CARBON CAREER & TECHNICAL INSTITUTE

SECTION: CLASSIFIED EMPLOYEES

TITLE: EMPLOYMENT CONTRACT

ADOPTED: November 18, 2004

REVISED: August 17, 2006

508. EMPLOYMENT CONTRACT

1. Purpose

For the mutual benefit and protection of each regularly employed classified staff member and the school, a contract or Joint Operating Committee resolution shall state the specifics of employment.

2. Authority
SC 1850.1

The Joint Operating Committee has the authority under law to prescribe employment conditions for the personnel of the school.

3. Guidelines

Willful misrepresentation of facts material to the employment and determination of salary level shall be considered cause for dismissal of the employee.

An employment contract or resolution may specify:

1. Salary at which the person is employed.
2. Conditions of the probationary period.
3. Other matters necessary for a full and complete understanding of the contract or resolution.

Each newly employed classified employee shall serve a probationary period in accordance with the applicable collective bargaining agreement.

Should an employee terminate without giving the contractually specified notice, the individual shall be paid only for the days worked.

The Joint Operating Committee shall be notified promptly of any misunderstanding arising from application of a given contract or any error in salary paid to the employee.

School Code
1850.1