

Carbon Career & Technical Institute
 Joint Operating Committee Minutes
Rescheduled Reorganization and Regular Meeting
December 20, 2016

The Carbon Career & Technical Institute Joint Operating Committee met **Tuesday - December 20, 2016** for a Rescheduled Reorganization and Regular meeting. The meeting, held in the dining room of the School, 150 West 13th Street, Jim Thorpe, Pennsylvania, was called to order by Mrs. Darlene Yeakel, at 6:11 PM with the Secretary being present.

| | Present | Absent |
|--|-------------------------------------|-------------------------------------|
| Mrs. Darlene Yeakel, Chairman | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gerald Strubinger, Vice-Chairman | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Andrew Yenser, Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. Wayne Gryzik, Member | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Chad M. Obert, Member | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. David Reinbold, Administrative Director | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Brent Borzak, Principal | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Jeffrey Deutsch, Bus. Administrator/Treasurer | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Ken Walters, Supervisor of Bldg. & Grounds | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Ms. Elizabeth Porter, Facilitator of Special Education | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mrs. Margaret Kalogerakis, Coordinator of School Improvement | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Joshua Smale, Alternate Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. John Ciavarella, Alternate Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. Stephen L. Holland, Alternate Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mrs. Irene Genter, Alternate Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. Brian O'Donnell, Alternate Member | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. Scot Engler, Superintendent of Record | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Attorney Robert T. Yurchak, Solicitor | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Christina A. Graver, Secretary | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Others present: CCTI Student: Jared David, Electronics Communications Engineering Technology Senior (Palmerton ASD), Alyssa Parramore, Health Medical Junior (Jim Thorpe ASD), Derbe Stroup, Precision Machine Technology Junior (Palmerton ASD), and Bailey Wright, Health Medical Senior (Jim Thorpe ASD); CCTI Staff: Kevin Kuehner, Precision Machine Technology Instructor/SkillsUSA Major Advisor, and Tammy Marshall, Instructional Aide/SkillsUSA Assistant Advisor/Student Forum Advisor; Media Representation: Brian Myszowski, Times News

The Committee met in Executive Session prior to the meeting to discuss personnel, litigation, and negotiation items.

Reorganization Meeting

Letters of Appointment

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Strubinger to acknowledge receipt of Letters of Appointment of Members of the Carbon Career & Technical Institute Joint Operating Committee (3-Year Term – December 2016 through December 2019):

Weatherly Area School District – Mr. Chad M. Obert

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Election of Temporary Chairman

Mr. Strubinger nominates Mr. Wayne Gryzik for Temporary Chairman, SECONDED by Mr. Obert.

MOTION by Mr. Strubinger to close the nominations for and appoint Mr. Wayne Gryzik as Temporary Chairman. SECONDED by Mr. Chad Obert.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

(The Secretary casts the ballot electing Mr. Wayne Gryzik as Temporary Chairman.)

Election of Chairman

Mr. Strubinger nominates Mrs. Darlene Yeakel for Chairman, SECONDED by Mr. Obert.

MOTION by Mr. Strubinger to close the nominations for and appoint Mrs. Darlene Yeakel as Chairman. SECONDED by Mr. Obert.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

(The Secretary casts the ballot electing Mrs. Darlene Yeakel as Chairman.)

Election of Vice-Chairman

Mr. Gryzik nominates Mr. Gerald Strubinger for Vice-Chairman,
SECONDED by Mr. Obert.

MOTION by Mr. Gryzik to close the nominations for and appoint Mr. Gerald Strubinger as
Vice-Chairman.
SECONDED by Mr. Obert.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

(The Secretary casts the ballot electing Mr. Gerald Strubinger as Vice-Chairman.)

Monthly Meetings

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Strubinger that the Regular Monthly Meetings of the Carbon Career & Technical Institute Joint Operating Committee be held on the 3rd Thursday of each month (*except where indicated) during 2017 in the dining room of the Carbon Career & Technical Institute (150 West 13th Street, Jim Thorpe, PA) at the times listed as follows:

Executive Session: 5:00 PM
Regular Meeting: 6:00 PM

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0
Motion carried.

Regular Meeting

Approval of Minutes

- A. MOTION by Mr. Strubinger, SECONDED by Mr. Gryzik to approve the Minutes of the November 17, 2016 Regular Meeting.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0
Motion carried.

Courtesy of the Floor to Visitors

NONE

Approval of Treasurer’s Report (November 2016)

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Strubinger to approve the Treasurer’s Report for November 2016 showing a final balance of \$6,655,010.24 in the General Fund, and \$60,015.47 in the Student Activities Account.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

Approval of Payment of Bills

- A. MOTION by Mr. Strubinger, SECONDED by Mr. Gryzik to approve Payment of Bills - General Fund and Other Accounts.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

Administrative Reports

- a. Director’s Report – Mr. Dave Reinbold, Administrative Director
 - Student Representative(s) – Mr. Reinbold introduced Margaret (Peggy) Kalogerakis, the Student Council Advisor and this month’s representatives Alyssa Parramore, Junior Health Medical Student (JTASD) and Jared David, Senior Electronics Communications Engineering Technology Student (PASD) who reported on the following:

Student Council

- Had a very successful Thanksgiving food drive - six CCTI families received food baskets for the Holiday plus a few boxes of food were also delivered to the Summit Hill food pantry in memory of Michael.
- Students held a winter clothing drive - clothing items donated to Operation School Wear.
- Council is presently working on a list of lunch items that students would like to see served, by our culinary class.
- We would like to thank Mr. Holland, for his donation of pull-tabs for the Shriners hospital. We are planning a trip to the hospital, maybe in February.

- Members wore their student council shirts today, this will allow student council members to stand out and be approached for any items/news worthwhile. This will be a practice once a month when there is a JOC meeting – it will be “student council day”
- Getting started with working on a community volunteer project, with a church in Palmerton to assist with packing and delivering weekend food backpacks to students.
- Upcoming - working on activity for CTE month, Valentine’s Day, and March penny wars, which is fundraisers.

Interact Rotary Club

- Just ordered their WAPI (water pasteurization indicator) kit.
- We continue to sell apple cider and/or hot chocolate during lunch, students seem to enjoy it.
- Members are looking into other community service they could get involved in.
- Presently selling raffle tickets for a bench made by our carpentry students. Proceeds to be forwarded to the Dimmick Library.

DECA

- DECA has been very busy this school year.
- Just hosted the annual DECA district competition on December 8th. CCTI DECA won 29 trophies/medals with seven (7) first place winners!
- Currently raising money for the Leukemia/lymphoma association - PA DECA’s state Charity this year.
- On Wednesday, we are hosting tape the teacher! Two teachers have volunteered to be taped to the wall. Each strip of tape costs a \$1.00. This is our second year hosting this event. It is a lot of fun for a great cause!

Aavidum Club

- On Friday, Dec 2, 10 students from CCTI joined approximately 80 other students from 7 schools for an Aavidum Training that was held at Lehighon High School and sponsored through the Bo Tkach Foundation. The students were selected to learn to serve as Aavidum Catalysts, students who would embrace the Aavidum message and have the skills to take it back to their home schools and introduce it to their peers. The Aavidum vision is to create a healthy school environment where all students feel Accepted, Appreciated, Acknowledged and Cared For - a place where teachers, students and staff embrace Aavidum and "Have Each Other's Backs".

HOSA

- HOSA State Leadership Conference will be held March 8, 9, 10.
- Health Medical students hosted their second blood drive on December 16, 2016. 57 units of blood were collected with the potential of saving 171 lives. The third blood drive will be in April.

- Student Forum – Bailey Wright, Senior Health Medical Student (JTASD) shared information about Student Forum and reported on an ongoing activity taking place:
 - Student Forum is a new club to CCTI with six (6) members, three (3) juniors and three (3) seniors. Their goal is to raise monies for non-profit organizations. Currently they are working with the Angel 34 Foundation – a national organization united in the fight against childhood cancer and dedicated to finding a cure.
 - Currently selling paper Angels at \$1 each. As of this report, 141 have been sold. These funds will help support patients and their families with the monetary costs of treatments, transportation, and housing among other things. CCTI has adopted Peter “Keegan” Wyshosky, a local boy who was diagnosed in 2014, at the age of 8 with a brain tumor in the center of his cerebellum. Keegan is currently in remission.
 - Angel 34 is working toward a larger goal of bringing a Pediatric Cancer Center to the Lehigh Valley

- SkillsUSA – Mr. Kevin Kuehner, SkillsUSA Major Advisor introduced Derbe Stroup, Junior Precision Machine Technology Student (PASD) who shared his experience participating at the District level as well as the following list of medal winners:

GOLD - headed to compete at state level in Hershey in April

Alejandro Aybar (Junior, LASD) - Job Demo Open
 Dominic Borger (Senior, PASD) - Architectural Drafting
 Zackary Klotz (Junior, LASD) - Plumbing
 Brittney Marzen (Senior, JTASD) - Technical Drafting
 Daniel McFeeley (Senior, JTASD) - Automotive Refinishing
 Christopher Phillips (Senior, PASD) - Industrial Motor Control
 Erik Reichard (Senior, LASD) - Residential Wiring
 Jakson Ring (Junior, PASD) - CNC Technician
 Jacob Snyder (Senior, PVSD) - Electronics Technology
 Derbe Stroup (Junior, PASD) - CNC Turning
 Bailey Wright (Senior, JTASD) - First Aide and CPR

SILVER -

Shaunalea Archer (Senior, PASD) - Advertising Design
 Shannon Arnold (Sophomore, LASD) - Prepared Speech
 Cody Fronheiser (Junior, PASD) - Precision Machine
 Alyssa Halada (Sophomore, PASD) - Customer Service
 Hayden Kresge (Junior, PASD) - CNC Milling
 Sierra Wehr (Junior, PVSD) - Extemporaneous Speaking

BRONZE -

Imani Berrios (Junior, JTASD) - Action Skills
Alex Groller (Senior, PASD) - Automotive Service Specialization
Austin Kuehner (Junior, PASD) - Related Technical Math
John Stafiniak (Senior, LASD) - Carpentry
Makayla Smale (Senior, PASD) and model Akaya Lacey (Senior, JTASD) - Esthetics
Joseph Swan (Senior, PVSD) - Technical Computer Applications

- b. Principal's Report – Mr. Brent Borzak
- 2016-2017 school year is at midpoint of second marking period
 - Progress reports for second marking period sent out
 - Ninth grade presentations completed at sending schools
 - SkillsUSA district competitions have over forty students competing at Johnson College, Wilkes-Barre AVTS and LCCC throughout December
 - Fifty CCTI DECA students will partake in the district competition December 8th, at Memorial Hall in Jim Thorpe
 - Toys for Tots initiative took place at CCTI
 - Keystone Exams to be administered at start of new year
 - Freshman tours on January 31st
- c. Buildings and Grounds Report – Mr. Ken Walters, Supervisor of Buildings and Grounds
- Team is looking forward to the holiday break and also getting some mid-year routine maintenance completed on our floors, vent hoods, and HVAC system.
 - In order to continually provide real world hands on training, we were able to secure a buyer for our next Building trades Project. It will be an “enhanced trailer”, also heard referred to as a “Tiny Home”. The agreement was executed with our client earlier this month and a portion of the supplies were ordered at no cost to the JOC. The supplies are expected to arrive in late January and we will have until the end of the 2017-18 school year to complete it but anticipate its completion sooner.
- d. Business Administrator's Report – Mr. Jeffry P. Deutsch, Business Administrator
- 2017-2018 Budget
 - Shared a draft motion to be voted on by JOC members at next month's meeting
 - Met with CTE instructors regarding budgetary needs
 - No increase to five (5) participating districts
 - Any questions, please call

Letters of Appointment

MOTION by Mr. Strubinger, SECONDED by Mr. Gryzik that the following motions be approved:

- A. to acknowledge receipt of the Letters of Appointment of Alternate Representatives to the Carbon Career & Technical Institute Joint Operating Committee (1-Year Term - December 2016 through December 2017):

Jim Thorpe Area School District - Mr. John Ciavarella

Lehighton Area School District - Mr. Stephen L. Holland

Palmerton Area School District - Mr. Joshua Smale

Panther Valley School District - Mrs. Irene Genther

Weatherly Area School District - Mr. Brian O'Donnell

- B. to acknowledge receipt of the Letter of Appointment to the Carbon Career & Technical Institute Authority (5 Year Term - January 2017 through January 2022):

Lehighton Area School District - Mr. Duane Eidem

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motions carried.

Items of Business

Personnel

Superintendent of Record Appointed

- A. MOTION by Mr. Strubinger, SECONDED by Mr. Gryzik to appoint Brian Gasper, Jim Thorpe Area School District Superintendent, Superintendent of Record for Carbon Career & Technical Institute for the 2017 calendar year - effective January 19, 2017.

ROLL CALL VOTE:

| | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

CCTI Local Advisory (Participatory Planning) Committee Members Approved

- B. MOTION by Mr. Obert, SECONDED by Mr. Strubinger to approve the following individuals as members of the CCTI Local Advisory (Participatory Planning) Committee for the 2016-2017 school year:

| | | |
|------------------------|-----------------|----------------|
| Franklin Andreas | Kathy Henderson | Jaime Mendes |
| Philip Binder | Marlyn Kissner | Jeanne Miller |
| Ron Blisard | Diane Luicana | Bill Richards |
| John Drury | Toni Macaluso | Joseph Sebelin |
| Ron Fritz | Candy Madera | Rachel Strucko |
| Francine Garenty-Kluck | Todd Mason | Garry Wentz |

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0
Motion carried.

Teacher Mentor Appointed

- C. MOTION by Mr. Gryzik, SECONDED by Mr. Strubinger to appoint of the following individual as Teacher Mentor at the established pro-rated stipend of \$750.00, as indicated below:

Michele Dominic - William Bravo, LT Graphic Design Substitute

| | | | | |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighnton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

MOTION by Mr. Obert, SECONDED by Mr. Strubinger that the following motions be approved:

Extra Help Instructor Appointed

- D. to appoint William Bravo as Extra Help Instructor in conjunction with the Monday after school program at \$25 per hour on an as needed/scheduled basis.

Assistant Instructors Appointed

- E. to appoint the following individuals as Assistant Instructor on an as needed basis for the Adult Education Nurse Aide Program, effective December 21, 2016 through December 20, 2017:

Michele Dominic
Autumn Frey

Part-Time GED Enrollment Specialist Appointed

- F. to appoint Lisa Wargula as part-time GED Enrollment Specialist, pending clearances, at a rate of \$10.50 per hour.

Note: This position is grant funded and is at no cost to CCTI.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motions carried.

Assistant to the Director of Technology Appointed

- G. MOTION by Mr. Strubinger, SECONDED by Mr. Obert to appoint Brandon Poole Assistant to the Director of Technology for a maximum of twenty-eight (28) hours per week scheduled over a 12-month period, at a rate of \$20 per hour, beginning December 21, 2016.

Note: Mr. Poole is a CCTI Valedictorian. He has experience responding to IT Help Desk tickets, maintaining and recording inventory of hardware and software, utilizing operating systems and educational technology, and maintaining websites and blogs at Northwestern Lehigh School District and Concur New Media.

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

2016-2017 Salary Adjusted

- H. MOTION by Mr. Gryzik, SECONDED by Mr. Strubinger on the recommendation of the Administrative Director, that the 2016-2017 salary for the following individual be adjusted as indicated as provided in the existing Agreement between the Carbon Career & Technical Institute Joint Operating Committee and the Carbon Career & Technical Institute Education Association:

Lisa Walck, Cosmetology Instructor
 \$54,281 - 2016-2017 Salary
 + 600 - Master/M. EQU
 \$54,881 - Adjusted 2016-2017 Salary

| ROLL CALL VOTE: | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

Suspension Approved

- I. MOTION by Mr. Gryzik, SECONDED by Mr. Obert to suspend three (3) days without pay, employee #0008255 for unprofessional actions, on dates to be determined by CCTI Administration.

ROLL CALL VOTE:

| | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motion carried.

Education

MOTION by Mr. Obert, SECONDED by Mr. Strubinger that the following motions be approved:

Automotive Skills Trouble Shooting Contest Attendance Approved

- A. that eight (8) CCTI Auto Service Technology students attend the 2017 Automotive Skills Trouble Shooting Contest (written portion), January 17, 2017 (inclement weather date January 18, 2017) at Northampton Community College, Bethlehem, PA. Mr. Harold Resh, Auto Service Technology Instructor will chaperone this event.

DECA State Competition Attendance Approved

- B. that forty (40) CCTI students attend the DECA State Competition February 22-24, 2017 in Hershey, PA at a cost of \$5,500 to help defray lodging, transportation, meal, and registration expenses.

Note: The total cost of the trip is \$11,800.00. The students will be responsible for paying approximately \$157.50 each, to make up the difference.

DECA State Competition Chaperones Approved

- C. that Stephanie Barto, DECA Major Advisor, William Stoudt, DECA Assistant Advisor, Scott Bartholomew, Special Education Teacher, and Sandi Kohutka, Instructional Aide be approved as chaperones for forty (40) CCTI students participating in the DECA State Competition, February 22-24, 2017 in Hershey, PA at a cost of \$1,678.00 for lodging, transportation, meal, and registration expenses.

Computer Purchase Approved

- D. to approve the purchase of twenty-two (22) HP Pro One 400 G2 computers at a total cost of \$17,204.00 (total includes shipping and handling).

Note: The computers will replace those currently being utilized in the Health Medical lab and will be purchased using monies from the Capital Project.

ROLL CALL VOTE:

| | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motions carried.

Budget & Finance

NONE

Buildings & Grounds

NONE

Administrative

MOTION by Mr. Gryzik, SECONDED by Mr. Strubinger that the following motions be approved:

Professional Service Agreement Approved

- A. to approve the Professional Service Agreement between Carbon Career & Technical Institute and Heather L. Mullen, Adult Education Site Supervisor, effective January 15, 2017 through January 14, 2018, as presented.

Professional Service Agreement Approved

- B. to approve the Professional Service Agreement between Carbon Career & Technical Institute and Brandon Poole, Part-Time Assistant to the Director of Technology (maximum 28 hours per week), effective December 21, 2016 through December 20, 2017, as presented.

Course Enrollment Approved

- C. that Dave Reinbold, Administrative Director be approved for enrollment in a Bridge English as a Second Language course at a cost of \$260.00 to cover the cost of the course.

ROLL CALL VOTE:

| | Yes | No | Absent | Abstain |
|-----------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Mr. Strubinger - Jim Thorpe | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Yenser - Lehighton | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mr. Gryzik - Panther Valley | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Obert - Weatherly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. Yeakel - Palmerton | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Motions carried.

Reports

Foundation Report Accepted

- A. MOTION by Mr. Gryzik SECONDED by Mr. Obert to accept the Carbon Career & Technical Institute Foundation Report, as presented.

Note: The balance in this account stands at \$2,611.54.

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Administrative Reports

- A. MOTION by Mr. Gryzik, SECONDED by Mr. Obert to accept Administrative Reports from the following:

- a. Mr. Brent Borzak, Principal

VOTE: YES - 4 NO - 0 ABSENT - 1 ABSTENTIONS - 0

Motion carried.

Old Business

NONE

