

# CARBON CAREER & TECHNICAL INSTITUTE

SECTION: PUPILS

TITLE: SKILLS CERTIFICATION

ADOPTED: May 18, 2006

REVISED: June 15, 2006

217.1. SKILLS CERTIFICATION	
1. Purpose	The Joint Operating Committee recognizes the importance of entry level skill standards as the keystone of a modern workforce education system. It further recognizes the need to document industry, national and state and skill certification by its students.
2. Authority Pol. 217	In addition to a high school diploma, the Joint Operating Committee shall provide opportunities by which a student may attain a documented career and technical skill certification. To this important end, the Joint Operating Committee commits strong support.
3. Delegation of Responsibility	The Administrative Director shall develop systems and procedures by which career and technical staff members implement this policy.
4. Guidelines	<p>The following skill certifications shall be made available to students:</p> <ol style="list-style-type: none"> <li>1. Competency Profile           <p>This profile shall be provided to all students upon graduation. An official copy shall be maintained in the student's cumulative folder, and an unofficial copy shall be given to the student. The profile shall identify those competencies mastered by the student within the job title pursued by the student.</p> </li> <li>2. National Occupational Competency Testing Institute (NOCTI) and/or other approved National/Industry certificates shall be provided to qualifying students upon graduation or at the time of testing. A copy shall be maintained in the student's cumulative folder.</li> </ol> <p>Students in all career and technical program areas shall take nationally validated or PA mandated written and performance tests geared to entry level competencies.</p>