

Carbon Career & Technical Institute
Joint Operating Committee Minutes

Regular Meeting
October 19, 2017

The Carbon Career & Technical Institute Joint Operating Committee met **Thursday - October 19, 2017** for its Regular meeting. The meeting, held in the dining room of the School, 150 West 13th Street, Jim Thorpe, Pennsylvania, was called to order by Mrs. Darlene Yeakel, at 6:05 PM with the Secretary being present.

| | Present | Absent |
|--------------------------------------------------------------|-------------------------------------|-------------------------------------|
| Mrs. Darlene Yeakel, Chairman | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gerald Strubinger, Vice-Chairman | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Andrew Yenser, Member | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Wayne Gryzik, Member | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Chad M. Obert, Member | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. David Reinbold, Administrative Director | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Brent Borzak, Principal | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Jeffrey Deutsch, Bus. Administrator/Treasurer | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Ken Walters, Supervisor of Bldg. & Grounds | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Ms. Elizabeth Porter, Facilitator of Special Education | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mrs. Margaret Kalogerakis, Coordinator of School Improvement | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Joshua Smale, Alternate Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. John Ciavarella, Alternate Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. Stephen L. Holland, Alternate Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mrs. Irene Genter, Alternate Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. Brian O'Donnell, Alternate Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. Brian Gasper, Superintendent of Record | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Attorney Robert T. Yurchak, Solicitor | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Christina A. Graver, Secretary | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Others present: CCTI Students: Theresa Muniz, Graphic Design Sophomore (PVSD);
Member of the Public: Jennifer Higgins CCTI Staff: Francine Kluck,
Adult Education Site Supervisor

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Approval of Minutes

A. MOTION by Mr. Yenser, SECONDED by Mr. Strubinger to approve the Minutes of the September 21, 2017 Regular Meeting.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Courtesy of the Floor to Visitors

NONE

Approval of Treasurer’s Reports (September 2017)

- A. MOTION by Mr. Yenser, SECONDED by Mr. Strubinger to approve the Treasurer’s Report for September 2017 showing a final balance of \$6,401,097.74 in the General Fund, and \$58,983.86 in the Student Activities Account.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

Approval of Payment of Bills

- A. MOTION by Mr. Strubinger, SECONDED by Mr. Obert to approve Payment of Bills - General Fund and Other Accounts.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

Administrative Reports

- A. Director’s Report – Mr. Dave Reinbold, Administrative Director
 - a. Student Representative(s) – Peggy Kalogerakis, Student Council Advisor introduced Theresa Muniz, Graphic Design Sophomore (PVSD) who shared the following:

Student Council

- Student council will be sponsoring Spirit week beginning Monday, October 23rd. New and different this year is “*farmer day*” – dress up like a farmer. We think this is a unique idea, especially living in Carbon County. How great it will be to show off one of the major livelihoods/trades in our area.
- Today (10/19) four (4) Palmerton student council members helped pack and distribute back packs for the Micah’s Backpack Program in Palmerton. This program is more meaningful this year, because we are supporting one of the students by covering the cost of their backpack items. These backpacks are filled

with food items for the weekend. Students were selected by the Palmerton Area school counselors, based on the students' need.

- Future student council endeavors:
 - Thanksgiving food, and winter clothing collection around the holidays
 - Penny wars in March
 - Ideas for celebrating CTE month (February) will be discussed in the future.

Interact Rotary Club

- Held their first meeting this week. In attendance were members of the Jim Thorpe Rotary. After introductions, members of the Rotary explained the role of their membership and how the Rotary helps others, both locally and worldwide. They welcomed our ideas as well.
- We are researching a project we worked on last year helping the people of Honduras and possibly helping the citizens of Puerto Rico this year.
- We plan on being involved with The Dimmick Memorial Library, working on projects together to raise funds.
- For our fundraising efforts we will continue to sell apple cider, hot chocolate etc. at lunch time and as the year progresses we will have March madness and an egg hunt event.

Aavidum

- Aavidum members were presented their Aavidum shirts that were purchased through a grant, presented to the club last year through the Carbon County Interagency and Family Collaborative Board. Members are encouraged to wear their Aavidum shirts at CCTI functions throughout the school year and when volunteering in the community.
- Aavidum has joined with SADD to host a PINK-OUT Day at CCTI on Friday 10/20/17. Students and staff are encouraged to wear Pink that day in support of Cancer Awareness. Remembrance bags are being sold. A representative from The American Cancer Society will be at CCTI during lunch periods and a Remembrance Tree will be planted on Campus.
- Aavidum members are were encouraged to attend the SkillsUSA 5K Run/Walk on October 14, and to attend the Bag Bingo and Basket Raffle on October 26. Members were present at the CCTI Open House /Trade Show October 18 with information and displays regarding Aavidum and its message.

DECA

- 63 members to date.
- 45 students scheduled to attend DECA Day with the 76ers
- DECA districts is scheduled for December 7 with a snow date of December 8 at Memorial Hall in Jim Thorpe
- The chapter community service project is The American Cancer Society. Students have been hard at work.

- Incorporating all of our technical areas:
 - Bag Bingo is Thursday, October 26. Doors open at 5:30 p.m. Bingo starts at 7:00 p.m.

SADD

- Joint efforts with Aavidum for Pink-Out Day October 20.
 - Selling remembrance bags to place around the school for \$1
 - Encouraging staff and students to wear pink (staff will pay \$5 to dress down)
 - Planting remembrance tree on campus
 - Money will benefit the American Cancer Society
- Lehigh Valley Hospital distracted driving simulators coming to CCTI on February 5
- Clothing collection for underprivileged children and adults in community

B. Principal's Report – Mr. Brent Borzak

- 2017-2018 school year has progressed towards the end of the first marking period.
- Senior Information Night was a success.
- Presentations at the districts by guidance and administration have concluded.
- Progress reports, along with Keystone Exam scores, were sent out to parents.
- Fall OAC meeting took place on October 4th.
- Monday and Thursday Extra Help has started and students are taking advantage of this learning opportunity.
- The annual Fall Blood drive was a success.
- The PSAT took place on October 11th.
- CCTI will be having our annual Veteran's Day Presentation on November 10th with the Carbon County Veterans.
- November 14th, the first Machining Competition at CCTI will take place.
- Parent/Teacher conferences have been set for December 13th.

C. Adult Education Report – Ms. Francine Kluck, Adult Education Site Supervisor

- Course Offerings Fall 2017
 - Heartsaver® First Aid and CPR/AED
 - Nurse Aide
 - Pharmacy Technician
 - Welding Technology
 - Introduction to Precision Machining
 - OSHA 10-Hour
 - ServSafe® Exam
 - PA State Inspection Mechanic Certification
 - Small Gas Engine Repair
 - Auto Collision

- Forklift
 - HVAC
 - GED Preparation Courses
 - Introduction to Google and Excel
- Program descriptions, orientations, and start dates are available at www.carboncti.org/adult-education
- **Program Starts:**
 - Nurse Aide class enrolled nine students September 18th. Next class December 4, 2017.
 - PA State Inspection started October 12th with five students.
- **Outreach and Program Development Report**
 - September 14 - Carbon County Correctional Facility GED class preparation
 - September 15 - Attended Joint Coordinating Committee
 - September 20 - Carbon County College & Technical Education Night, Jim Thorpe High School
 - September 26 - CareerLink Carbon County Manufacturing/Production Career Fair
 - October 4 - CCTI Occupational Advisory Committee
 - Professional Development Courses for Kovatch - Leadership and Change Management -Fall 2017
- **Grant Report**
 - CCTI is an LCCC subcontractor through PA Department of Education Federal Literacy Grant to provide Adult Education and High School Equivalency instruction to 64 individuals for 2017-2018.
 - The program provides free placement testing, program orientation, classroom instruction, and support for GED testing, transition to post-secondary, job training or workforce.
 - Course offerings are day/evening at CCTI and Lehigh Area High School or distance learning.
 - New this year - partnership formed with the Carbon County Correctional Facility. Classes are being held on-site for up to 20 offenders; instruction held Fall 2017 and Spring 2018.
 - Orientations held at both Lehigh HS and CCTI throughout the year.
 - GED test scholarships are available to active classroom participants from CCTI and Rotary.
 - Current enrollment in GED classes is 35 students.
- **Alternative Education**
 - Summer 2017 marking period enrolled 18 students from Jim Thorpe, Panther Valley, Lehigh, and Palmerton school districts. Credit-Recovery had 10 students.
 - Enrollment for Fall 2017 is continuing with 23 students; marking period started October 3rd.

- **GED Testing**
 - Participant registration is open for GED testing in the months of September, October, and November.

- D. Buildings and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
 - The Tiny Home project client recently met with CCTI’s Electrical Distribution and Automation/Electrician Instructor, HVAC Instructor, and carpentry Instructor to go over final items for purchase. The project is almost half-way complete.

 - Mr. Reinbold shared that the Tiny Home model was showcased at the recent School Board Association Expo in Hershey, PA. CCTI’s display included a booth, posters, and a video. Mrs. Yeakel who was in attendance at the expo shared that it was great to see the students interacting with the public.

- E. Business Administrator’s Report – Mr. Jeffry P. Deutsch, Business Administrator
 - Administration will soon begin work on the 2018-2019 budget.

- F. Up-date on School Goals, etc.
 - Deliver a unit on personal finance for seniors.
 - The unit is in place and a number of lessons have been taught to date. Should be complete by early to mid-November.
 - Instructors-Jean Bales and Mike Baumgardt

 - Increase the number of SkillsUSA competitors at the district and state competition.
 - Example:
 - Community Service Project - 3 students
 - Automated Manufacturing - 3 students
 - Opening/Closing Ceremonies - 7 students
 - Various individual competitions
 - Total of approx. 20 more competitors than last year

 - Organize and host the first annual precision machining contest
 - Plans and judges are in place.
 - Four (4) schools are slated to compete.
 - Date: November 14

 - Increase our number of non-traditional students
 - Committee has met and campaign is up and running
 - PowerPoint
 - Currently recruited 4 students to shadow. One has enrolled!

 - Maintain an active wellness committee
 - Committee has met.
 - Minutes are on website.

- Maintain our NOCTI and Keystone Scores
 - Ongoing
- Improve/expand PDP (Professional Development Program) lessons
 - Many new resources are being utilized:
 - Today's Class
 - lesson plans developed by staff
 - Career Headlines
 - SkillsUSA on-line Career Essentials
- Host a summer camp for middle school students
 - Will partner with SHINE to recruit non-traditional students for the camp
Superintendent

Items of Business

Personnel

MOTION by Mr. Obert, SECONDED by Mr. Gryzik that the following motions be approved:

Letter of Resignation Accepted

- A. to accept the letter of resignation from Donna Kost, Administrative/Student Services Personnel effective February 23, 2018, as presented.

Letter of Resignation Accepted

- B. to accept the letter of resignation from Debra Mickey, Administrative/Student Services Personnel effective February 23, 2018, as presented.

Substitutes Approved

- C. that the below listed individuals be approved to substitute for the 2017-2018 school year at the established rates, as follows:
- Jennifer Gulick – Teacher, Instructional Aide, Tutor
 - Jennifer Lichtenwalner – Teacher, Instructional Aide, Tutor, Van/Bus Driver
 - *Frank Olmsted – Custodial/Maintenance/Groundskeeper/Cleaner Personnel, Van/Bus Driver**
 - Ashley Paules – Teacher, Instructional Aide, Chaperone

*Pending completed physical form.

Custodial/Maintenance/Groundskeeper/Cleaner Appointed

- D. to appoint Leszek Pankowski Custodial/Maintenance/Groundskeeper/Cleaner Personnel at a step 1, pro-rated salary of \$32,219.00 per the existing Agreement between the Carbon Career & Technical Institute Joint Operating Committee and the Carbon Career & Technical Institute Educational Support Personnel Association ESPA/PSEA/NEA, October 20, 2017.

Note: Mr. Pankowski has been a substitute technical instructor and custodial/maintenance/groundskeeper/cleaner short and long-term substitute at CCTI since November 2015.

Administrative Assistant - Student Support Services Personnel Appointed

- E. to appoint Sue Ann Gerhard Administrative Assistant - Student Support Services, effective November 1, 2017 per the Employment Agreement with the CCTI Joint Operating Committee.

Note: Ms. Gerhard has served twenty-three (23) years in a school setting as an Administrative Assistant and Director of Advancement where she has gained experience in public relations, transportation coordination, guidance department and main office operations.

Letter of Resignation Accepted

- F. to accept the letter of resignation from Brandon Poole, Assistant to the Director of Technology effective October 16, 2017, as presented.

Substitute Part-Time Technology Assistant Approved

- G. to approve Jeffry Nietz as a substitute Part-Time Technology Assistant (on an as needed basis, not to exceed 3 days/week) at the rate of \$150/day.

PIMS Trainer/Coordinator Approved

- H. to approve Jeffry Nietz as PIMS Trainer/Coordinator per an agreed upon agreement with the CCTI Joint Operating Committee.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motions carried.

Education

MOTION BY Mr. Gryzik, SECONDED by Mr. Obert that the following motions be approved:

HOSA State Leadership Conference Attendance Approved

- A. that Michele Dominic, HOSA Advisor and Scott Bartholomew, HOSA Assistant Advisor chaperone twelve (12) CCTI Health/Medical students attending the HOSA State Leadership Conference at the Lancaster Host Resort and Conference Center, March 8-10, 2018 in Lancaster, PA at a total cost of \$5,000 to help defer registration, transportation, and lodging expenses.

Note: HOSA students will each contribute up to \$100 toward conference expenses.

Penn College Academic School Tour Approved

- B. that approximately sixty (60) CCTI students attend Penn College, Williamsport, PA for an Academic School Tour on a date to be determined. Appropriate pre-approved chaperones will be utilized for this event based on the final number of students attending.

Note: This tour includes an admissions presentation, a campus tour with a student ambassador, a tour of the specific lab and facilities/faculty of choice per student, a question and answer opportunity with admissions counselors, and a tour of the residence hall.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motions carried.

Budget & Finance

MOTION by Mr. Gryzik, SECONDED by Mr. Obert that the following motions be approved:

Printer Purchase Approved

- A. to approve the purchase of HP Designjet Inkjet Large Format Printer and HP Care Pack Hardware Support for the Graphic Design program at a cost of \$10,227.61.

Note: Purchase will be made with Capital Project funds.

Hourly Rate Approved

- B. that the hourly rate of \$12.00 for Part-Time and Substitute Custodial/Maintenance/Groundskeeper personnel be approved.

ROLL CALL VOTE:

| | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motions carried.

Buildings & Grounds

NONE

Administrative

MOTION by Mr. Gryzik, SECONDED by Mr. Obert that the following motions be approved:

Conference Attendance Approved

- A. that Colleen Gooch, Adult Education Health Medical Instructor attend Strategies: Educational Excellence for Healthcare Providers and Educators November 2 and 3, 2017 at the Penn Stater Hotel and Conference Center, State College, PA at a total estimated cost of \$570.00 to cover registration, meals, and lodging.

Note: Expenses for this conference will be covered through the Adult Education budget at no cost to the CCTI JOC.

Revised Position Description Approved

- B. to approve the revised Administrative Assistant – Student Support Services position description, as presented.

Position Description Approved

- C. to approve the PIMS Trainer/Coordinator position description, as presented.

Position Description Approved

- D. to approve the Assistant to the Director of Technology/Student Services Support position description, as presented.

Agreement Approved

- E. to approve the Agreement between the CCTI Joint Operating Committee and Sue Ann Gerhard, as presented.

ROLL CALL VOTE:

| | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motions carried.

Reports

Foundation Report Accepted

- A. MOTION by Mr. Strubinger SECONDED by Mr. Gryzik to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$2,223.61.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Administrative Reports

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Yenser to accept Administrative Reports from the following:

- a. Mr. Brent Borzak, Principal
- b. Ms. Francine Kluck, Adult Education Site Supervisor

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

New and Miscellaneous Business

Faculty Conference Reports

MOTION by Mr. Yenser, SECONDED by Mr. Gryzik that the following motions be approved:

- A. to acknowledge receipt of the conference report submitted by Nate Rinda, Director of Technology after attending the 2017 PACTA Workshop for Career and Technical Education Technology Coordinators September 21-22, 2017 at the Nittany Lion Inn, State College, PA.
- B. to acknowledge receipt of the conference report submitted by Michele Dominic, Health Medical Instructor/HOSA Advisor after attending the HOSA Advisor Workshop October 4-6, 2017 at the Lancaster Host Resort and Conference Center Lancaster, PA.
- C. to acknowledge receipt of the conference report submitted by Stephanie Barto, Cooperative Education Instructor after attending the 2017 Cooperative Education Conference October 10-11, 2017 at the Penn State Nittany Lion, State College, PA.

VOTE: YES - 5 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Motions carried.

Next Regularly Scheduled Meeting:

Thursday – November 16, 2017

Adjournment

Mr. Gryzik moved, seconded by Mr. Strubinger that the meeting adjourn. By unanimous consent, the meeting adjourned at 6:44 PM.

Christina A. Graver
Joint Operating Committee Secretary