

CARBON CAREER & TECHNICAL INSTITUTE

SECTION: FINANCES

TITLE: RETURNED CHECKS

ADOPTED: October 21, 2004

REVISED: September 21, 2006

620. RETURNED CHECKS	
1. Guidelines	The Joint Operating Committee mandates that any bank charges and/or fees incurred by the Carbon Career & Technical Institute for checks returned due to insufficient funds shall be passed on to the person who issued the check.
2. Authority	The Joint Operating Committee recognizes its financial and ethical responsibility to not act as a subsidizing entity to the public.