

Carbon Career & Technical Institute  
 Joint Operating Committee Minutes  
**Regular Meeting**  
**April 19, 2018**

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - April 19, 2018** for its Regular meeting. The meeting, held in the dining room of the School, 150 West 13<sup>th</sup> Street, Jim Thorpe, Pennsylvania, was called to order by Mr. Gerald Strubinger, at 6:03 PM with the Substitute Secretary being present.

|  | Present                             | Absent                              |
|--|-------------------------------------|-------------------------------------|
| Mr. Gerald Strubinger, Chairman                              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Wayne Gryzik, Vice-Chairman                              | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Andrew Yenser, Member                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Ms. Kathy Fallow, Member                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Chad M. Obert, Member                                    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. David Reinbold, Administrative Director                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Brent Borzak, Principal                                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Jeffrey Deutsch, Bus. Administrator/Treasurer            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Ken Walters, Supervisor of Bldg. & Grounds               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Ms. Elizabeth Porter, Facilitator of Special Education       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mrs. Margaret Kalogerakis, Coordinator of School Improvement | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mr. Glenn Confer, Alternate Member                           | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mr. Stephen L. Holland, Alternate Member                     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mr. Joshua Smale, Alternate Member                           | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mr. Justin Foster, Alternate Member                          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. Shay Wagner, Alternate Member                           | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mrs. Teresa Young, Superintendent of Record                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Attorney Robert T. Yurchak, Solicitor                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. Christina A. Graver, Secretary                          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Others present: CCTI Students: Jesse Eberly, Computer Engineering Technology Junior (Palmerton ASD), Sharin Fischer, Graphic Design Senior (Jim Thorpe ASD), Justin Phillips, Computer Engineering Technology Senior (Palmerton ASD); Members of the Public: Miranda Green, CCTI Graduate, Emily Eberly, Parent; CCTI Staff: Francine Kluck, Adult Education Site Supervisor, Michael Lewis, Computer Engineering Technology Instructor, Jeremy Pease, Drafting Technology Instructor/National Technical Honor Society Advisor, Michael Wildoner, English Teacher; Media Representation: Brian Myszkowski, Times News

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

**Approval of Minutes**

- A. MOTION by Mr. Gryzik, SECONDED by Ms. Fallow to approve the Minutes of the March 15, 2018 Regular Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

**Courtesy of the Floor to Visitors**

NONE

**Approval of Treasurer's Report (March 2018)**

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Yenser to approve the Treasurer's Report for March 2018 showing a final balance of \$8,437,744.48 in the General Fund, and \$72,554.66 in the Student Activities Account.

| ROLL CALL VOTE:             | Yes                                 | No                       | Absent                   | Abstain                  |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Ms. Fallow - Palmerton      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

**Approval of Payment of Bills**

- A. MOTION by Ms. Fallow, SECONDED by Mr. Obert to approve Payment of Bills - General Fund and Other Accounts.

| ROLL CALL VOTE:             | Yes                                 | No                       | Absent                   | Abstain                  |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Ms. Fallow - Palmerton      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

## Administrative Reports

### A. Principal's Report – Mr. Brent Borzak

- a. The 2017-2018 school year has successfully entered the fourth marking period. There were over forty CCTI students with perfect attendance for the 3<sup>rd</sup> marking period! We are focused on preparing for our upcoming weeks of testing for NOCTI, AP and Keystone Exams, in addition to building our students career portfolios. The annual Senior Awards Ceremony will take place on May 23<sup>rd</sup>. Prom, graduation and other end of the year activities are set in place. Administration and guidance have been very busy going through applications of new and incoming students.
- b. National Technical Honor Society
  - i. Mr. Borzak introduced Mr. Jeremy Pease, Drafting Technology instructor and National Technical Honor Society advisor who thanked the JOC for their support and introduced the current NTHS President, Justin Phillips, Computer Engineering Technology Senior (Palmerton ASD) and NTHS Reporter, Sharin Fischer, Graphic Design Senior (Jim Thorpe ASD). Sharin shared the following:
    1. NTHS holds monthly lunch meetings with every other meeting for officers, only.
    2. This school year they have participated in the Bag Bingo fundraiser, served as tour guides for CCTI's Open House & Trade Show, donated to the American Cancer Society and food bank, collected and delivered gifts to a local autistic boy in need, and held an Easter egg hunt for the students of St. Joseph's Regional Academy.
    3. Held the CCTI NTHS Induction ceremony in which a record number of 18 new members were inducted.
    4. Elected officers for the 2018-2019 school year.
    5. Will host a hiking trip next month for its senior members.
- c. Student Representative
  - i. Mr. Borzak introduced Mrs. Peggy Kalogerakis, Coordinator of School Improvement who turned the floor over to student representative Justin Phillips who shared the following:

**Student Council**  
Held their annual penny wars fund raiser last week - proceeds will be going to VALOR - a Veterans organization. They continue to distribute backpacks for the Micah's Backpack program in Palmerton. The next and last event for this school year will be a talent show (currently in the process of enlisting talent).

**Interact Rotary Club**  
Next Rotary meeting will be scheduled for next week, also attending will be members of the Jim Thorpe Rotary. Currently selling root beer floats - a great success! Distribution of the proceeds yet to be voted on.

**HOSA**

    - Final blood drive was in April. Collected 178 units for the year.
    - The following Health Medical students received medals through the HOSA (Future Health Professionals) State competition:  
Prepared Speaking, Gold - Alyssa Parramore (Senior, JTASD)  
Prepared Speaking, Silver - Karissa Nenscel (Junior, PASD)  
Medical Terminology, Silver - Meagan Gildner (Sophomore, LASD)  
Community Awareness, Gold - Khamaria Harris (Sophomore, JTASD) and Sydnie Christman (Sophomore, PASD)  
Community Awareness, Silver - Zoe Arnold (Senior, PVSD) and McKenzie DaCosta (Senior, LASD)

## DECA

- The community service project for the American Cancer Society culminated with four students presenting the \$6,000 check from CCTI at the Telethon. The students, Alyssa Stamets (Senior, JTASD), Alissa German (Senior, PVSD), Rachael Dickson (Junior, PASD) and Shannon Higgins (Junior, PASD), also spent some time answering phones.
- Seven students left for the DECA International Conference in Atlanta, GA, on Saturday, April 21. Alyssa Stamets (Senior, JTASD), Rachael Dickson, (Junior, PASD), Shannon Higgins (Junior, PASD), Rebekah Lorah (Sophomore, PASD), Alyssa Halada (Junior, PASD), Alissa German (Senior, PVSD), and Skyler Graver, (Junior, PASD) will be competing with over 6,000 students from the U.S., Canada, Guam, and Germany.
- On Monday, April 16 we hosted a 3 on 3 basketball tournament that also benefited the American Cancer Society. It had been postponed due to inclement weather in March. We had 26 CCTI students participate and they had a great time. We are looking forward to expanding this event next school year.

### d. Computer Engineering Technology

- i. Mr. Borzak introduced Mr. Mike Lewis, Computer Engineering Technology instructor who gave the floor to Jesse Eberly (Junior, PASD) who shared that information he received from Mr. Lewis regarding a STEM research program offered this summer through the Joint Science and Technology Institute in Aberdeen, MD. It's a fully-funded 2-week research program accepting only 48 U.S. students. Each student will be assigned to a group responsible for a service research project (i.e. cyber security, digital forensics, or robotics). The program is mentored by Department of Defense Research Scientists and would also afford the students the opportunity to attend several activities in the area like touring the Smithsonian National Air & Space Museum and the Museum of Natural History. Jesse applied with a reference letter from Mr. Lewis and was accepted. He expressed how honored and proud he is not only to be chosen but to represent CCTI, as well. Last year only one student from PA was chosen. Mr. Lewis added that Jesse will be the 1<sup>st</sup> student to attend from our area. Last year, sixty students from South Korea, Japan, Germany, and again only 1 from PA were accepted. This is a pretty exclusive opportunity and he is excited for and proud of Jesse. He hopes Jesse is able to bring back stories of his experience and examples of experiments to share with his fellow CCTI students.

### e. CCTI Graduate

- i. Mr. Borzak introduced Mr. Mike Wildoner, English Teacher who introduced 2016 CCTI graduate Miranda Green. Miranda graduated from the Auto Service Technology program after completing four years at CCTI (her freshmen year at CCTI was in the Drafting Technology area). In her senior year, Miranda placed 3<sup>rd</sup> in a SkillsUSA competition and placed 2<sup>nd</sup> with a female CCTI teammate at the Grater Lehigh Valley Auto Dealership competition (as the 1<sup>st</sup> all female team to place in the event's history). After graduation she went on to attend the Universal Technical Institute (UTI) and graduated approximately 1 month ago. She currently is employed by Kovatch Ford in Nesquehoning as a technician (in her 2<sup>nd</sup> week of employ) and aspires to possibly one day teach at a technical school.

## B. Director's Report – Mr. Dave Reinbold, Administrative Director

- a. Mr. Reinbold followed the above information by adding that 52 CCTI students (an increase from the total attendees of 36 last year) and 5 advisors are currently in Hershey, PA at the

SkillsUSA State competition. Upon their return, 6 of the SkillsUSA competitors will accompany 1 additional CCTI student and Mrs. Barto, DECA advisor to Atlanta, GA to compete at the DECA International Career Development Conference.

b. CCTI graduation is set for Friday, June 8 at 7:00 p.m. at the Jim Thorpe Area High School.

C. Adult Education Report – Mrs. Francine Kluck, Adult Education Site Supervisor

### **Course Offerings Spring/Summer 2018**

|                                     |  |
|-------------------------------------|--|
| Heartsaver® First Aid and CPR/AED   | Esthetician                                |
| Nurse Aide                          | Nail Technician                            |
| Pharmacy Technician                 | PA State Inspection Mechanic Certification |
| Certified Personal Fitness Trainer  | Small Gas Engine Repair                    |
| Welding Technology                  | Auto Collision                             |
| Introduction to Precision Machining | HVAC                                       |
| ServSafe® Exam                      | GED Preparation Courses                    |
| Cosmetology Refresher/Completion    | Introduction to Word and Excel             |

Program descriptions, orientations, and start dates are available at

[www.carboncti.org/adult-education](http://www.carboncti.org/adult-education)

Follow our happenings on Facebook at Carbon Career and Technical Institute – Adult Education.

### **April 2018 Program Starts**

- April 9<sup>th</sup> Nurse Aide; 7 students

### **Outreach and Program Development Report**

- April 4<sup>th</sup> – Pearson Vue Testing Center open - 13 GED tests administered
- April 19<sup>th</sup> - Nurse Aide Orientation
- April 24<sup>th</sup> - Jim Thorpe Rotary Presentation
- May 10<sup>th</sup> - PA State Inspection Seminar
- May 17<sup>th</sup> - PennDOT Safety Inspection class concluded

### **Grant Report – GED Classes**

- CCTI is an LCCC subcontractor through PA Department of Education Federal Literacy Grant to provide adult education and high school equivalency instruction to 64 individuals for 2017-2018.
- GED exam scholarships awarded for 55 modules; students must be active GED classroom participants to be awarded the funds. Funding provided from CCTI and Jim Thorpe Rotary through the Carbon County Community Foundation.
- GED spring classes began at CCTI days/evenings and the Carbon County Prison in January; concluded in March. Lehigh Area High School location will be completed in May.
- March 28<sup>th</sup> GED spring graduation was held with over 70 family, friends, and graduates at the Café. Proud of our 19 students who have passed their GED exam while attending CCTI's classes in partnership with LCCC.
- GED grant submitted for 2018-2019 school year.

### **Alternative Education**

- Spring 2018 marking period enrolled 18 students from Jim Thorpe Area, Panther Valley, and Palmerton Area school districts. Enrollment is continuing for the marking period started April 3<sup>rd</sup>.

**GED Admin – Pearson Testing Center**

- CCTI has administered 85 GED exams for the community from July 2017 through March 2018. GED testing is offered once a month at CCTI.
- D. Building and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
- a. The facility and equipment is running well. Currently planning for the summer break to get all summer maintenance done.
  - b. Customer under contract for a 2018-2019 school year start of a building construction trades modular house project. Mr. Reinbold added that the customer has submitted rough plans. Mr. Pease, Drafting Technology instructor and his students will be the first step in the project, creating and submitting final plans to the State. Once approved, the first lumber order may be purchased. Drafting Design Technology, Carpentry, Electrical Distribution and Automation/Electrician, and Heating, Ventilation, Air Conditioning and Refrigeration technical areas will all work together to complete this project.
- E. Business Administrator’s Report – Mr. Jeffry P. Deutsch, Business Administrator
- a. The 2018-2019 budget is officially approved.

**Items of Business**

*Personnel*

MOTION by Mr. Obert, SECONDED by Mr. Gryzik that the following motions be approved:

**Employment Agreement Approved**

- A. to approve the extension of the agreed upon agreement with Jeffry Nietz as PIMS Trainer/Coordinator with the CCTI Joint Operating Committee through July 31, 2018.

**Substitute Approved**

- B. to approve Jeffry Nietz as a substitute Part-Time Technology Assistant (on an as needed basis, not to exceed 3 days/week) at the rate of \$150/day through the 2018-2019 school year.

**Adult Education Instructors Approved**

- C. to approve the following individuals as Adult Education Instructors on an as needed basis, at a salary of \$21.00-\$25.00 per hour effective April 20, 2018 through April 2019:

Autumn Frey  
 Michele Dominic  
 Tammy Marshall  
 Hal C. Resh\*  
 Harold Resh

\*Pending receipt of all mandated clearances.

| ROLL CALL VOTE:             | Yes                                 | No                       | Absent                   | Abstain                  |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Ms. Fallow - Palmerton      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motions carried.

**Employment Termination Approved**

- D. MOTION by Mr. Gryzik, SECONDED by Mr. Yenser to terminate employee #11476 effective April 19, 2018.

| ROLL CALL VOTE:             | Yes                                 | No                       | Absent                   | Abstain                  |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Ms. Fallow - Palmerton      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

**Education**

MOTION by Mr. Obert, SECONDED by Mr. Gryzik that the following motions be approved:

**Freshman Exploratory Program Admission Requirements Set**

- A. to set the number of students who meet the 2018-2019 admissions requirements to the Freshman Exploratory Program at ten (10) per sending school district.

Note: At this time, Welding is fully enrolled and not accepting 9<sup>th</sup> grade applicants.

**Field Trip Approved**

- B. that Jeremy Pease, National Technical Honor Society (NTHS) Advisor and Michele Dominic, Health Medical Instructor chaperone twelve (12) NTHS senior students on a field trip to Ricketts Glen State Park May 16, 2018 in Benton, PA.

**Field Trip Approved**

- C. that Katherine Baumgardt, English Teacher chaperone twelve (12) AP English students on a field trip to The Metropolitan Museum of Art May 21, 2018 in New York, NY.

Note: Expenses for the trip are included in the 2017-2018 General Fund Travel Budget.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motions carried.

**Budget & Finance**

MOTION by Mr. Yenser, SECONDED by Ms. Fallow that the following motions be approved:

**Resolutions Acknowledged**

- A. to acknowledge receipt of the Resolution pertinent to the 2018-2019 Proposed Operating Budget for the Carbon Career & Technical Institute calling for receipts and expenditures in the amount of \$8,330,745 as follows:

**Jim Thorpe Area School District**

Yes - 7, No - 0, Absent - 1, Abstentions - 1 - **Approved**

**Palmerton Area School District**

Yes - 8, No - 0, Absent - 1, Abstentions - 0 - **Approved**

**Panther Valley School District**

Yes - 8, No - 0, Absent - 1, Abstentions - 0 - **Approved**

**Weatherly Area School District**

Yes - 8, No - 1, Absent - 0, Abstentions - 0 - **Approved**

**Adult Education Program Proposed Operating Budget Approved**

- B. to approve the 2018-2019 Proposed Operating Budget for the CCTI Adult Education Program, calling for receipts and expenditures in the amount of \$127,310.



**Carbon Alternative High School Diploma Program Proposed Operating Budget Approved**

- C. to approve the 2018-2019 Proposed Operating Budget for the Carbon Alternative High School Diploma Program, calling for receipts and expenditures in the amount of \$240,000.

Note: The program routinely serves between 30-40 students over the course of a 200 day program year. This budget does not impact the CCTI General Fund.

**Carbon Alternative High School Diploma Program Tuition Rate Approved**

- D. to approve the Tuition Rate for the Carbon Alternative High School Diploma Program at the rate of \$8,000 per year for the 2018-2019 fiscal year.

Note: Tuition payments based on participation fund the program. The daily rate will be \$40.00.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motions carried.

***Buildings & Grounds***

NONE

***Administrative***

MOTION by Mr. Gryzik, SECONDED by Mr. Obert that the following motions be approved:

**Revised 2017-2018 CCTI Student/Teacher Calendar Approved**

- A. to approve the revised 2017-2018 CCTI Student/Teacher Calendar, as presented.

Note: The revision reflects additional snow days of March 21 and 22, 2018 with make-up days of June 11 and 12, 2018.

**2018-2019 carbon Alternative High School Diploma Program Class Schedule Approved**

- B. to approve 2018-2019 class schedule for the Carbon Alternative High School Diploma Program as follows:

**Summer 2018**

Tuesday, July 9, 2018 – Thursday, September 24, 2018 (50 days)

**Fall 2018**

Tuesday, October 2, 2018 – Thursday, December 13, 2018 (50 days) (con't)

**Winter 2019**

Wednesday, January 2, 2019 – Monday, March 18, 2019 (50 days)

**Spring 2019**

Monday, April 1, 2019 – Friday, June 14, 2019 (50 days)

Note: Snow/emergency days are made up at the end of each semester.

**Conference Attendance Approved**

- C. that Elizabeth Porter, Facilitator of Special Education and Scott Bartholomew, Special Education Teacher attend Lehigh University's 46<sup>th</sup> Special Education Law Conference May 11, 2018 at Lehigh University's Mountaintop Campus, Bethlehem, PA at a cost of \$195 each to cover the cost of registration.

**Advisor Position Salaries Approved**

- D. to approve the following salaries for advisor positions for the 2018-2019 school year:

DECA/HOSA/SkillsUSA Advisors - \$2,300 ea.

Senior Class Advisor - \$2,300

Underclass Advisor (Freshmen, Sophomore, Junior - combined) - \$2,300

Student Council - \$2,300

NTHS - \$2,300

Yearbook - \$2,300

Interact Rotary - \$2,300

SADD - \$2,300

Aevidum - \$1,600

Student Forum - \$1,600

SkillsUSA Assistant Advisors - \$1,600 ea.

DECA Assistant Advisors - \$1,600 ea.

DECA/HOSA/SkillsUSA Assistant Advisor - \$1,600

Note: This salary schedule is based on a formula using sending schools current salary schedules.

**Participation in the Technology in Education Legal Counsel Consortium Approved**

- E. to enter into an agreement with Carbon Lehigh Intermediate Unit #21 (CLIU 21) for participation in the Technology in Education Legal Counsel Consortium for the 2018-2019 fiscal year.

Note: Sweet, Stevens, Katz & Williams is offering this service on a consortium basis through CLIU 21. This service is designed to provide legal support in the complicated and ever changing legal landscape that surrounds technology in an educational setting. The Technology Counsel Consortium provides proactive strategies, training and model policies designed to prevent digital-age problems that can lead to liability. The overall pricing for this valuable service has a slight increase from last year. 2016-2017 (15 participants) - \$600 per participant, 2017-2018 (17 participants) - \$530 per participant.

**Policies Adopted**

- F. to approve the second reading and adoption of the following CCTI policies, as presented:

- #251 (Pupils)
- #436 (Professional Employees)
- #808 (Operations)

| ROLL CALL VOTE:             | Yes                                 | No                       | Absent                   | Abstain                  |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Ms. Fallow - Palmerton      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehigh         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motions carried.

**Reports**

**Foundation Report Accepted**

- A. MOTION by Mr. Yenser SECONDED by Ms. Fallow to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$2,236.44.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motion carried.

**Administrative Reports**

A. MOTION by Mr. Gryzik, SECONDED by Mr. Obert to accept Administrative Reports from the following:

- a. Mr. Brent Borzak, Principal
- b. Ms. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motion carried.

**Old Business**

NONE

**New and Miscellaneous Business**

A. MOTION by Ms. Fallow, SECONDED by Mr. Yenser to acknowledge receipt of Approved Program Evaluation Final Report received from the Pennsylvania Department of Education, dated March 29, 2018.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motion carried.

**Next Regularly Scheduled Meeting:**

**Thursday – May 17, 2018**

**Adjournment**

Mr. Gryzik moved, seconded by Mr. Obert, that the meeting adjourn. By unanimous consent, the meeting adjourned at 6:41 PM.

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Jeffry P. Deutsch  
Joint Operating Committee Substitute Secretary