

CARBON CAREER & TECHNICAL INSTITUTE

SECTION: PUPILS

TITLE: ASSESSMENT OF STUDENT
PROGRESS

ADOPTED: December 18, 2003

REVISED: November 17, 2011

<p>1. Purpose Pol. 212</p>	<p style="text-align: center;">213. ASSESSMENT OF STUDENT PROGRESS</p> <p>The Joint Operating Committee recognizes that a system of assessing student achievement can help students, teachers, and parents/guardians to understand and evaluate a student's progress toward attaining educational goals, academic standards and established competencies.</p> <p>Student assessment and school grading practices are designed to:</p> <ol style="list-style-type: none"> 1. Provide for the evaluation of student progress in three (3) basic areas: <ol style="list-style-type: none"> a. Employability. b. Technical. c. Academic. 2. Provide an overall grade that reflects the total progress of the student as it relates to each academic and career and technical program's goals and objectives, as well as the student's ability and aptitude for the program. 3. Offer students and parents/guardians: <ol style="list-style-type: none"> a. An overview of the grading system at the time of enrollment. b. Written communication at critical points including four (4) formal report cards, progress reports, letters of commendation, etc. c. An understanding of PA Academic Standards and student responsibilities for meeting them. d. An understanding of PA System of Student Assessment and the requirement for students to attain proficient level achievement. e. An understanding of end-of-program career and technical assessments such as NOCTI, NIMS, ICE, etc.
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<p>2. Definition Title 22 Sec. 4.11</p> <p>3. Authority SC 1531, 1532 Title 22 Sec. 4.11, 4.31, 4.51, 4.52</p> <p>Title 22 Sec. 4.52</p> <p>Title 22 Sec. 4.31, 4.52</p>	<p>4. Provide instructors with a system that can be tailored to the unique needs of the program and the students served.</p> <p>Assessment shall be the system of measuring, recording, and communicating student progress and achievement that enables the student, parents/guardians and teachers to determine a student's attainment of established academic standards and competencies and to:</p> <ol style="list-style-type: none">1. Learn the student's strengths and weaknesses and prescribe appropriate remedial work.2. Plan an educational and career future for the student in areas of the greatest potential for success.3. Measure student achievement as related to attainment of PA Academic Standards and industry/nationally recognized standards and certifications. <p>The Joint Operating Committee directs that the school's instructional program shall include a system of assessing all students' academic progress. The system shall include descriptions of how achievement of academic standards and student competencies based upon performance standards will be measured and how this information will be used to assist students having difficulty meeting required standards and competencies.</p> <p>Students with disabilities shall be included in the school's assessment system, with appropriate accommodations when necessary.</p> <p>The school's assessment system shall include a variety of assessment strategies which may include:</p> <ol style="list-style-type: none">1. Written work by students.2. Scientific experiments conducted by students.3. Demonstrations, performances, products or projects by students related to specific academic standards and established competencies.4. Examinations developed by teachers to assess specific academic standards and competencies.5. Nationally-available achievement tests.6. Diagnostic assessments.
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<p>4. Delegation of Responsibility Title 22 Sec. 4.52</p> <p>5. Guidelines</p>	<p>7. Evaluations of portfolios of student work related to achievement of academic standards and competencies.</p> <p>8. Other measures, as appropriate, which may include standardized tests.</p> <p>The Administrative Director or designee shall develop and implement procedures to assess and communicate student progress, in accordance with the school's goals and regulations of the State Board of Education.</p> <p>PSSA-related grade 11 test results and required grade 11 instruction information for students deficient in reading, mathematics, or writing shall be thoroughly communicated to students and parents/guardians. All required grade 11 PSSA-related instruction shall be based on a value-added approach, take a planned course format, assign each student a grade, be a requirement for graduation, and largely be based on individual student effort.</p> <p>Students shall receive a Carbon Career & Technical Institute report card four (4) times per year. Grades shall be designated numerically on the report cards, progress reports, and permanent records, as follows:</p> <p style="margin-left: 40px;">A = 93 - 100</p> <p style="margin-left: 40px;">B = 85 - 92</p> <p style="margin-left: 40px;">C = 77 - 84</p> <p style="margin-left: 40px;">D = 69 - 76</p> <p style="margin-left: 40px;">F = 0 - 68</p> <p style="margin-left: 40px;">I = Incomplete</p> <p style="margin-left: 40px;">E = Exempt</p> <p>An incomplete grade indicates that the student has not finished his/her work for the marking period, usually because of some form of absence. The work shall normally be made up within two (2) weeks of the new marking period. At that time the incomplete (I) grade shall be changed by the teacher to a final numeric grade. If the work is not complete, upon investigation, the student will receive a zero (0) for the incomplete work.</p> <p>Progress reports may be distributed as necessary during the school year. Progress reports shall communicate positive and negative information. Normally a student</p>
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	<p>shall not receive a failing grade for the marking period or the year without having received a progress report.</p> <p>If a student fails to achieve a passing final grade in a career and technical program, s/he shall not return to the same program the following year. Furthermore, that student shall be required to reapply to the school, meet with school officials, and be placed under a performance contract prior to readmission. Readmission shall not be automatic.</p> <p>Student grades are based on three (3) components; work ethic, skill, and knowledge. The work ethic portion of the grade takes into consideration such things as conduct, courtesy, dependability, attendance, organization, respect for peers and adults, and reasonable self-expression. The knowledge component of the grade involves such things as achievement on written homework and tests, understanding and expression of classroom knowledge, accuracy and neatness, and class participation. The skill portion of the grade is dependent on such things as the quantity and quality of production and laboratory work, as well as the proper and safe use of materials and equipment.</p> <p>At the end of each marking period an Honor Roll list will be published:</p> <ol style="list-style-type: none">1. A student who excels with all A's in both his/her career and technical program and academic subjects will be placed on the Director's High Honors List.2. All A's and B's will be placed on the Principal's List.3. All A's and B's and one (1) C will be placed on the Regular Honor Roll.
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