

Carbon Career & Technical Institute  
 Joint Operating Committee Minutes  
**Re-Scheduled Regular Meeting**  
**March 20, 2017**

The Carbon Career & Technical Institute Joint Operating Committee met **Monday - March 20, 2017** for a Regular meeting. The meeting, held in the dining room of the School, 150 West 13<sup>th</sup> Street, Jim Thorpe, Pennsylvania, was called to order by Mrs. Darlene Yeakel, at 6:04 PM with the Secretary being present.

	Present	Absent
Mrs. Darlene Yeakel, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Gerald Strubinger, Vice-Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Andrew Yenser, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Wayne Gryzik, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Chad M. Obert, Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. David Reinbold, Administrative Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Brent Borzak, Principal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Jeffrey Deutsch, Bus. Administrator/Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ken Walters, Supervisor of Bldg. & Grounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Elizabeth Porter, Facilitator of Special Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Margaret Kalogerakis, Coordinator of School Improvement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Joshua Smale, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. John Ciavarella, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Stephen L. Holland, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mrs. Irene Genter, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Brian O'Donnell, Alternate Member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Brian Gasper, Superintendent of Record	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Attorney Robert T. Yurchak, Solicitor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mrs. Christina A. Graver, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present: CCTI Students: Mataya Neff, Health Medical Senior (Jim Thorpe ASD), Taylor Pryce, Health Medical Senior (Lehighton ASD), Sessa Lenhardt, Health Medical Senior (Lehighton ASD); CCTI Staff: Michele Dominic, Health Medical Instructor/HOSA Major Advisor, Heather Mullen, Adult Education Site Supervisor; Media Representation: Brian Myszkowski, Times News

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

**Approval of Minutes**

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Strubinger to approve the Minutes of the February 22, 2017 Regular Meeting.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motion carried.

**Courtesy of the Floor to Visitors**

NONE

**Approval of Treasurer’s Report (February 2017)**

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Strubinger to approve the Treasurer’s Report for February 2017 showing a final balance of \$6,680,658.75 in the General Fund, and \$55,154.68 in the Student Activities Account.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

**Approval of Payment of Bills**

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Strubinger to approve Payment of Bills - General Fund and Other Accounts.

ROLL CALL VOTE:	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

## Administrative Reports

- A. Director's Report – Mr. Dave Reinbold, Administrative Director
  - a. Student Representative – Mrs. Margaret Kalogerakis, Student Council Major Advisor introduced student Sessa Lenhardt, Health Medical Senior (Lehighton ASD) who reported on the following:

### **Student Council**

About 12 student council members visited & toured Shriners Hospital for Children, located in Philadelphia on March 2<sup>nd</sup>. The students were truly impressed with some talking about going back on their own to volunteer or work. One student from precision machine took some time meet with an employee to talk about Shriners CNC machine and credentials needed to pursue that field. Lunch was provided by the hospital. Employees joined us at each table for more conversation. The \$500 check was presented. All CCTI students, for the past few years have collected pull tabs for the hospital, which are recycled and helps pay for state of the art equipment. Members of the hospital encouraged students to continue collecting and keep it going in their future whether it be college or work.

On March 30<sup>th</sup> 4 student council members will volunteer to help with the Micah's backpack program in Palmerton. They will fill backpacks and deliver a total of twenty to 3 Palmerton elementary schools for students. The backpacks are filled with weekend meals.

Upcoming - members will be working on Penny wars as a fund raiser.

### **Interact Rotary Club**

200 WAPIs (Water Pasteurization Indicators) are scheduled to be mailed next week to Honduras.

Next week a meeting is planned to discuss and select a date for the upcoming fund raising event to benefit The Dimmick Memorial Library.

### **SADD**

SADD made \$63.00 during our Flower-Gram fundraiser

Victims Resource Center spoke to all the students regarding Healthy Relationships

PSA on Animal Abuse will be shown during lunch next week

### **Aevidum**

On Tuesday, April 18 Ann Marie Calabrese will present to our Aevidum Club. Ann Marie is the founder of The Link. The Link is an organization whose services promote suicide awareness and prevention in our communities. Her organization acts as "The Link" for the disconnect between the need for help and the programs that can help those in need of services by opening the lines of communication to get people talking and stop the stigma associated with needing and asking for help.

## DECA

Congratulations to our CCTI DECA state competitors. Thirty-three (33) DECA members from CCTI traveled to Hershey to compete with 2,200 other members from across the state. Our chapter earned the "Thrive Award" for completing three national campaigns. We also earned the highest level of the State Plan of Action. CCTI DECA was awarded the PA DECA Cup for the highest amount raised per member for the DECA state charity, The Leukemia and Lymphoma Society. Our chapter averaged \$27.00 per member for a grand total of \$1,300.00 donated to LLS.

During the mini-awards ceremony 19 of our members earned 33 medals. Congratulations to the following students:

### **Quick Serve Restaurant management:**

Kiah Murphy 2 medals, Role Play B and Test (JTASD)  
Bryce Rivera 1 Medal, Test (JTASD)

### **Marketing Communications Series**

Elijah King, 1 Medal, Role Play B (PASD)

### **Apparel and Accessories Marketing**

Vicky Hetterick 1 Medal, Role Play A (PASD)  
Emily Devonshire 1 Medal, Role Play A (PVAD)

### **Auto Service Marketing**

Shannon Higgins 2 Medals, Role Play B and Test (PASD)

### **Business Services Marketing**

Rachael Dickson 3 Medals, Role Play A and B, Test (PASD)  
Seth Patterson 1 Medal, Test (JTASD)

### **Travel and Tourism Marketing team**

Malynda Peabody (JTASD) and Anastasia Blihar (LASD) 2 Medals Each, Role Play and Test

### **Retail Merchandising Series**

Morgan Neumann 1 Medal, Role Play A (LASD)

### **Sports and Entertainment Marketing**

Eric Nothstein 2 Medals, Role Play B and Test (PASD)  
Ryan Schmidt 3 Medals, Role Play A and B and Test (PASD)  
Garret Demkovitz 1 Medal, Role Play B (PASD)

### **Food Marketing Series**

Nick Ellis 3 Medals, Role Play A and B, Test (PVSD)

### **Principals of Hospitality**

Haley Behler 1 Medal Role Play B (PASD)

### **Principals of Marketing**

Dylan Everett 2 Medals, Role Play B and Test (JTSD)

### **Marketing Communications Team Decision Making**

Ashley Weiner (PASD) and Katelynn Scott (PASD) 2 Medals Each, Role Play and Test

#### **The following students were overall winners during the grand awards ceremony:**

Katelynn Scott (PASD), Ashley Weiner (PASD) and Alyssa Halada (PASD) - 1<sup>st</sup> place, Chapter Awards Program

Shannon Higgins (PASD) - 5<sup>th</sup> place, Auto Services Marketing

Amber Curran (LASD) - 5<sup>th</sup> place, Job Interview

Ashley Weiner (PASD) - awarded a \$1,000.00 DECA scholarship

Katelynn Scott (PASD) - awarded a \$500.00 scholarship from the Philadelphia 76'ers organization

Thank you to Mrs. Barto, Mr. Stoudt, Mrs. Kohutka, and Mr. Bartholomew for their time and dedication to CCTI DECA.

- b. HOSA (Health Occupations Students of America) – Mr. Reinbold introduced Mrs. Michele Dominic, HOSA Major Advisor who shared that of her thirteen (13) competitors, the following ten (10) medaled:
- Alyssa Parramore (JTASD) - Bronze Medal Medical Spelling
  - Litzzy Sanchez-McSweeney (PASD) and Carly Arthur (LASD) - Bronze Medal Career Health Display
  - Taylor Pryce (LASD), Mataya Neff (JTASD), and Sessa Lenhardt (LASD) - Bronze Medal Community Awareness
  - Nicole Anthony (PVSD) and Alexis Berger (PVSD) - Gold Medal Community Awareness
  - McKenzie DaCosta (LASD) and Zoe Arnold (PVSD) - Gold Medal Career Health Display

She explained that not only are organizations such as HOSA, DECA, and SkillsUSA competition oriented, they are also career and technical service organizations, raising funds and awareness for non-profit organizations. This year alone, HOSA with a total of only seventeen (17) students, raised over \$3,000.

Mrs. Dominic introduced three HOSA competitors, Sessa Lenhardt, senior (LASD), Mataya Neff, senior (JTASD), and Taylor Pryce, senior (LASD) who spoke about their experience during the recent competition, their fundraising throughout the school year, as well as upcoming events.

- B. Buildings & Grounds Report – Mr. Ken Walters, Supervisor of Buildings & Grounds
- Coal cart for city of Lansford completed and delivered.
  - Received lumber order for enhanced trailer/tiny home. Student construction began on Monday, March 13, 2017.
  - Recent snow removal and needed vehicle maintenance has gone well.

C. Adult Education Report – Heather Mullen, Adult Education Site Supervisor

**Course Update**

- Welding Technology – March 21 Start – 6 Students registered
- Nurse Aide – 8 Students Pending
- Intermediate CNC Operations – Started January 30 – 4 students
- CPR Heartsaver - April 20th - Now registering

**Upcoming Important Dates:**

- March 2017 – CCTI Adult Evening Welding Technology Course
- March 2017 - Certified Personal Fitness Trainer Orientation
- April 21<sup>th</sup> – ServSafe® Exam
- March 27<sup>th</sup> at 5:30 pm – FREE GED/Career/College Preparation
- March 28<sup>th</sup> 5:30 – 9:00 pm - Pennsylvania Department of Transportation Inspection Seminar/Dinner held at Carbon Career & Technical Institute
- April 20<sup>th</sup> at 4:00 pm - FREE Training Opportunity – Certified Nurse Aide Orientation
- April 2017 – Pennsylvania State Inspection Mechanic Certification Course

**LCCC Partnership**

- LCCC’s PATH Grant supports the CNC and Precision Machining courses. It reduces the cost to the student from \$1,325.00 to \$249.00 – Current course for Spring 2017 is Intermediate CNC Operations. This is the last class with funding. Began January 30, 2017

**Grant Report**

- Subcontractor with LCCC through PA Department of Ed Federal Literacy Grant to provide Secondary Diploma/College/Career Preparation instruction to 44 individuals for 2016/2017.
- The program provides FREE support for those that wish to test for the GED, prepare for college entrance, or brush up on skills for employment.
- 39 Students are currently enrolled.
- Course offerings include day and evening options in Jim Thorpe or Lehigh, and distance learning options.
- Orientations are held at both Lehigh HS and CCTI throughout the year.
- Scholarship from CCTI and Rotary – 39 Tests paid for with 6 graduates so far!

**Outreach and Program Development Report**

- Developing professional Development Courses for Kovatch - In need of instructors – Leadership and Change Management – To begin in Fall 2017.
- March 8 – Lehigh HS Career Fair
- March 15 CareerLink and Production Career Fair at LCCC
- Meeting scheduled with Reynolds Corp, Hometown, to discuss training opportunities
- Submission of a \$10,000 grant request for an HVAC course to Penn East. Application review is March 15.
- Beginning an application to support veterans through the DOE to utilize veterans’ benefits for educational programs.
- Participated at HOSA completion in Lancaster as a Judge of prepared speeches... Loved it!

**GED Admin - Pearson**

- Completed required Pearson Training
- Completed/Passed GED Pearson Vue Administrator Testing

**Alternative Education**

- Alternative Education/credit recovery : 19 students enrolled

**Employment Opportunities**

Carbon Career & Technical Institute is developing a pool of potential instructors for technical, business, and personal interest programs in the Adult Education Department.

D. Business Administrator’s Report – Mr. Jeffry P. Deutsch

- Three (3) district have approved the 2017-2018 CCTI Proposed Operating Budget.

**Items of Business**

*Personnel*

MOTION by Mr. Obert, SECONDED by Mr. Gryzik that the following motions be approved:

**Adult Education Instructor Approved**

- A. to approve the following adult education instructor at a rate of \$21.00 per hour on an as needed basis through the June 2017 Joint Operating Committee meeting pending all required clearances and paperwork:

Jacob Heydt

Note: Mr. Heydt will not begin teaching until all clearances and paperwork have been received and reviewed in the Director’s Office.

**HOSA Assistant Advisor Approved**

- B. that Autumn Frey, Health Medical Instructional Aide be appointed HOSA Assistant Advisor for the 2016-2017 school year as per the existing Agreement between the CCTI Joint Operating Committee and the CCTI Education Association.

**Substitute Approved**

- C. that the below listed individual be approved to substitute for the 2016-2017 school year at the established rates, as follows:
- Donna Valent – Clerical\*

Note: \*Appointment through August 2017.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motions carried.

## ***Education***

MOTION by Mr. Strubinger, SECONDED by Mr. Gryzik that the following motions be approved:

### **Field Trip Approved**

- A. that Kevin Kuehner, Precision Machine Technology Instructor chaperone one (1) Precision Machine Technology students on a field trip to the HAAS Factory Outlet March 29, 2017 in Bensalem, PA.

Note: Trip is to allow student to train on HAAS CNC Probe in preparation for CNC Technician SkillsUSA Competition.

### **Field Trip Approved**

- B. that Harold Resh, Auto Service and Technology Instructor and John Rogers, Auto Service and Technology Instructional Aide chaperone fourteen (14) Auto Service and Technology students (p.m. only) on a field trip to the Greater Lehigh Valley Auto Dealers Show March 23, 2017 in Bethlehem, PA.

### **Field Trip Approved**

- C. that Harold Resh, Auto Service and Technology Instructor, John Rogers, Auto Service and Technology Instructional Aide, Dennis Starry Auto Collision Repair Instructor, Donald McGorry, Auto Collision Repair Instructional Aide and Hal Resh (approved chaperone) chaperone forty-two (42) Auto Service and Technology and Auto Collision Repair students on a field trip to America on Wheels Auto Museum April 4, 2017 in Allentown, PA.

Note: Expenses for the trip are included in the 2016-2017 General Fund Travel Budget.

### **Field Trip Approved**

- D. that Harold Resh, Auto Service and Technology Instructor, John Rogers, Auto Service and Technology Instructional Aide, Dennis Starry Auto Collision Repair Instructor, Donald McGorry, Auto Collision Repair Instructional Aide and Hal Resh (approved chaperone) chaperone forty-two (42) Auto Service and Technology and Auto Collision Repair students on a field trip to the Spring Carlisle Collector Car Swap Meet & Corral April 21, 2017 in Carlisle, PA.

Note: Expenses for the trip are included in the 2016-2017 General Fund Travel Budget.

### **DECA International Career Development Conference Attendance Approved**

- E. that four (4) CCTI students attend the DECA International Career Development Conference April 22 - 29, 2017 in Anaheim, CA at a cost of \$5,000.00 to assist with registration, transportation, and lodging expenses.

Note: Students will each pay an additional \$100.00 as well as all meal expenses.



**DECA International Career Development Conference Chaperone Approved**

- F. that Mrs. Stephanie Barto, DECA Major Advisor be approved as a chaperone for four (4) CCTI students participating in the DECA International Career Development Conference April 22 - 29, 2017 in Anaheim, CA at a cost of \$1,867.75 to cover registration, transportation, and lodging expenses.

**Field Trip Approved**

- G. that Michele Dominic, Health Medical Instructor and Margaret (Peggy) Kalogerakis, Coordinator of School Improvement chaperone fourteen (14) senior Health Medical students on a field trip to the National Museum of Health and Science May 11, 2017 in Silver Springs, MD.

Note: Expenses for the trip are included in the 2016-2017 General Fund Travel Budget.

**HOSA National Leadership Conference Attendance Approved**

- H. on the recommendation of the Administrative Director that eleven (11) Health Medical students attend the HOSA (Health Occupations Students of America) National Leadership Conference June 20-25, 2017 in Orlando, FL at a cost of \$4,990 to cover the cost of registration and lodging.

Note: Students will be paying for their respective airfare and meals.

**HOSA National Leadership Conference Chaperone Approved**

- I. on the recommendation of the Administrative Director that Ms. Autumn Frey, Health Medical Instructional Aide be approved as a chaperone for eleven (11) Health Medical students participating in the HOSA National Leadership Conference June 20-25, 2017 in Orlando, FL at a cost of \$2,090 to cover the cost of registration, lodging, meals, and airfare.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

*Budget & Finance*

MOTION by Mr. Gryzik, SECONDED by Mr. Obert that the following motions be approved:

**Receipt of Resolution Acknowledged**

- A. to acknowledge receipt of the Resolution pertinent to the 2017-2018 Proposed Operating Budget for the Carbon Career & Technical Institute calling for receipts and expenditures in the amount of \$8,210,852 as follows:

**Palmerton Area School District**

Yes - 8, No - 0, Absent - 1, Abstentions - 0 - **Approved**

**2017-2018 Proposed Operating Budget for the CCTI Adult Education Program Approved**

- B. to approve the 2017-2018 Proposed Operating Budget for the CCTI Adult Education Program, calling for receipts and expenditures in the amount of \$110,910.

**2017-2018 Proposed Operating Budget for the Carbon Alternative High School Diploma Program Approved**

- C. to approve the 2017-2018 Proposed Operating Budget for the Carbon Alternative High School Diploma Program, calling for receipts and expenditures in the amount of \$225,000.

Note: The program routinely serves between 30-40 students over the course of a 200 day program year. This budget does not impact the CCTI General Fund.

**Tuition Rate for the Carbon Alternative High School Diploma Program Approved**

- D. to approve the Tuition Rate for the Carbon Alternative High School Diploma Program at the rate of \$7,500 per year for the 2017-2018 fiscal year.

Note: Tuition payments based on participation fund the program. The daily rate will be \$37.50.

**T-Shirt Payment Approved**

- E. to approve the payment of \$702.50 for t-shirts for the senior class.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motions carried.

**Buildings & Grounds**

NONE

*Administrative*

MOTION by Mr. Obert, SECONDED by Mr. Gryzik that the following motions be approved:

**2017-2018 CCTI Student/Teacher Calendar Approved**

- A. to approve the 2017-2018 CCTI Student/Teacher Calendar, as presented.

**Conference Attendance Approved**

- B. that Brandon Poole, Assistant to the Director of Technology attend the 2017 PDE Data Summit March 13, 2017 at Hershey Lodge, Hershey, PA at a cost of \$219 each to cover the cost of registration and transportation.

**Conference Attendance Approved**

- C. that Elizabeth Porter, Facilitator of Special Education and Scott Bartholomew, Special Education Teacher attend Lehigh University's 45<sup>th</sup> Special Education Law Conference May 12, 2017 at Lehigh University's Mountaintop Campus, Bethlehem, PA at a cost of \$195 each to cover the cost of registration.

**Agreement Approved**

- D. to approve the Publisher Membership Agreement, as presented.

Note: The agreement allows CCTI to offer website visitors and Adult Education seekers online courses. By placing a link directing students to ed-2-go, CCTI earns commissions on registrations. There are no quotas, fees, or continuing commitments on our part. The affiliate network is at no cost to CCTI.

**Agreement Ratified**

- E. to ratify the Agreement between the CCTI Joint Operating Committee and the CCTI Education Association as presented, effective September 1, 2017 through August 31, 2021.

**Advisor Salaries Approved**

F. to approve the following salaries for advisor positions for the 2017-2018 school year:

- DECA/HOSA/SkillsUSA Advisors - \$2,300 ea.
- Senior Class Advisor - \$2,300
- Underclass Advisor (Freshmen, Sophomore, Junior - combined) - \$2,300
- Student Council - \$2,300
- NTHS - \$2,300
- Yearbook - \$2,300
- Rotary Interact - \$2,300
- SADD - \$2,300
- SkillsUSA/DECA Assistant Advisors - \$1,600 ea.
- Aevidum - \$1,600

Note: This salary schedule is based on a formula using sending schools current salary schedules.

**Graduation Date Approved**

G. to approve the CCTI graduation date of Thursday, June 8, 2017. Ceremonies will be held in the Jim Thorpe Area High School.

**Revised 2016-2017 CCTI Student/Teacher Calendar Approved**

H. to approve the revised 2016-2017 CCTI Student/Teacher Calendar, as presented.

Note: The revised calendar reflects the following snow make-up days: June 5, 6, 7, and 8, 2017.

ROLL CALL VOTE:

	Yes	No	Absent	Abstain
Mr. Strubinger - Jim Thorpe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yenser - Lehighton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Gryzik - Panther Valley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Obert - Weatherly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Yeakel - Palmerton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motions carried.

**Reports**

**Foundation Report Accepted**

A. MOTION by Mr. Obert SECONDED by Mr. Gryzik to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$2,614.14.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motion carried.

## Administrative Reports

- A. MOTION by Mr. Obert, SECONDED by Mr. Gryzik to accept Administrative Reports from the following:

- a. Mr. Brent Borzak, Principal
- b. Mrs. Heather Mullen, Adult Education Site Supervisor

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motion carried.

## Old Business

NONE

## New and Miscellaneous Business

### *Faculty Conference Reports*

MOTION by Mr. Obert, SECONDED by Mr. Gryzik that the following motions be approved:

- A. to acknowledge receipt of the conference report submitted by Nathaniel Rinda, Director of Technology after attending the 2017 Pennsylvania Educational Technology Expo and Conference (PETE & C) February 13-15, 2017 at the Hershey Lodge & Convention Center, Hershey, PA.
- B. to acknowledge receipt of the conference report submitted by Rebecca Schaeffer, School Nurse after attending the Practical Strategies to Address the Challenges of Today's School Nurse conference February 28, 2017 at Hyatt Place, Bethlehem, PA.

VOTE: YES - 5    NO - 0    ABSENT - 0    ABSTENTIONS - 0

Motions carried.

**Next Regularly Scheduled Meeting:**

**Thursday – April 20, 2017**

## Adjournment

Mr. Gryzik moved, seconded by Mr. Strubinger that the meeting adjourn. By unanimous consent, the meeting adjourned at 6:30 PM.

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Christina A. Graver  
Joint Operating Committee Secretary