CARBON CAREER & TECHNICAL INSTITUTE

SECTION: PROPERTY

TITLE: SAFETY

ADOPTED: October 21, 2004

REVISED: September 21, 2006,

March 19, 2015

	705. SAFETY
1. Purpose	The Joint Operating Committee recognizes that school facilities must be maintained and operated in a condition that is safe and secure for students, staff and visitors.
2. Authority SC 1850.1	The Joint Operating Committee directs that a safety program shall be maintained to ensure a safe environment for all students, staff and visitors as well as to protect the building, equipment and property. The safety program shall provide instruction for students and staff in safety and accident protection, security devices where they are required for safety, and suitable and safe equipment necessary for the conduct of the technical educational programs and operation of the school.
3. Delegation of Responsibility	The Administrative Director or designee shall prepare rules governing safety, security and prevention of accidents and fire, which shall include the requirements of law and applicable regulations of various departments of state government.
	The Administrative Director shall:
SC 1518	1. Ensure curriculum to instruct students in safety and fire prevention.
SC 1518	2. Implement required drills to instruct students in safety procedures.
	3. Review and evaluate annually safety and security plans and implementation procedures.
	4. Provide appropriate inservice opportunities for staff members.
	Administrators shall inform all staff and students of school safety rules at the beginning of the school year.
	The Administrative Director shall review annually with the Joint Operating Committee all procedures and rules dealing with the safety and security of students, staff and visitors, and safe and secure operation of school facilities.

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4. Guidelines	Certified Safety Committee
Act 57 of 1996	A School Safety Committee shall be established to promote the school's health and safety and to promote goals relating to safe schools. It shall be the responsibility of the committee to:
	Evaluate the current school safety program.
	2. Conduct periodic inspections to locate and identify safety and health hazards.
	3. Review incident/accident report and investigation forms.
	4. Evaluate for effectiveness newly implemented safety equipment, health and safety procedures, and security initiatives.
	The School Safety Committee shall meet regularly, and minutes shall be taken and maintained.
	All decisions of the committee shall be by majority vote of members present.
	The Administrative Director or designee shall ensure that all committee members are adequately trained.
	It is the responsibility of all staff and faculty to maintain the security of the building and safety of students.
School Code 1518, 1850.1	
Act 57 of 1996	