

Carbon Career & Technical Institute
Joint Operating Committee Agenda

Regular Meeting
May 18, 2017

- I. Call to Order - Chairman
- II. Salute to the Flag
- III. Roll Call

	Present	Absent
Mrs. Darlene Yeakel, Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gerald Strubinger, Vice-Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Gryzik, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Chad M. Obert, Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Principal	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jeffry Deutsch, Bus. Administrator/Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Elizabeth Porter, Facilitator of Special Education	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Margaret Kalogerakis, Coordinator of School Improvement	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Joshua Smale, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. John Ciavarella, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Stephen L. Holland, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Irene Genther, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brian O'Donnell, Alternate Member	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Brian Gasper, Superintendent of Record	<input type="checkbox"/>	<input type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input type="checkbox"/>	<input type="checkbox"/>

- IV. The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

V. **Approval of Minutes**

A. MOTION by _____, SECONDED by _____ to approve the Minutes of the April 20, 2017 Regular Meeting. (Encl. 1)

VOTE: YES - ____ NO - ____ ABSENT - ____ ABSTENTIONS - ____

VI. **Courtesy of the Floor to Visitors**

VII. **Approval of Treasurer's Report (April 2017)**

A. MOTION by _____, SECONDED by _____ to approve the Treasurer's Report for April 2017 showing a final balance of \$6,829,226.05 in the General Fund, and \$64,577.61 in the Student Activities Account. (End. 2)

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VIII. **Approval of Payment of Bills**

A. MOTION by _____, SECONDED by _____ to approve Payment of Bills - General Fund and Other Accounts. (Encl. 3)

Note: Committee Members with questions or requesting a copy of any payment, please contact the CCTI Business Office prior to the scheduled meeting.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IX. Administrative Reports

- A. Director's Report – Mr. Dave Reinbold, Administrative Director
 - a. Molly Phillips, President Carbon County Pennsylvania Association of School Retirees (PASR)
 - b. Student Representative(s)
 - c. Student Forum
 - d. SkillsUSA Medal Winners
 - e. SkillsUSA – Community Service Car Show
- B. Principal's Report – Mr. Brent Borzak
 - a. End of Year Activities
- C. Buildings and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
 - a. Enhanced Trailer/Tiny House Up-date
 - b. Summer Hours
 - c. Summer Projects
- D. Business Administrator's Report – Mr. Jeffrey P. Deutsch, Business Administrator
- E. Superintendent of Record Report – Mr. Brian Gasper, Jim Thorpe Area School District Superintendent

X. Items of Business

Personnel

- A. MOTION by _____, SECONDED by _____ that the 2016-2017 salary for the following individual be adjusted as indicated as provided in the existing Agreement between the Carbon Career & Technical Institute Joint Operating Committee and the Carbon Career & Technical Institute Education Association:

Diane Hyjurick, Math Teacher
\$60,131 - 2016-2017 Salary
+ 600 - Master/M. EQU
\$60,731 - Adjusted 2016-2017 Salary

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve Family Medical Leave time for employee #0008148, effective April 20, 2017 through May 20, 2017.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Occupational Advisory Committee members, as presented.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to reaffirm the following individuals as School-Wide Co-Curricular Activities and Student Club/Organization Advisors for the 2016-2017 school year at the rates indicated per the CCAVTS Education Association Agreement currently in effect:

Aevidum Club Major Advisor Geri Vavra	National Technical Honor Society Major Advisor Jeremy Pease
Aevidum Club Assistant Advisor Rebecca Schaeffer	Rotary Interact Community Service Club Major Advisor Margaret Kalogerakis
Class Advisor Grade 11 (Class of 2018) Kimberly Bittle	SADD Major Advisor Rebecca Schaeffer
Class Advisor Grade 12 (Class of 2017) Stephanie Barto	SkillsUSA Major Advisor Kevin Kuehner
DECA Major Advisor Stephanie Barto	SkillsUSA Assistant Advisors Tammy Marshall
DECA Assistant Advisor Sandra Kohutka	Jeremy Pease
HOSA Major Advisor Michele Dominic	Student Council Major Advisor Margaret Kalogerakis
HOSA Assistant Advisor* Autumn Frey	Yearbook Major Advisor Maritza Reinbold

Note: *Per the CCTI Memorandum of Agreement (in addition to the existing Agreement between the CCTI Joint Operating Committee and the CCTI Education Association) approved 09/15/2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to approve the following individuals as School-Wide Co-Curricular Activities and Student Club/Organization Advisors at the established rates for the 2017-2018 school year:

Aevidum - Geri Vavra
DECA - Stephanie Barto
DECA Assistant - Sandra Kohutka
HOSA - Michele Dominic
DECA/HOSA Assistant - Scott Bartholomew
National Technical Honor Society - Jeremy Pease
Rotary Interact Community Service Club - Margaret Kalogerakis
SADD - Rebecca Schaeffer
Senior Class - Stephanie Barto
SkillsUSA - Kevin Kuehner
SkillsUSA Assistant - Tammy Marshall, Maritza Reinbold, Lisa Walck
Student Council - Margaret Kalogerakis
Student Forum - Tammy Marshall
Underclass - Kimberly Bittle
Yearbook - Maritza Reinbold

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to reaffirm the following individuals as Teacher Mentor for the 2016-2017 school year at the established stipend of \$750.00:

Scott Bartholomew - Karoline Vavra, Physical Education/Health Teacher
Anna Leigh Conway - Justin Pshar, Math Teacher
Anna Leigh Conway - Jacquelyn Serra, English Teacher
Michele Dominic - William Bravo, Graphic Design Long-Term Substitute
Michele Dominic - Anthony (A.J.) Burke, Culinary Arts Instructor

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ that the following Teacher Mentors be appointed (as needed) for the 2017-2018 school year at the established stipend of \$750.00:

Anna Leigh Conway - Academic Teacher
Michele Dominic - Technical Instructor

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to appoint the following individuals as a Homebound Instructor for the 2017-2018 school year on an as-needed basis at an hourly rate of \$30.00:

Anthony Koval
Maura Makuta

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ that the below listed individual be approved to substitute for the 2016-2017 school year at the established rates, as follows:

Maura Makuta - Clerical*

Note: *Appointment through August 2017.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

J. MOTION by _____, SECONDED by _____ that Stephanie Barto, Part-time Cooperative Education Coordinator, be employed for a period of ten (10) days, during the summer 2017, at her per diem rate.

Note: Mrs. Barto will supervise a number of secondary and other students at cooperative education placements, as well as develop additional placements for our students within and outside Carbon County.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

K. MOTION by _____, SECONDED by _____ that Eugene Colosimo, Guidance Counselor, be employed for a maximum of eighteen (18) days, during the summer 2017, at his per diem rate.

Note: Mr. Colosimo will assist with the coordination of summer student enrollments from the five districts, class scheduling, parent/student conferences, communicating with key personnel in the five sending districts, and other duties as assigned by the Principal and the Administrative Director.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

L. MOTION by _____, SECONDED by _____ that the following individuals be approved two (2) additional work days, prior to August 23, 2017 at the individual's per diem rate:

Anthony (A.J.) Burke, Culinary Arts Instructor
Ashleigh Papay, Culinary Arts Instructional Aide
Michele Troutman, Culinary Arts Instructional Aide

Note: This time will be devoted to preparing for cafeteria production services for the new school year.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

M. MOTION by _____, SECONDED by _____ to approve Anthony Koval as the Building Substitute effective August 23, 2017 through the close of the 2017-2018 school year at the approved daily rate.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

N. MOTION by _____, SECONDED by _____ that the following substitute Custodian/Maintenance/Groundskeeper/Cleaner Personnel be approved, effective May 19, 2017 through May 2018:

Autumn Frey	Ashleigh Papay
Jeffrey Hazelton	Robert Pathroff
Michele Marouchoc	John Rogers
Tammy Marshall	Eric Schlecht
Donald McGorry	Geri Vavra
Walter O'Donnell	Douglas Witt
Leszek Pankowski	

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

O. MOTION by _____, SECONDED by _____ to approve the following individuals as Adult Education Instructors on an as needed basis, at a salary of \$21.00-\$23.00 per hour effective May 19, 2017 through May 2018:

Tammy Marshall
Hal C. Resh*
Harold Resh

Note: *Pending receipt of all mandated clearances.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

P. MOTION by _____, SECONDED by _____ that the following individuals be contracted as a substitute van/bus driver at a rate of \$15.00/hour through May 2018:

Katherine Holton
Lynn Jo Kester

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Q. MOTION by _____, SECONDED by _____ that the following individuals be approved as substitute S.H.I.N.E. van/bus drivers at a rate of \$30 per run through May 2018:

Joseph Gorski
Katherine Holton
Lynn Jo Kester

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- R. MOTION by _____, SECONDED by _____ to appoint the following individuals as Part-Time Custodian/Maintenance/Groundskeeper/Cleaner Personnel at a rate of \$10.50 per hour, effective July 1, 2017 through June 30, 2018:

Michele Marouchoc
Douglass Witt

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- S. MOTION by _____, SECONDED by _____ to accept the letter of resignation received from Anthony Radocha, School Resource Officer effective June 30, 2017.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Education

- A. MOTION by _____, SECONDED by _____ that homebound instruction be approved for student #10524 for 5 hours per week for a period of six (6) weeks beginning May 1, 2017 through June 8, 2017.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to grant permission to the CLIU #21 for use of a designated instructional area(s) to operate Life Skills Support Classes at the CCTI facility for the 2017-2018 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Occupational Advisory Committee minutes, as presented.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to grant permission to notify CCTI employees, who do not work through or do not receive pay for the summer months, that there is a "reasonable assurance" their position will be available to them again when school re-opens in August 2017.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ that three (3) students attend the National Leadership and Skills Conference (competition) June 19–24, 2017 in Louisville, KY chaperoned by Mr. Kevin Kuehner, SkillsUSA Major Advisor at a cost of \$3,536.00 to cover the cost of registration, transportation, and lodging.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Budget & Finance

A. MOTION by _____, SECONDED by _____ to approve the following depositories for Carbon Career & Technical Institute funds as indicated below for the 2017-2018 Fiscal Year:

- Mauch Chunk Trust Company
 - General Fund Account, Activities Fund Account, Payroll Account
- PLGIT (Pennsylvania Local Government Investment Trust)
 - House Building Renovation Account, Capital Projects Account, Scholarship Trust Fund, General Fund, CCTI Foundation Account, CCTI Building Renovation/Expansion fund)
- INVEST (PA Treasurer Program for Local Governments)
 - General Fund
- Jim Thorpe National Bank
 - General Fund

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

B. MOTION by _____, SECONDED by _____ to grant permission to participate in cooperative arrangements for purchasing supplies and computer equipment for the 2017-2018 fiscal year through the following:

- Carbon Lehigh IU #21
- Central Susquehanna IU #16

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to grant permission to participate in the National School Lunch Program and the U.S.D.A. Commodities Program for the 2017-2018 school year.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to amend the Section 125 Flexible Plan Benefits Plan, effective July 1, 2017 to continue the Medical Plan Cash Opt-Out Election of \$300.00 per month (waive Family Medical Plan) and \$200.00 per month (waive Non-Single Medical Plan).

Note: This arrangement has successfully decreased health care expenses in recent years. Buyout amount is the same as 2016-2017.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E. MOTION by _____, SECONDED by _____ to appoint Kirk, Summa & Company (East Stroudsburg, PA) as Auditor for the Carbon Career & Technical Institute Joint Operating Committee for the 2017-2018 fiscal year, effective July 1, 2017, at an annual fee of \$17,500.

Note: The audit covers CCTI, as well as the school foundation and authority.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Buildings & Grounds

NONE

Administrative

A. MOTION by _____, SECONDED _____ to establish the following substitute rates for the 2017-2018 school year:

1. Teacher (Category A per diem)
 - Day 1 through Day 15 \$ 95 per day
 - Day 16+ Cumulative \$100 per day
2. Teacher (Category B short-term)
 - 16-89 Consecutive Days \$160 per day
3. Teacher Aide
 - Day 1 through Day 15 \$ 95 per day
 - Day 16+ Cumulative \$100 per day
4. Secretary \$100 per day

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. MOTION by _____, SECONDED by _____ to establish the hourly rate of \$10.50 for the 2017-2018 school year for SUBSTITUTE Custodian/Maintenance/ Groundskeeper/ Cleaner Personnel.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. MOTION by _____, SECONDED by _____ that Dennis Starry, Auto Collision Repair Instructor attend the 2017 OTC (Ohio Technical College) High School Instructor Seminar, June 26 - June 29, 2017 at Ohio Technical College, Cleveland, OH at a cost of \$175.00 to cover the cost of seminar registration.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ that the Advisor Job Descriptions be approved, as presented.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ that the Advisor Evaluation forms be approved, as presented.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to enter into an agreement with the Pennsylvania Department of Transportation through a Pennsylvania Department of Transportation Safety Inspector Certification and Recertification training Program Performance Agreement, as presented.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve the second reading and adoption of policy #432 (Professional Employees). (Encl. 4)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

H. MOTION by _____, SECONDED by _____ to approve the first reading of policy #118 (Programs). (Encl. 5)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

I. MOTION by _____, SECONDED by _____ to approve the CCTI Wellness Policy, as presented.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Reports

A. MOTION by _____ SECONDED by _____ to accept the Carbon Career & Technical Institute Foundation Report, as presented. (Encl. 6)

Note: The balance in this account stands at \$2,616.36.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Administrative Reports

A. MOTION by _____, SECONDED by _____ to accept Administrative Reports from the following:

a. Mr. Brent Borzak, Principal (Encl. 7)

b. Mrs. Heather Mullen, Adult Education Site Supervisor (Encl. 8)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XIII. Old Business

NONE

XIV. New and Miscellaneous Business

NONE

XV. Next Regularly Scheduled Meeting: Thursday – June 15, 2017

XVI. Adjournment