

Carbon Career & Technical Institute
Joint Operating Committee Minutes

**Regular Meeting
October 18, 2018**

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - October 18, 2018** for its Regular meeting. The meeting, held in the dining room of the School, 150 West 13th Street, Jim Thorpe, Pennsylvania, was called to order by Mr. Gerald Strubinger, at 6:07 PM with the Secretary being present.

	Present	Absent
Mr. Gerald Strubinger, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Gryzik, Vice-Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Kathy Fallow, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Chad M. Obert, Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Principal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Elizabeth Porter, Facilitator of Special Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Margaret Kalogerakis, Coordinator of School Improvement	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Glenn Confer, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Stephen L. Holland, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Joshua Smale, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Justin Foster, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Shay Wagner, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Teresa Young, Superintendent of Record	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: CCTI Students: Jakelyn Coady (PVSD Cosmetology Junior), Theresa Muniz (PVSD Graphic Design Junior) and Mother, Jennifer Higgins, Abigail Oplinger (PVSD Cosmetology Junior); CCTI Staff: Mr. Frank DeMatto, School Police Officer, Mrs. Francine Kluck, Adult Education Site Supervisor, Mrs. Rebecca Schaeffer, School Nurse, Mrs. Lisa Walck, Cosmetology Instructor, Mr. Michael Wildoner, English Teacher; Media Representation: Linda Hurlburt, Times News

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Approval of Minutes

A. MOTION by Mr. Gryzik, SECONDED by Mr. Yenser to approve the Minutes of the September 20, 2018 Regular Meeting.

VOTE: YES - 3 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Courtesy of the Floor to Visitors

NONE

Approval of Treasurer's Reports (September 2018)

- A. MOTION by Mr. Yenser, SECONDED by Mr. Gryzik to approve the Treasurer's Report for September 2018 showing a final balance of \$6,906,197.91 in the General Fund, and \$67,129.46 in the Student Activities Account.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Approval of Payment of Bills

- A. MOTION by Mr. Yenser, SECONDED by Mr. Gryzik to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Administrative Reports

- A. Director's Report - Mr. Dave Reinbold, Administrative Director
- a. School Police Officer - Mr. Frank DeMatto
- Mr. DeMatto stated that on September 28th he was appointed by the Court of Common Pleas as a School Police Officer (he formerly served the school as a School Resource Officer). Mr. DeMatto shared his view on the positives of being a fully armed and uniformed police officer. He currently wears a badge but would prefer to be in full uniform, as well. He shared that by being fully armed he would be better equipped to face, deter, and/or defeat outside intruders. He believes that being a uniformed officer and continuing to interact with students on a daily basis would allow students to see the good side of policing. Mr. Reinbold explained that Mr. DeMatto would complete training at least two times per year. Mr. DeMatto said he would complete pistol qualification once a year as well as be required to complete MPOETC (Municipal Police Officers' Education & Training). His training is and will continue to be, up to date.

Approval

MOTION by Mr. Yenser, SECONDED by Mr. Gryzik to fully arm and uniform the CCTI School Police Officer.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

- b. Cosmetology Clinic – Mrs. Lisa Walck, Cosmetology Instructor with students Abigail (Abby) Oplinger, PVSD Junior and Jakelyn Coady, PVSD Junior

Cosmetology Program

- 15th year as cosmetology instructor
- Program is in accordance with PA State Board of Cosmetology
- 1250 hours earned to apply for PA State Board exam
- Students need at least 100 hours of live service work, which is provided through our salon clinic
- Jakelyn said she enjoys getting to work with people, interacting with different personalities, the challenges and experience of hands-on work and the overall atmosphere, all of which are helping to prepare her for success in the Cosmetology field.
- Abby enjoys clinic as opposed to working on mannequins mainly so that she can experience how hair will react on the human body. She stated that the same is true for manicures and pedicures. There is definitely a challenge to working live. It also allows her to interact with her clients.
- Mrs. Walck stated that many of her students stay after school on clinic days due to the nature of the work. You do not know ahead of time how a person's hair will react to a specific treatment.
- In answer to Mr. Reinbold's question, Mrs. Walck shared that currently Empire Beauty School has an \$18,000 tuition, while the Metro Beauty Academy is at \$25,000. CCTI students complete the same hours and are prepared to take their exam to earn their license without this cost.

Recent PA State Board Meeting

- Oct 9, 2018 in Harrisburg
- All cosmetology instructors are invited to review the procedure for applying for the licensure
- Background checks are necessary because of close contact with the public and children
- Pass rates:
 - PA 2016: 59% CCTI 2016: 100%
 - PA 2017 59% CCTI 2017: 100%
 - PA 2018 55% (Jan- Aug) CCTI 2018: 100% (Jan- Aug)

- c. SkillsUSA 5K – Mrs. Lisa Walck and Ms. Chris Graver, Advisors with students Abigail (Abby) Oplinger and Jakelyn Coady
 Abby shared that this was her 1st time at the 5K. She walked the trail, saw many of her friends, enjoyed the fruit and water at the end, had a lot of fun, and thought the awards were great.
 Jakelyn also had fun and enjoyed seeing everyone having a great time.
 Mrs. Walck shared the following:
- Walk/run (6th annual) was held Saturday, October 13 at Glen Onoko State Park
 - Of the 90 participants, 26 were CCTI students
 - This year new shirts were designed and purchased with a more “sporty” look
 - We had tons of sponsorship (as were displayed as logos on the back of the shirts) and are extremely grateful to those who donated to the event
 - Despite the weather, had a very good day.
- Ms. Graver added the following:
- Special thank you again to all of our sponsors as well as those individuals who contributed other items “behind the scenes” to add to the success of our event – Chef A.J. Burke, Ashleigh Papay, Michele Troutman and the Culinary Arts students (purchasing and preparing the fruit offered to participants at the end of the event, as well as a water donation), Michele Klock (logo creation), Tammy Marshall (water donation), Elizabeth Porter (student sponsorship), Maritza Reinbold and students (photography at event), Nate Rinda (technical assistance prior to event), Elizabeth Schlecht (student sponsorship), Rebecca Schaeffer (attending the event in the capacity of school nurse), our student volunteers, and those who donated money through the on-line registration
- d. Student Representative(s) – Theresa Muniz, PVSD Graphic Design Junior
 Student Council
- Update since last month - student council had another meeting discussing and planning for Spirit week, a scavenger hunt and penny wars.
 - Students were assigned duties including visits to Palmerton for the Micah’s back pack program, and presenting at the JOC meetings. Members will be selecting another student along with their teacher to help promote various activities through the year.
- Interact Rotary Club
- Presently busy holding a book drive and fundraising by selling refreshments during lunch. Both activities will benefit The Dimmick Memorial Library including their “Small Library Project.”
- Student Forum
- Every month during the school year we will meet at a different host school. Each month will be a different subject matter that the host schools pick. Each month will either be a career readiness program or will be a community services project. The host school will select to be a career readiness program or a community service project. As chosen in our first meeting it looks like November, January, March and May will be community service programs. While October, December, February and April will be a type of career readiness program.
- DECA
- DECA has 81 students signed up, our largest membership to date!
 - 55 students will be participating in the DECA sports marketing day.

- DECA members are selecting their events and preparing for district competition on Dec. 11th.
- This year districts will be hosted at LCCC in Schnecksville.
- Designer Bag Bingo is our big fundraiser, that will be held on Oct 25th in the cafeteria. Tickets are available through Mrs. Barto
- Our Krispy Kreme fundraiser was a huge success! We sold 1101 boxes of donuts. Again, a record breaker for our school.

SADD/Aevidum

- October 26, 2018 - CCTI Pink Out
 - Pink Plume in the upper field
 - Teachers running through Pink Powder Tunnel
 - T-shirts being sold with all proceeds going to Cancer Society
 - Remembrance bags sold in honor or memory of family and loved ones
- Aevidum Workshop
 - November 9 - Jeans for Troops
 - November 13 at Nazareth (8 students and myself) - when field trip ok'd
- February Presentation
 - Feb 2 - LVH Distractive Driving Simulators
 - Feb 26 - Victims Resource Center Healthy Dating Relationships

HOSA

- We had 49 students sign up for our blood drive. We got 35 good units. We are beginning planning for our Thanksgiving Walk-a-thon which is scheduled for Nov. 20th.

e. SADD/Aevidum – Mrs. Rebecca Schaeffer, Advisor

CSN at CCTI and I am also the SADD/Aevidum advisor for this school year. We are new into the school year but our club has many things planned:

- October 31st we will be having our 2nd school wide Pink Out with all proceeds going the American Cancer Society. Last year we planted a Memory Tree in front of the school in honor of those who have lost their battle with cancer and those that are still courageously battling or living with cancer. Mr. Kuehner's (Precision Machine Technology Instructor) class is making a plaque to be placed in front of the tree. Mrs. Conway (Science Teacher) designed a t-shirt that can be purchased for staff and students to be worn on the day. This year we are selling packets of pink powder and we will be doing a color throw in the upper field and having some faculty run through a tunnel of students with their pink color ready to bombard them. It should be a fun day. (last year \$185 went to American cancer society)
- Jeans for Troops will be on November 9th – faculty and staff donate \$5 to dress down and all the proceeds go to the GI Go Fund. We also do a Jeans for Troops for Memorial Day. (last year \$115 to GI Go Fund)
- November 13th 8 CCTI Aevidum members will attend the Aevidum Talk at Nazareth HS. Aevidum it is a club that was started by students at Cocalico HS in Lancaster after one of its students committed suicide. The premise is to foster a school where everyone has each other's back through-caring, acceptance, acknowledging and being appreciated. CCTI is extremely accepting of everyone.

- Planning to do The Great Kindness Challenge in January
- February is National Technical Month. We always have presenters come to speak. We have Victims Resource Center coming February 26th to talk about Healthy Dating Relationships and LVH is coming on Feb 2nd. Trying to get Brandon Williams to come to speak about his life and what he has gone through. He was here three years ago and is moving for the children to see how his life has changed.

Things that SADD did last year

- Donated \$100 to the Houston Food Bank after Hurricane Harvey
- Always helped student council with their food drive
- Collected clothes all year for Operation School Wear but they lost their funding.
- Ugly Sweater Contest in December
- We sold Flower Grams for Valentine's Day
- Medivac Helicopter came to CCTI and landed on the upper field – the staff talked and the students were able to go inside the helicopter
- Grim Reaper Day (for prom)
- Yearly proceeds went to buy a Goat for an Old Goat – A non-profit organization that sends a goat to a family in the Sudan to help with food and income.

B. Adult Education Report – Mrs. Francine Kluck, Adult Education Site Supervisor

- Currently have eight students started in the welding program.
- Scheduling an HVAC 90-hour course for beginners in spring.
- GED program started for fall with approximately 25 students.

Course Offerings Fall 2018

Heartsaver® First Aid and CPR/AED	Forklift
Nurse Aide	PA State Inspection Mechanic Certification
Pharmacy Technician	Small Gas Engine Repair
Certified Personal Fitness Trainer	Auto Collision
Welding Technology	HVAC
Introduction to Precision Machining	GED Preparation Courses
ServSafe® Exam	Introduction to Word and Excel

Program descriptions, orientations, and start dates are available at www.carboncti.org/adult-education; Fall 2018 schedule available.

Follow our happenings on Facebook @cctiadulted or Carbon Career and Technical Institute – Adult Education.

Outreach and Program Development Report

- October 1 – CCTI Evening/Day GED classes started
- October 2 – Prison GED classes started
- October 8 – Introduction to Precision Machine offered
- October 9 – LCCC GED Program Improvement Team meeting
- October 10 - Pearson Vue Testing Center Open
- October 15/29 – Healthcare Provider and CPR/ AED offered
- October 18 – GED Orientation
- October 18- Nurse Aide Orientation
- October 23- Pharmacy Technician offered

Spring 2019 New Program Development

- Conversation Spanish class being developed for adults learners.
- General Air Conditioning Training 90-hour course is being developed for January 2019 start. Course will emphasize the techniques needed to perform the installation, service, and repair of refrigeration, air conditioning, and heating systems. Students build an understanding of how HVACR systems work and then progress to troubleshooting and service. Refrigerant handling and ductwork topics are also included. Program also includes a career component expanding on customer service and soft skills.
- Information on the EPA Section 608 Technician Certification is included to help students prepare for refrigerant handling certification.
- Math calculations are reviewed that are used by technicians, providing students with real-life job skills.
- Hands-on service procedures including, soldering, brazing, wiring, various tubing/ piping skills, recovery methods, evacuation and charging procedures, retrofitting options, and leak detection methods are taught.

Alternative Education

- Fall 2018 marking period started October 2nd with 15 students registered.
- C. Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
- Up-date on the modular home – plans were sent out to the engineer for additions requested by customer. They should be in by next week. The students will begin to build as soon as first order of lumber and supplies comes in.
- D. Business Administrator’s Report – Mr. Jeffrey P. Deutsch, Business Administrator
- Audit is complete. Mr. Deutsch anticipates having the report by next month’s JOC meeting.
 - 2019-2020 budget process has begun. Mr. Deutsch plans to have budget available to pass on to the five districts in December. He anticipates no increase to the five participating school districts for the 5th year.
- E. Mr. Reinbold shared that CCTI has received both a \$20,000 School Safety grant which will go toward the School Police Officer’s salary, as well as a \$46,000 equipment grant.

Items of Business

Personnel

MOTION by Mr. Gryzik, SECONDED by Mr. Yenser that the following motions be approved:

Adult Education Instructor Approved

- A. to approve Brian Spitzer as HVAC Adult Education Instructor on an as needed basis, at a salary of \$21.00 per hour pending clearances and employment paperwork effective November 1, 2018 through November 2019.

Teacher Mentor Appointed

- B. that the following Teacher Mentor be appointed for the 2018-2019 school year at the established stipend of \$750.00:

Kevin Kuehner – CTE

Administrative Assistant – Student Support Services Personnel Appointed

- C. to appoint Sue Ann Gerhard Administrative Assistant – Student Support Services effective November 1, 2018 through October 31, 2019, as presented.

Substitute Teacher Approved

- D. to approve Robert Pathroff as a substitute teacher, effective October 22, 2018 at a pro-rated Step 1 2018-2019 salary, as per the current CCTI Education Association Agreement.

Note: Mr. Pathroff will be working under an Emergency Permit during his substitute tenure.

Instructional Aide Appointed

- E. to appoint Kenneth Bond as an Instructional Aide (Welding), at a Step 1 pro-rated salary per the current CCTI ESPA Employment Agreement, effective upon receipt of all mandated clearances and reference checks.

Note: Mr. Bond has 25+ years welding experience in some or all of the following: TIG, & MIG (aluminum and stainless steel), SMAW, GMAW, GTAW, Oxygen/Acetylene, and blueprint reading.

Extra Help Instructors Appointed

- F. to appoint the following individuals as Extra Help Instructors in conjunction with the Monday/Thursday after school program at \$25 per hour on an as-needed/scheduled basis:

Thomas Bartholomew
Kenneth Bond

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Education

MOTION by Mr. Gryzik, SECONDED by Mr. Yenser that the following motions be approved:

Homebound Instruction Extended

- A. that homebound instruction be extended for student #10935 for 5 hours per week from September 18, 2018 through October 10, 2018.

Field Trip Approved

- B. that Anthony (A.J.) Burke, Culinary Arts Instructor, and one additional approved chaperone, chaperone twenty-one (21) Culinary Arts students on a field trip to Sysco, Harrisburg, PA November 15, 2018.

Note: Expenses for the trip are included in the 2018-2019 General Fund Travel Budget.

Homebound Instruction Extended

- C. that homebound instruction be extended for student #10935 for 5 hours per week beginning October 11, 2018 through October 17, 2018.

Field Trip Approved

- D. that Kevin Kuehner, Precision Machine Technology Instructor, Chris Gallagher and Jeff Reed. Approved substitutes, chaperone twenty-four (24) Precision Machine Technology students on a field trip to Stein Seal Company, Kulpsville, PA December 5, 2018.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Ms. Fallow - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

Budget & Finance

NONE

Buildings & Grounds

NONE

Administrative

NONE

Reports

Foundation Report Accepted

- A. MOTION by Mr. Yenser SECONDED by Mr. Gryzik to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$2,110.59.

VOTE: YES - 3 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Administrative Reports

- A. MOTION by Mr. Yenser, SECONDED by Mr. Gryzik to accept Administrative Report from the following:

a. Ms. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 3 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

New and Miscellaneous Business

Correspondence

- Mr. Reinbold shared a message of thanks received from Joyce Borger, Girl Scout Leader who recently had a group of members in the Auto Service Technology department with Instructor Harold Resh for a lesson on basic car care.

Faculty Conference Reports

MOTION by Mr. Gryzik, SECONDED by Mr. Yenser that the following motions be approved:

- A. to acknowledge receipt of the conference report submitted by Dennis Starry, Auto Collision Repair Instructor after attending the Ohio Technical College (OTC) Annual Instructor Training Seminar June 25-27, 2018 at OTC, Cleveland, OH.
- B. to acknowledge receipt of the conference report submitted by Nate Rinda, Director of Technology after attending the 2018 PACTA (Pennsylvania Association of Career and Technical Administrators) Workshop for Career and Technical Education Technology Coordinators September 19-21, 2018 at the Nittany Lion Inn, State College, PA.
- C. to acknowledge receipt of the conference report submitted by Anna Leigh Conway, Science Teacher after attending the Penn State Dive Deeper Water Summit September 20, 2018 at Central Hotel & Conference Center at the Best Western Premier, Harrisburg, PA.
- D. to acknowledge receipt of the conference report submitted by Francine Kluck, Adult Education Site Supervisor after attending the Pennsylvania Association of Career & Technical Administrators Workshop for Adult CTE Coordinators September 20-21, 2018 at the Nittany Lion Inn, State College, PA.

- E. to acknowledge receipt of the conference report submitted by Lisa Walck, Cosmetology Instructor after attending the PA State Board of Cosmetology Industry Meeting October 9, 2018 at The Hilton Garden Inn - Harrisburg East, Harrisburg, PA.

VOTE: YES - 3 NO - 0 ABSENT - 2 ABSTENTIONS - 0

Motions carried.

Next Regularly Scheduled Meeting:

Thursday – November 15, 2018

Adjournment

Mr. Yenser moved, seconded by Mr. Gryzik, that the meeting adjourn. By unanimous consent, the meeting adjourned at 6:48 PM.

Christina A. Graver
Joint Operating Committee Secretary