pink Out day was October 26th. With the entire CCTI school community, our 2nd annual Pink Out was a great success. Mrs. Conway and her classes designed this year's T-shirt which incorporated a tree design in honor of the Remembrance Tree we planted last year. Marketing had the shirts made and distributed them to all who purchased.

DECA

Carbon Career & Technical Institute's DECA chapter participated in the annual DECA District 7 competition on December 11, 2018. Over 350 students from 10 schools participated in the event. The competition includes a 100 question written test and a role

play scenario that the student must solve and present to a judge. The combination of the scores determines the final results of each event. Events include various marketing, hospitality and sports events. The top six students in the individual events and the top four team participants will advance to the state conference in Hershey this February. Seventy two CCTI DECA members participated. The chapter had six 1st place winners. A total of 37 students qualified for the state conference. Congratulations to all of our winners.

CCTI DECA Advisors and chaperones are: Mrs. Stephanie Barto, Mrs. Sandi Kohutka, Mr. Bill Stoudt, Mrs. Jane Farkas and Mr. Scott Bartholomew.

- Mr. Reinbold mentioned that Skyler competed at the district level for DECA and will be continuing on to States. Skyler explained the role play competition at the district level and answered Ms. Fallows question as to what her scenario was in this particular round of competition. Mr. Reinbold asked her to share her State competition project with the group. Last year her theme was “Stilettoes to Steel Toes” a project on non-traditional students, workers, and employers. This year she will expand on that project with a new theme of “Heels to Steals.” Her goal is to lose the term “non-traditional” and reach a place where anyone, male or female can work in any trade or area of their liking to allow for a more fulfilling occupational life. She hopes to reach the International level of competition as she did last year and this year bring home a medal.
- Adult Education Report – Ms. Francine Kluck, Adult education Site Supervisor
 - **Course Offerings Spring/Summer 2019**
 - Heartsaver® First Aid and CPR/AED
 - Nurse Aide
 - Pharmacy Technician
 - Welding Technology
 - Introduction to Precision Machining
 - ServSafe® Exam
 - Cosmetology Refresher/Completion
 - Esthetician
 - Nail Technician
 - Forklift
 - PA State Inspection Mechanic Certification
 - Small Gas Engine Repair
 - Auto Collision
 - New! Air Conditioning Fundamentals
 - New! Conversational Spanish
 - GED Preparation Courses

Program descriptions, orientations, and start dates are available at www.carboncti.org/adult-education; Spring/Summer 2019 schedule available. Follow our happenings on Facebook @cctiadulted or Carbon Career and Technical Institute – Adult Education.

- **Outreach and Program Development Report**
 - November 19 - Nurse Aide High School Student visit at Jim Thorpe High School
 - November 20 – PennDOT Safety Inspection program – Site Visit
 - December 5 - Pearson Vue Testing Center Open
 - December 6 – GED Orientation at CCTI
 - December 10 – Air Conditioning Fundamentals Orientation
 - December 11 - LCCC GED Program Improvement Team meeting

- December 13- Nurse Aide Orientation
- December 18 – Welding Technician Certification; 7 students
- **Grant Report – GED Classes**
 - GED exam scholarships are available for qualifying GED class students; \$600 was contributed from the Jim Thorpe Rotary. CCTI contributed \$720. GED class students have begun utilizing the scholarships.
 - Current enrollment for Fall 2018 GED classes is 36 students.
 - GED classes Fall 2017 ending at CCTI Day/Evening December 20, Leighton Area High School December 19, and Carbon County Prison December 20.
- **Alternative Education**
 - Marking period concluding December 18; next period begins January 2.
- **GED Admin – Pearson Testing Center**
 - Participant registration is open for GED testing January 9, 2019.
- **Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds**
 - The custodial/maintenance staff is doing a great job maintaining the building and grounds.
 - The house project is going very well. Mr. Walters took this opportunity to share how valuable Mr. Hazelton, Carpentry Instructor and his classroom aide Mr. Walter O'Donnell have been in the success of Teegan Green. Through their instruction, Teegan built the custom cabinets in the first CCTI built modular, followed by those created for the recently built tiny home project. He said that he believes these in-class projects also contributed to Teegan's success in SkillsUSA.
 - Mr. Reinbold shared that Carpentry recently added PBA certification to OSHA and IRC certifications that students can earn while in the program. Mr. Hazelton said they will also be able to attain ladder and scaffolding certification, as well.
- **Business Administrator's Report – Mr. Jeffry P. Deutsch, Business Administrator**
 - Next year's budget is on the agenda for approval. The approval of this motion will move the budget on to the districts for their vote. Mr. Reinbold reminded all to reach out to him or Mr. Deutsch with any questions prior to voting.

Letters of Appointment

- A. MOTION by Mr. Gryzik, SECONDED by Ms. Fallow to acknowledge receipt of the Letters of Appointment of Alternate Representatives to the Carbon Career & Technical Institute Joint Operating Committee (1-Year Term – December 2018 through December 2019):

Jim Thorpe Area School District – Mr. Raniero Marciante

Lehighon Area School District – Mr. Stephen L. Holland

Palmerton Area School District – Mr. Joshua Smale

Panther Valley School District – Mr. William Mansberry

Weatherly Area School District – Ms. Shay Wagner

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Items of Business

Personnel

MOTION by Mr. Gryzik, SECONDED by Mr. Yenser that the following motions be approved:

Superintendent of Record Appointed

- A. to appoint Jonathan J. Cleaver, Lehighon Area School District Superintendent, Superintendent of Record for Carbon Career & Technical Institute for the 2019 calendar year – effective January 17, 2019.

CCTI Local Advisory (Participatory Planning) Committee Members Approved

- B. to approve the following individuals as members of the CCTI Local Advisory (Participatory Planning) Committee for the 2018-2019 school year:

Franklin Andreas
Philip Binder
John Drury
Ron Fritz
Francine Kluck
Kathy Henderson

Marlyn Kissner
Diane Luicana
Toni Macaluso
Candy Madera
Jaime Mendes

Jeanne Miller
Bill Richards
Joseph Sebelin
Rachel Strucko
Garry Wentz

Assistant to the Director of Technology – Student Support Services Reappointed

- C. to reappoint JamiLynn McFarland Assistant to the Director of Technology– Student Support Services, effective January 2, 2019 through January 1, 2020 per the Employment Agreement with the CCTI Joint Operating Committee.

Family Medical Leave Approved

- D. to approve a maximum of twelve (12) weeks Family Medical Leave time for employee #12277, effective December 18, 2018 through December 17, 2019.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Education

MOTION by Mr. Yenser, SECONDED by Ms. Fallow that the following motions be approved:

DECA State Competition Attendance Approved

- A. that fifty (50) CCTI students attend the DECA State Competition February 20-22, 2019 in Hershey, PA at a cost of \$11,725 to help defray lodging, transportation, meal, and registration expenses.

Note: The total cost of the trip is \$16,725.00. The students will be responsible for paying \$100.00 each, to make up the difference.

DECA State Competition Chaperones Approved

- B. that Stephanie Barto, DECA Major Advisor, Sandi Kohutka, Jane Farkas, and Scott Bartholomew, DECA Assistant Advisors, and William Stoudt, be approved as chaperones for fifty (50) CCTI students participating in the DECA State Competition, February 20-22, 2019 in Hershey, PA at a cost of \$2,167.50 for lodging, transportation, meal, and registration expenses.

Field Trip Approved

- C. that forty-seven (47) CCTI Auto Service Technology and Auto Collision Repair students attend the Spring Carlisle Collector Car Flea Market, Corral and Auction, April 26, 2019 in Carlisle, PA. Mr. Resh, Auto Service Technology Instructor, Mr. Dennis Starry, Auto Collision Repair Instructor, and Mr. John Rogers, Instructional Aide will chaperone this event.

Note: Expenses for the trip are included in the 2018-2019 General Fund Travel Budget.

Homebound Instruction Approved

- D. that homebound instruction be approved for student #10789 for 5 hours per week from December 12, 2018 through January 1, 2019.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighnton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Budget & Finance

Proposed Secondary Budget Approved

- A. MOTION by Mr. Gryzik, SECONDED by Ms. Fallow to approve the 2019-2020 Proposed Secondary Budget for Carbon Career & Technical Institute, calling for Receipts and Expenditures in the amount of \$8,528,962 to be forwarded as presented to the Boards of School Directors in each of the participating school districts for final adoption by Resolution.

Note: The 2019-2020 proposed CCTI Budget represents a 0.00% increase in district member share compared to the 2018-2019 year increase of 0.00% compared to the 2017-2018 year increase of 0.00%, the 2016-2017 year increase of 0.00%, the 2015-2016 year increase of 0.00%, and the 2014-2015 year increase of 0.00%.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighnton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Buildings & Grounds

NONE

Administrative

- A. MOTION by Mr. Yenser, SECONDED by Ms. Fallow, to approve the second reading and adoption of the following policies:

#120 - Programs
 #806.1 - Operations

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Fallow - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Reports

Foundation Report Accepted

- A. MOTION by Mr. Gryzik SECONDED by Ms. Fallow to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$2,117.47.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Administrative Reports

- A. MOTION by Mr. Gryzik, SECONDED by Ms. Fallow to accept Administrative Reports from the following:

- a. Mr. Brent Borzak, Principal
- b. Ms. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

New and Miscellaneous Business

Faculty Conference Reports

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Yenser to acknowledge receipt of the conference report submitted by Scott Bartholomew, Special Education Teacher after attending the Integration Learning Conference: The School-to Career Connections November 13 - 16, 2017 at Penn State University, State College, PA.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Next Regularly Scheduled Meeting: Thursday – January 17, 2019

Adjournment

Mr. Yenser moved, seconded by Mr. Gryzik, that the meeting adjourn. By unanimous consent, the meeting adjourned at 7:20 PM.

Christina A. Graver
Joint Operating Committee Secretary