

CARBON CAREER & TECHNICAL INSTITUTE

SECTION: JOINT OPERATING
COMMITTEE PROCEDURES

TITLE: MEMBERSHIP

ADOPTED: June 19, 2003

REVISED:

	004. MEMBERSHIP
SC 1850.1	<p>Section 1. <u>Number</u></p> <p>The Joint Operating Committee shall consist of five (5) members.</p>
SC 301 et seq	<p>Section 2. <u>Election</u></p> <p>Election of members of the Joint Operating Committee shall be in accordance with law and the Articles of Agreement.</p>
SC 1850.3	<p>Each Joint Operating Committee member so elected shall serve for a three-year term commencing the day of election in the month of December.</p> <p>Each district Board may elect one of its members to serve as an alternate member on the Joint Operating Committee. The alternate member so elected shall serve in the absence, with all powers and responsibilities, of the regularly elected member.</p>
SC 315, 319 65 P.S. 217 et seq	<p>Section 3. <u>Vacancies</u></p> <p>A vacancy shall occur by reason of death, resignation, removal from a participating district, or otherwise. Any such vacancy shall be filled by the Board of such participating school district for his/her unexpired term.</p>
SC 315, 319 Pol. 006	<p>Section 4. <u>Removal</u></p> <p>An individual will cease to be a Joint Operating Committee member if his/her term as a member of the Joint Operating Committee expires and he/she is not re-elected by his/her Board; if his/her term on the participating school district Board expires and such person is not re-elected or does not seek re-election; if the individual resigns from his/her school district Board and/or Joint Operating Committee; or if such person is removed for cause from either the Joint Operating Committee or his/her home School Board.</p>

<p>SC 516.1</p>	<p>Section 5. <u>Expenses</u></p> <p>A Joint Operating Committee member, a nonmember Secretary of the Joint Operating Committee, and Joint Operating Committee solicitor(s) shall be reimbursed for necessary expenses actually incurred as delegates to any State convention or association of school directors held within the Commonwealth, or for necessary expenses actually incurred in attendance authorized by the Joint Operating Committee at any other meeting held within the Commonwealth or at an educational convention out-of-state. All such expenses shall be itemized and made available for public inspection at the next succeeding meeting of the Joint Operating Committee. No member shall be reimbursed for more than two (2) such out-of-state meetings in one (1) school year. Such expenses shall be reimbursed only upon presentation of an itemized, verified statement, except that advance payments may be made upon presentation of estimated expenses to be incurred.</p> <p>Section 6. <u>Orientation</u></p> <p>The Joint Operating Committee believes that the preparation of each school director for the performance of Joint Operating Committee duties is essential to the effectiveness of the Joint Operating Committee's functioning. The Joint Operating Committee shall encourage each new school director to understand the functions of the Joint Operating Committee, acquire knowledge of matters related to the operation of the school and learn Joint Operating Committee procedures.</p>
<p>SC 516, 516.1</p>	<p>Section 7. <u>Conferences</u></p> <p>In keeping with its stated position on the need for continuing in-service training and development for its members, the Joint Operating Committee encourages the participation of all members at school board conferences, workshops, and conventions.</p> <p>No member of the Joint Operating Committee may attend a meeting at Joint Operating Committee expense without prior Joint Operating Committee approval.</p> <p>Funds for participation at such meetings will be budgeted on an annual basis.</p> <p>Reimbursement to Joint Operating Committee members for their travel expenses will be in accordance with Section 5 of Policy 004.</p> <p>The aforesaid reimbursement shall be limited to actual expenses incurred, and shall not include or be construed to include compensation to individual Joint Operating Committee members.</p>

<p>School Code 315, 319, 516, 516.1, 519, 1850.1</p> <p>PA Statute 65 P.S. 404 271 et seq</p> <p>Joint Operating Committee Policy 006</p>	<p>Section 8. <u>Contracting For Professional Services/Consultants</u></p> <p>The need to contract with outside individuals or firms for professional or technical services is recognized when such services promote quality education, efficiency of operation, financial savings, building or equipment maintenance and other appropriate reasons, as deemed by the Joint Operating Committee.</p> <p>The Joint Operating Committee shall approve the contracting with all consultants at a regularly scheduled public meeting. The Joint Operating Committee may request that the administration obtain competitive proposals from qualified professionals and recommend a person or organization for their approval.</p>
---	--