

CARBON CAREER & TECHNICAL INSTITUTE

SECTION: PROGRAMS

TITLE: CO-CURRICULAR ACTIVITIES

ADOPTED: June 19, 2003

REVISED:

122. CO-CURRICULAR ACTIVITIES	
1. Purpose	<p>The Carbon County Area Vocational Technical School Career & Technical Student Organizations are recognized as co-curricular in nature and thus are an integral part of the school's instructional program. The Joint Operating Committee strongly supports vocational student organizations.</p> <p>The Joint Operating Committee believes that properly designed and operated student organizations provide participating students with valuable educational experiences. Moreover it recognizes that the educational program of nonparticipants cannot be diminished or compromised because of organizational activities.</p>
2. Definition	<p>For purposes of this policy, co-curricular activities shall be those programs which are sponsored or approved by the Joint Operating Committee and are:</p> <ol style="list-style-type: none"> 1. Conducted wholly or partly outside the regular school day. 2. Marked by student participation in the processes of initiation, planning, organizing, and execution. 3. Available to all students who voluntarily elect to participate.
3. Authority SC 511 P.L. 98-377 Pol. 103	<p>The Joint Operating Committee shall make school facilities, supplies and equipment available and shall assign staff members for the support of a program of co-curricular activities for students. Such availability and assignment shall be in accordance with the Equal Access Act.</p> <p>The Joint Operating Committee reserves the right to approve or disapprove the establishment of all organizations, as well as the right to approve or disapprove a specific activity. Every organization shall adopt an acceptable constitution and by-laws. Whenever a local organization is an affiliate of a national, state or regional organization, local policies and procedures will take precedence in all cases where a conflict develops. Every organization shall plan and complete an appropriate plan of work annually.</p>

<p>4. Delegation of Responsibility</p> <p>5. Guidelines</p>	<p>The cost of operating approved student organizations shall be a shared responsibility. The Joint Operating Committee will provide the following:</p> <ol style="list-style-type: none"> 1. Stipends for advisors per the negotiated contract. 2. Pay for needed substitutes. 3. Budgeted funds for approved leadership and other programs. 4. Expenses as allowed by the school travel policy for advisors and/or instructors who supervise students participating in state or national conferences, subject to the Administrative Director's evaluation of the level and quality of student participation. 5. The JOC will provide one half the total expense up to \$3,000 for student organizations to compete in state and national competitions. <p>Student organizations are responsible to provide funds through membership fees and approved fund-raising activities.</p> <p>The Administrative Director or designee shall prepare and implement procedures to implement the co-curricular program.</p> <p>The administration shall conduct an on-going evaluation of all organizations to ensure full compliance with this policy. The Joint Operating Committee shall be appraised by the administration on a timely basis of any shortcomings.</p> <p>Approved student organizations shall include:</p> <ol style="list-style-type: none"> 1. Distributive Education Clubs of America (DECA) - Students enrolled in Marketing/D.E. and Material Handling are eligible for membership. 2. Health Occupations Students of America (HOSA) – Students in the health occupations programs are eligible for membership. 3. Skills USA – VICA – All students are eligible for membership. 4. National Vocational Technical Honor Society – Students must be inducted into society upon meeting required guidelines.
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<p>P.L. 98-377</p>	<p><u>Membership Guidelines</u></p> <p>All Carbon County Area Vocational Technical School students are encouraged to participate in a Career & Technical Organization (CTSO) under the following guidelines:</p> <ol style="list-style-type: none">1. Dues may or may not be complementary.2. Students must attend the regular meetings of the vocational student organization of which they are a member (during club days).3. Overall attendance and grades shall be a determining factor in a student's involvement in club activities and meetings.4. Student involvement in all activities and fund raising shall be guided by existing school policy. <p><u>Equal Access Act</u></p> <p>The school shall provide secondary students the opportunity for noncurriculum related student groups to meet on the school premises during noninstructional time for the purpose of conducting a meeting within the limited open forum on the basis of the religious, political, philosophical, or other content of the speech at such meetings. Such meetings must be voluntary, student-initiated, and not sponsored in any way by the school, its agents or employees. Noninstructional time is the time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends.</p> <p>The meetings cannot materially and substantially interfere with the orderly conduct of the educational activities in the school.</p> <p>The Administrative Director or designee shall establish the length of sessions, number per week, and other limitations felt reasonably necessary.</p>
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